

April 24, 2019

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh., President	Julie Miller, Health Commissioner
Jeff Harmer, Pro-Tem	Pam Palm, Planning, Education & Promotion Director
Lee Rhoades	Cyndie Miller, RD, WIC Director
Barb Brenneman	Lane Belangia, CHC CEO
Dr. Amanda Rogers, DVM	Joyce Frazee, HR Supervisor
Barry George, MD	Stacey Robinson, Fiscal Supervisor
Ronald Moder	Paul Hart-Ruthenbeck, LCDC III
Diane Goodrich	Carol Green, RN
	Lorraine Bratton, DON, PHO Director
ABSENT	GUESTS
Nate Overholt, EH Director	Chuck Martin, Mount Vernon News
Zach Green, Operations Supervisor	

1. Convention

1.1. Call to Order

Eric Siekkinen called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Lee Rhoades made a motion to accept the agenda. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, March 27, 2019 Board of Health meeting.

The minutes of the regular meeting held, March 27, 2019 were reviewed and accepted. Jeff Harmer made a motion to approve the minutes. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Barry George, MD made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

FUND

AMOUNT

APRIL 2019

801 - General Fund	55,493.99
803 - Home Health Fund	2,366.84
805 - Swimming Pool Fund	54.09
806 - Food Service Fund	2,139.66
807 - Private Water Fund	2,291.65
808 - WIC Grant	1,167.94
809 - Sewage Program Fund	1,688.90
810 - RV Park/Camp Fund	0.14
811 - Creating Healthy Communities Grant	270.30
812 - Public Hlth Emergency Preparedness Grant	308.76

813 - MCH/CFHS Grant	1,448.08
814 - Community Health Center Grant	112,500.37
830 - Drug Free Communities	484.74
Total	\$180,215.46

THEN & NOW

801 - General Fund	24,444.16
803 - Home Health Fund	457.00
808 - WIC Grant	360.95
812 - Public Hlth Emergency Preparedness Grant	280.00
814 - Community Health Center Grant	6,390.00
Total	\$31,932.11

1.5 Public Participation

Board President Eric Siekkinen presented Lorraine Bratton, RN with a certificate of appreciation for her 13 ½ years of service to the health department. Lorraine’s last date of employment is May 3, 2019. Julie and the leadership team thanked Lorraine for her service to the community. Lorraine touched many lives through her work as a public health nurse.

2. Hearings/Readings/Regulations-None

3. Special Reports

3.1. Board President

Board president Eric Siekkinen invited board members to attend the Public Health Combined Conference in Columbus, May 13, 14, 15. He encouraged members to attend the reception Tuesday evening celebrating 100 years of Public Health in Ohio.

Partnerships to Improve Health Outcomes was this month’s board training. Members watched the video and discussed their role in fostering partnerships with community partners to enhance public health.

3.2. 1st Quarter Statistics Report

Health department Quality Improvement Coordinator, Carmen Barbuto presented the 1st quarter statistics. Highlights included increased number of animals bites, specifically among dogs, increase in food establishments shown by the higher number of licenses in issued when comparing 2019 and 2018 Quarters, 6% decrease in WIC cases as compared to this quarter in 2018. In communicable disease we saw higher than average numbers for Hep A and Chlamydia (27 cases in Jan. 2019), flu hospitalizations decreased by 8 cases as compared to 2018 Quarter 1. Carmen also highlighted PEP efforts including 151,769 people reached via Facebook. Traffic fatalities were high in 2018 and Carmen shared that we have had 2 fatalities in 2019 and will be watching that number throughout the year. She also highlighted a project that her and Alayna Anderson have to working on to showcase more KCHD and Knox County data with community members via Facebook, Instagram, and in print throughout the agency. There was a noticeable decrease in dental visit simply due to the absence of a dentist. There was also a large increase in counseling patients compared to this quarter last year. BOH discussion included vital statistics about gathering better data for causes of death and rabies vaccination requirements as Ohio is the only state without that requirement.


Board member Amanda Rogers, DVM added, animal bites are underreported because people often don't report bites from family pets, and they don't seek treatment. Ohio is the only state that doesn't require a rabies vaccine for their pets, although many counties have made it mandatory on their own. Amanda offered to continue the conversation with Julie and would speak to legislators to get a mandatory rabies vaccine law in place even though this law has been blocked in the past.

Board member Barry George, MD added to the "cause of death" statistical report. He agreed the reason given as the "immediate cause of death" may not be the true cause and if the sequential list of conditions isn't noted the statistics lead to incomplete data.

Dr. George also noted patients prescribed lipid-lowering therapy drugs, like Repatha that are used to reduce the risk of heart attack or stroke in clients with heart disease, have been successfully lowering cholesterol and asked, if possible to look into that it may increase compliance % due to lower cost of the drug, comparatively.

3.3. Performance Metrics

Carmen Barbuto shared the performance management metrics FY19, highlighting the three goals or levels and how each plays off of the other. Report listed below:

Performance Management Metrics 2019									
Community Levels Goals									
1. Decreasing chronic disease rates 2. Addressing Mental Health & Addiction 3. Increasing access to care, including promoting preventative care practices									
Agency Level Goals						Approved March 12, 2019			
1. Access to Care (prevention, home-visiting, resource connection, CHC services) 2. Strategic Community Outreach & Education 3. Workforce Development & Succession Planning 4. Technology & Data Driven Decision Making 5. Sustainable Funding						Q1 Progress	Q2 Progress	Q3 Progress	Q4 Progress
Metrics	Baseline	Target	Progress Notes	Results	(March 2019)	(June 2019)	(Sept 2019)	(Dec 2019)	
Goal 1 Metrics									
# of paid promotional efforts from KCHD/CHC focused on preventative services offered in CHC	0	15	☐ follow up with Alayna about promotional notification						
% of colorectal screening kits order for eligible patients by CHC	10%	25%							
# of paid promotional efforts specific to colorectal screenings	0	2	☐ follow up with Alayna about promotional notification						
% of women's OB/GYN exams conducted for eligible patients by CHC	11%	25%							
% of referrals for mammograms for eligible patients from CHC	0	25							
# of paid promotional efforts specific to OB/GYN	0	2							
% of completed depression screenings (age 12 +)	70%	75%							
% of completed BMI Screening Follow-Ups on eligible patients	35%	45%							
% of children who have completed required vaccines by age 2 and age 4									
	Age 2	75%	80%						
	Age 4	80%	82%						
# of clients receiving in-home falls assessments from EMS referrals	20	30	☐ follow up with Usa regarding tracking FACES that resulted from direct EMS referral						
# of mothers/newborns receiving at least one (1) home visit assessment	41	50	Speak with PHO/CHC regarding hosting a screening day at the HD						
# of STI screenings hosted	6	10							
Goal 2 Metrics									
# of Health Department nutrition education programs & education sessions	30	40							
% of WIC participants receiving the recommended # of secondary nutrition education contacts	###	85%							
# of Healthy Gatherings Policies adopted in businesses/organizations	2	4							
Creation of marketing budget *	###	Completed							
Development of a sexual health resource for teens	###	Completed							
Development of a resource for parents on talking with children & teens about risky behaviors	###	Completed							
Goal 3 Metrics									
# of trainings conducted with KCHD staff on Social Determinants of Health *	0								
# of KCHD staff who have completed Mental Health First Aid Trainings	8	25							
Development of a tool kit to build staff understanding of SDOH and Health Equity									
Development of a communication plan for leadership & staff	###	Completed							
# of times Leadership Team Reviews Accreditation Standards and Measures	###	12							
Development of a new training plan for staff *	###	Completed							
Goal 4 Metrics									
Development of a Patient Health mobile app to connect residents to needed resources *	###		Start the process in June						
Creation and adoption of Health in All Policies resolution by at least 1 governing entity	###		Policy completed by 06/2019						
	###		Policy adopted by 12/19						
Goal 5 Metrics									
# of meetings with elected officials to discuss public health issues, programs, and funding *	6	15							

3.4. Leadership Team

ENVIRONMENTAL HEALTH

For the new food service operation/retail food establishment licensing period that started in March 1, 2019, Knox County had 17 establishments that did not provide the renewal application and fee prior to or postmarked by March 1, 2019. These establishments were assessed a late fee that is 25% of the local fee established from the food program cost methodology. Due to the late fees, an additional \$1,797.75 was added to the food program fund.

Environmental Health Director, Nate Overholt participated in a conference call with representatives from the National Association of County and City Health Officials to discuss the Knox County Health Department's application for funding towards the mosquito control program. A written report will be provided in the next few weeks with an overview of the discussion and the next steps in the application process.

The proposed House Bill 166 (state budget bill) has a section that addresses the Ohio Department of Health administering the body art program. Currently, this program is administered at the local level with no transmittal fees being assessed for submission to the Ohio Department of Health. The bill language states that the Ohio Department of Health will assess a registration fee for each body art employee (proposed \$250.00), along with a transmittal fee and the authority to survey the program. Both the Ohio Environmental Health Association and the Ohio Association of Health Commissioners have provided input regarding that specific section of the bill.

A letter of interest was sent to the Lake County Health Department in regards to HDIS Household Sewage Treatment Systems Online Operations and Maintenance Program. This project was written in the EH notes for the March BOH meeting. A conference call will be held on April 17, 2019 to discuss the next steps in moving forward with the project. More information will be available at a later date.

PLANNING EDUCATION & PROMOTION

Pam Palm thanked Lee Rhoades for attending the signing of the 100 Years of Public Health proclamation at the County Commissioners office last month.

She also shared the Harmony Playground ribbon cutting is April 25 @ 1:00 p.m. and Drug Take Back Day is April 27 from 10:00 a.m. – 2:00 p.m. @ the Health Department, Knox Community Hospital, and locations in Danville, Fredericktown and Centerburg.

Tami Ruhl of the Creating Healthy Communities grant and Nick Clark from the YMCA presented a program on the KHPP workplace wellness initiatives to the Knox County Commissioners on March 7. The Commissioners are interested in implementing additional programming to educate county employees on the benefits of a healthy lifestyle and decrease the incidence of chronic disease.

Elisa Beckett, Tami Ruhl and an MVPD Officer provided bike safety information during a Boy Scout meeting at Floral Valley. Information was provided for the scouts to obtain their bike safety badge. The highlight of the program was a game of Simon Says with the officers using bike signals.

Janet Jones and Stephanie Kollar of the Health Center admin staff, attended the Knox County Local Food Council meeting with Tami Ruhl and reported on the services provided by the Health Center.

We have been informed that the Community Cessation Initiative (CCI - \$80,000) will be offered again for a third year, but the grant is being re-organized. For the grant year, (Oct. – Sept.) we have 79 people enrolled in CCI. program. So far this year (Jan.-Mar.) we have had 49 people participate in the Knox Out Tobacco program which is funded through United Way. Enrollment is down a bit compared to last year due to the lack of a full-time dentist in the Health Center which provides referrals.

We are anticipating a resurgence of presentations for the Hidden in Plain Sight program. A train-the-trainer session was recently held for new presenters. The presentation is for parents, guardians and others who work with youth, highlights the potential yellow/red flags of risky behaviors.

Alayna Mowry, our digital media coordinator, reports the following statistics for the month of March (there is some overlap with last month's board report which covered Feb. 21- Mar. 19. From now on, the report will cover activity for the entire month preceding the board meeting.

Facebook, overall page insights

Total page likes = 2,050; Gained 50 new page likes;

In comparison: Knox Community Hospital = 2,466 page likes; Knox County Park District = 1,195 page likes

of posts = 39; Number of paid posts = 1;

Amount spent on paid post boosting = \$100 (Newborn Home Visiting - United Way grant)

Reach (# of people who saw our posts) = 34,091

Post Engagement (# of times likes/comments/shares/etc.) = 3,215

Posts with most engagement (# reach, # post clicks, # reactions/comments/shares)

(#1) Newborn Home Visiting (4558, 55, 314)

(#2) Information about ticks (4451, 274, 115)

(#3) Staff Spotlight: Lorraine Bratton (2172, 330, 225)

Twitter

Tweets = 55; # Followers = 832; # Engagements = 19

Instagram

Posts = 36 # Followers = 164 # Engagements = 123

Created a YouTube Channel

Currently features the videos produced for WIC during National Nutrition Month

Notes

Celebrated the winner of our Kitchen Kit - Winner was Dani S. She submitted a Veggie Pizza recipe

(KCHD's National Nutrition Month engagement activity)

National Nutrition Month - WIC made videos for each of the food groups on their approved foods list to

help parents utilize their benefits more seamlessly

WIC hosted a Totally Tots event - promoted and collected reservations via social media

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

Lane Belangia introduced Paul Hart Ruthenbeck, LCDC III and Carol Green, RN. Paul has been employed as a counselor in the health center for four months. He moved to Knox County from Minnesota after his wife was hired by Kenyon College. Paul has been in practice for eight years. He enjoys working in the health center and is impressed with the phenomenal work taking place in the Center because of the warm-handoff and coordinated care offered.

Carol Green, RN is from the Coshocton area. She has been an LPN for many years working in long term care, continued her education and received her RN degree 4 months ago. She stated "she is in awe of what we offer the patient".

New funding opportunity for a one time award of up to \$300000.00 for improvements and needed infrastructure enhancements for oral health has been released. The application is due April 22, 2019. This award will be for any needed equipment and minor renovations of our existing dental suites. We would be able to completely replace all current items in the rooms along with purchasing other items previously slated for capital purchase this year if awarded. This grant will require a grant writer to assist with the process as it is competitive. Lowell Raison of the Raison group has agreed to assist me with this application process at no charge. This award should be awarded to our center because of our extremely high designation as a provider shortage area (HIPSA) which is currently 25, the highest

possible. There will be an approval item on the agenda for the co applicant board to grant the CEO privileges to apply for this grant. In addition to being able to replace most of our equipment and purchase capital items this funding opportunity will provide backup equipment in very good working order that could be utilized in other in scope locations.

Another and the final fund/award released for this year is also available. This is a noncompetitive grant which is currently available to apply for up until May 13, 2019. This award is to improve behavioral health services including substance use disorder treatment that includes opioid abuse and addiction along with improving access to care for those needing it in our service area. This award is for up to \$145000.00 and will become part of our annual grant award. I will need approval from this board to complete the application. The application will demonstrate to HRSA how we will use these additional funds. You will also see on the agenda this month another approval item for this application. There is no fee for this process.

A group of five of center staff members representing fiscal, administration, dental and medical services attended a two day conference in Boston; the knowledge gained will be taken back to center staff. Our goal with this training is improved efficiency, accuracy, and timeliness when completing documentation. We also hope to gain a better understanding of reporting for better monitoring of center performance. Another goal is to improve the patient experience through quicker check-in and patient portal usage allowing patients to access their records and help with scheduling of appointments.

The physician we have been interviewing; Zack Thurman from Cincinnati, decided after a very through decision process to stay in Cincinnati at his current practice. Julie and I are disappointed as he would have been a very good fit for a public health FQHC. We also realize we wouldn't have been going through this process if he wouldn't have reached out to us initially as many things still need to fall into place before we are ready to embrace employing or contracting with a doctor. Our fiscal state needs to stabilize along with patient panel needing to increase in size. The new site in Danville and the change of location for our current site really would be the best time to consider additional providers.

340b started this week on April the 8th we will watch a short video explaining the program. Our trip to Wood County near Bowling Green, Ohio showed how a 340b program positively impacts a practice and how patients use the program. I will share more with you during the meeting.

I am contacting two fiscal board candidates this month to see their interest in filling the empty seat starting in July after Todd Burson leaves this board the month of June.

The New Access Point (NAP) application was finalized on April 9, 2019 and submitted to HRSA. While the grant writer feels this application builds a strong case for funding is not guaranteed. If Danville is not awarded we will be prepared to bring that placing into scope which will allow us to use federal funds to operate and also receive enhanced reimbursement while this is not my first choice it is a very viable solution if federal funds are not given.

QI/QA update.. Doctor Reed is still managing the QI/QA process with some assistance from me for reporting in lieu of not having a QI/QA coordinator at this time. Julie and I have decided to wait for a few months in order to recognize a role that can fit our operation the best before advertising, this person would need strong analytical experience related to health care while processing an understanding of clinical function. Please let me know if any of you know of someone who may be interested in hearing about the potential position.

The only update on a new location for the main site is it is still in the negotiation stage. Potentially there could be developments later this fall or early next year. At this time the health department is aware of our lack of space. Both the center and health department are looking for solutions as additional funding will equate to additional staff.

Finally, Dr. Daniel Salle our new dentist starts May the 13th; we are actively filling his schedule.

Thank you all for the continued support of this center.

WIC

Cyndie Miller gave an update to her written report. WIC had 5 walk-ins to my cert/reverts numbers.

Caseload decreased by 17 from February which included 28 automatic categorical terminations (8, 5 year olds; 16 postpartum moms; 4 BF moms.

The number of prenatal participants who have a nutritional risk code for pregnant at a young age (less than or equal to 17 years of age, March – 5). Stats also include the number of infants born early (now designated as less than or equal to 37 weeks gestation, March 2019 – 52 or 16.3% of our infants currently on the program).

The roll-out of the new WIC Shopper App allowing participants to scan items from the store shelves to confirm their choices are WIC authorized foods took place during March, National Nutrition Month (NNM). The app also includes a produce and cereal calculator, recipes, a means of reporting an item that was not able to be purchased, and storing pictures of receipts for later review.

Alayna Mowry, KCHD Marketing/Public Relations, provided the expertise to film and edit short segments of our WIC staff members highlighting WIC authorized foods available at our local grocery stores. These were posted in several social media platforms.

Our NNM bulletin board entitled “Lettuce Discover New Foods” included pictures submitted by WIC participants and KCHD staff of children trying new foods or helping to make recipes in their home kitchens. This was a fun activity highlighted by drawing one of the names for a prize (made possible by a generous donation from our local Walmart store.)

“Totally Toddlers” event was held March 18th. KCHD staff provided information to a group of 16 moms and young children on the following topics: “Medicine Safety and Dangerous Look-A-Likes” by Tina Cockrell (Health Educator), “Car Seat Safety Demo” by Elisa Beckett (Health Educator), and “Dental Check-ups” by Shelly Hurlow (Dental Assistant). “A Rainbow of Snacks” program was presented by Tanner Cooper-Risser SNAP-ED Program Assistant. The children participated in making Banana Pudding in a Bag. The moms also enjoyed having time to talk with each other while their children were occupied by staff with an apple craft, play store with food models, and other toys.

EMERGENCY PREPAREDNESS & OPERATIONS

During the last month, the Public Health Emergency Preparedness (PHEP) grant continuity of operations workbook has been submitted for review and local capacity workbook was approved by ODH. At this time, all submitted PHEP objectives have been approved by ODH without issue. However, it appears grant funding is continuing to decrease and the objectives are becoming more time consuming.

Throughout contract hours with the local Emergency Management Agency (EMA) the Fairgrounds Emergency Operation Plan, Public Health annex, and Family Assistance Center plan were revised accordingly to the annual review schedule. The EMA Board accepted ownership of the Motor Home and will secure that vehicle on or before May 1st. Lastly, a three day active shooter class will be provided to local fire and police professionals the last week of April.

The MOU for shared IT services with Licking County Health Department (LCHD) has been approved by both legal parties and is pending signature with LCHD. This will ensure redundancy and a more

robust IT infrastructure in the event of medical leave, vacation, or emergencies that may occur. Once both Health Departments sign the MOU, a meeting will be scheduled between the IT Administrators. The annual smoke detectors and sprinkler system inspection was completed by Silco Fire without any issues. The X-ray digital film hazardous waste has been removed offsite and will no longer be utilized by KCHD dental services. Lastly, the five year lease on the 2014 Ford F-150 truck will be up this November. I have begun looking into options and will advise the Board once more information comes available.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

No written report.

HUMAN RESOURCES

- Julie and I are in the process of reviewing the agency Personnel Policy and Procedure manual. The PPM will be on the agenda for approval at the May board meeting.
- Workforce Development Committee is busy planning the June 7 all-staff development day. The staff will engage in training and team building activities, still to be determined.

3.5. Health Commissioner

HEALTH COMMISSIONER REPORT

Julie Miller reminded the board members we are still in need of a board member to fill the open seat. Please submit recommendations to Julie.

She is spending time in the Health Center filling the role of “COO” over the next few weeks.

Mid-Month report

COMMUNITY HEALTH CENTER

- Lane, Nan, Laura and I traveled to Wood Co. Health Department who has a Health Center. Lots of information shared and gathered.
- Interviewed NP for potential hire in fall or winter
- Physician who was interested has declined our offer
- New Access Point grant submitted for Danville
- Danville site open 1 day per week
- Grant applications for oral health infrastructure and mental health will be completed
- Lane & 4 other Center staff to Boston for training on electronic health records

ENVIRONMENTAL HEALTH:

- Seeing increase in septic and water permits with the weather change
- Residents reporting more contact with the black-legged deer ticks

PLANNING, EDUCATION, PROMOTION:

- Social media education and promotion continues to increase for all areas of the agency
- Will participate in Amish Health & Safety Fair with Morrow Co. HD
- Tobacco Cessation program continues to see increase in participants
- Creating Healthy Communities/Get Healthy Knox County coalition working on many projects
 - farmers market, bicycling, walking, food prescriptions, etc.
- KSAAT hosting a number of events locally

- Our PIO assisted with development of all promotion for celebration of 100 years of Public Health in Ohio

PUBLIC HEALTH OUTREACH

- CMH nurse continues to learn program and is making more home visits
- We are combining newborn home visits with Cribs for Kids visits which seems to be welcome by the mothers
- Seeing an increase in Pertussis cases (in vaccinated children), continue seeing Hepatitis A cases, and continue to follow our 1 active TB case
- Providing Hepatitis A vaccine to inmates at local jail and Sheriff's office/jail employees who consent to receive
- Immunization program stays busy, Shingles vaccine causing lots of calls, travel vaccine administration is appreciated
- Staff going to a variety of training opportunities to expand knowledge in their specific programs

WIC

- Case load increased a bit
- Nutrition videos well received

ADMINISTRATION

- Miller & Hilliar Townships recently visited by Health Commissioner - annual report reviewed, a variety of nuisance complaints received and submitted to EH staff
- Centerburg Village visited by Health Commissioner - annual report reviewed
- Health Commissioner visited Ohio Representative Romanchuk regarding state budget bill and public health related items in the bill
- Health Commissioner provided public testimony to the House Finance Sub-Committee on the state budget bill - HB 166
- The agency is being presented to Rotary each week the month of April: counseling services, annual report, health center, Community Health Assessment & CHIP activities
- HC working on revision of organizational chart due to retirement of DON and vacancy in QI/Data position for the Center
- HC met with Board member Ron Moder to discuss potential changes to the activities of the Board. Will plan to discuss at April Board meeting.

That's not it...we continue to stay busy. It's all good!

4. New Business

4.1. Finance

4.1.1. Income and Expense

Jeff Harmer made a motion to approve the income and expense report. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT March 31, 2019							
FUND NAME	JAN. 1, 2019 BALANCE	MARCH REVENUE	YEAR-TO-DATE REVENUE	MARCH EXPEND.	YEAR-TO-DATE EXPEND.	March 31, 2019 BALANCE	
District Health Fund							
801 - District Health Fund*	682,715.71	54,948.92	796,298.77	198,026.92	532,995.66	946,018.82	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	5,210.27	0.00	0.00	481.72	1,369.11	3,825.16	
806 - Food Service Fund	2,809.73	41,456.50	132,301.50	29,601.80	57,207.69	77,903.54	
807 - Private Water Fund	1,344.55	4,239.00	15,938.76	5,634.15	17,279.95	3.36	
809 - Sewage Program Fund	11,211.24	3,999.00	19,572.00	8,104.75	24,367.46	6,395.78	
810 - RV Park/Camp Fund	64.22	0.00	500.00	4.48	431.77	132.45	
Subtotal	20,640.01	49,704.50	168,312.26	43,826.90	100,891.98	88,260.29	
Special Revenue Funds							
803 - Home Health Fund	797,774.23	35,361.43	117,451.06	45,963.00	120,509.43	794,715.66	
819 - Solid Waste Fund	8,443.03	8,911.16	19,604.55	5,298.57	12,372.21	15,675.37	
Subtotal	806,217.26	44,272.59	137,055.61	51,261.57	132,881.64	810,391.23	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	773.50	21,122.91	75,929.72	30,645.10	72,155.62	4,547.60	
811 - Creating Healthy Com Grant FY JAN. 1 - DEC. 31	26,749.03	5,761.14	30,303.24	9,134.96	29,136.45	27,914.82	
812 - PHEP Grant Fund FY July 1 - June 30	3,125.83	6,226.42	22,385.47	7,858.32	16,810.39	8,700.91	
813 - MCHMO2 Grant Fund FY Oct. 1 - Sept. 30	70,891.69	1,078.15	2,583.76	2,273.55	10,748.41	62,827.04	
814 - Community Health Center Grant FY April 1 - Mar 31	82,365.59	133,997.96	433,993.07	172,413.11	506,197.36	8,161.30	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	5,052.50	10,745.33	24,496.42	10,855.03	25,083.23	4,465.69	
Subtotal	189,057.14	178,932.91	589,691.68	233,180.07	662,131.46	116,617.36	
TOTAL ALL FUNDS	1,698,530.12	327,858.92	1,691,358.32	526,295.46	1,428,700.74	1,961,287.70	

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program.

4.1.2. Transfers/Cash Advances – Resolution #2019-04

Jeff Harmer made a motion to approve Resolution #2019-04. Ron Moder seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Jeff Harmer, Lee Rhoades, Barry George, Diane Goodrich, Barb Brenneman, Ron Moder and Amanda Rogers: in the negative; none. The motion was approved.

RESOLUTION #2019-04

General Fund

1. Transfer \$1,000.00 from 801.1510.50601 to 807.1510.41100
2. Advance \$10,000.00 from 801.1510.50602 to 814.1510.41101

4.2. Personnel

4.2.1. Accept resignation from Lorraine Bratton, RN, effective May 3, 2019.

Barry George, MD made a motion to accept the resignation from Lorraine Bratton, RN, effective May 3, 2019. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.2.2. Approve to open Dental Hygienist position.

Amanda Rogers, DVM made a motion to approve opening Dental Hygienist position. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts

4.3.1. Approve contract with Dimension Healthcare Consulting, LLC for cost reporting for the Knox County Community Health Center, \$140/hour, yearly maximum

\$8,400, effective May 1, 2019 through April 30, 2020.

Jeff Harmer made a motion to approve contract with Dimension Healthcare Consulting, LLC for cost reporting for the Knox County Community Health Center, \$140/hour, yearly maximum \$8,400, effective May 1, 2019 through April 30, 2020. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.3.2. Approve contract with Raison Group to prepare the Federally Qualified Health Center New Access Point grant application, \$25,000 rate effective March 27, 2019 through March 27, 2020.

Jeff Harmer made a motion to approve contract with Raison Group to prepare the Federally Qualified Health Center New Access Point grant application, \$25,000 rate effective March 27, 2019 through March 27, 2020. Barry George, MD seconded the motion.

After discussion it was determined this contract had been approved at the March 27, 2019 board meeting. No further action was taken.

4.4. Board Approvals

4.4.1. Approval to apply for the Oral Health Infrastructure (OHI) grant; a one-time grant to support enhancing new or existing high-quality, integrated oral health services.

Jeff Harmer made a motion to approve the application for the Oral Health Infrastructure (OHI) grant; a one-time grant to support enhancing new or existing high-quality, integrated oral health services. Barb Brenneman seconded the motion; in the negative; none. The motion was approved.

4.4.2. Approve submission of Integrated Behavioral Health Services (IBHS) application to receive \$145,000 in additional funding for behavioral services.

Jeff Harmer made a motion to approve submission of Integrated Behavioral Health Services (IBHS) application to receive \$145,000 in additional funding for behavioral services. Ron Moder seconded the motion; in the negative: none. The motion was approved.

4.4.3. Approval of out-of-state travel for Julie Miller, Joyce Frazee, Stacey Robinson, to attend the annual NACCHO conference in Orlando, Florida, July 9, 10, 11, at a cost of \$6,000.

Jeff Harmer made a motion to approve out-of-state travel for Julie Miller, Joyce Frazee, Stacey Robinson, to attend the annual NACCHO conference in Orlando, Florida, July 9, 10, 11, at a cost of \$6,000. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.4.4. Approval to apply for agency credit card through First Knox National Bank, limit to be determined through the application process, but not to exceed \$20,000.

Jeff Harmer made a motion to approve applying for agency credit card through First Knox National Bank, limit to be determined through the application process, but not to exceed \$20,000. Barry George, MD seconded the motion; in the negative; none. The motion was approved.

4.5. Board Information (Non-action items)

DISCUSSION: Board of Health Meeting Structure

Board members discussed the structure and standard order business of the meeting and what information they would like presented at each gathering.

- Agenda not be read word-for-word that just the number sequence be read, 1st and 2nd motion taken, discussion, then final approval
- Leadership Team will continue to submit their monthly reports
- Only one Leadership Team member will be highlighted each month.
- Review and discuss financial reports in depth at meetings
- Public participation time will only be used for the public and not staff

Health Commissioner and CHC CEO approved/signed the following:

- 4.5.1. Renewed MOA with Nick Gotschall, LPCC, for peer review and to provide quality assurance of patients receiving Mental and Behavioral Health counseling services at the Knox County Community Health Center, effective April 18, 2019 and remains ongoing.
- 4.5.2. Renewed MOA with Thomas Glibert, DDS, for peer review and to provide quality assurance of patients receiving dental care at the Knox County Community Health Center, effective April 18, 2019 and remains ongoing.
- 4.5.3. MOU between Licking County Health Department and Knox County Health Department for shared Information Technology support in the event of absences, emergencies, or other unforeseen events, effective from the date of signature for a three year term, non-monetary.
- 4.5.4. Renewed maintenance contract with the Knox County Commissioners, effective April 1, 2019 to March 31, 2020, maximum \$40,000.
- 4.5.5. 2019-2020 Manufactured Home Park Inspection Agreement with the Ohio Department of Commerce, effective July 1, 2019 through June 30, 2020

5. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Ron Moder seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:05 p.m.



Eric Siekkinen, RPh,
Board President



Julie Miller, R.N., M.S.N.
Health Commissioner

