

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

<b>BOARD MEMBERS</b>	<b>STAFF</b>
Jeff Harmer, President	Julie Miller, Health Commissioner
Jason Whaley, President Pro-Tem	Zach Green, Deputy Health Commissioner
Barb Brenneman	Joyce Frazee, Human Resource Director
Diane Goodrich	Lane Belangia, Community Health Center CEO
Amanda Rogers, DVM	Nate Overholt, Environmental Health Director
Eric Helt	Tina Cockrell, PHEN Director, Zoom
Eric Siekkinen, RPh	Katie Hunter, Fiscal Coordinator
	Cyndie Miller, WIC Director
	Kristi Thomas, Administrative Assistant
	Carmen Barbuto, Accreditation Coordinator, Zoom
<b>ABSENT</b>	
Barry George, MD	<b>GUEST</b>
Pam Palm, Communications Director/PIO	Ron Martinson, MD, Zoom

## **1. Convention**

### **1.1. Call to Order**

Jeff Harmer called the meeting to order at 6:30p.m.

### **1.2. Acceptance of the amended Agenda**

Eric Siekkinen, RPh, made a motion to accept the amended agenda, removing 6.2. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

### **1.3. Approval of the minutes for April 20, 2022 Board of Health meeting.**

Eric Helt made a motion to approve the April 20, 2022 Board of Health meeting minutes. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**1.4. Approval of the Bills**

Jason Whaley made a motion to approve the bills. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

APPROVAL OF BILLS	
FUND	AMOUNT
801 - General Fund	23,728.85
806 - Food Service Fund	3,843.80
807 - Private Water Fund	2,043.81
808 - WIC Grant	331.81
809 - Sewage Program Fund	553.32
812 - Public Hlth Emergency Preparedness Grant	40.71
814 - Community Health Center Grant	211,637.90
830 - Drug Free Communities	100.00
<b>Total</b>	<b>\$242,280.20</b>
<b>THEN &amp; NOW</b>	
801 - General Fund	774.76
814 - Community Health Center Grant	7,142.47
<b>Total</b>	<b>\$7,917.23</b>

**1.5. Public Participation – None**

**2. Hearing/Readings/Regulations**

**2.1. Approval of household sewage treatment system variance for Henry Troyer at 29728 Coshocton Road, Walhonding, OH 43843, Butler Township #08-00308.001 to allow installation of a new household sewage treatment system where the distribution pipe from the existing home to the septic tank and treatment area is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a).**

Jason Whaley made a motion to approve the household sewage treatment system variance for Henry Troyer at 29728 Coshocton Road, Walhonding, OH 43843, Butler Township #08-00308.001 to allow installation of a new household sewage treatment system where the distribution pipe from the existing home to the septic tank and treatment area is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a). Amanda Rogers, DVM, seconded the motion; in the negative: none. The motion was approved.

**2.2. Approval of Household Sewage Treatment System Installer Registration variance for Joe Sherman, Sherminator Excavating.**

Eric Siekkinen, RPh, made a motion to approve the Household Sewage Treatment System Installer Registration variance for Joe Sherman, Sherminator Excavating. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**2.3. Approval of Household Sewage Treatment System Installer Registration variance for Randy Tharp, R.T. Excavating.**

Eric Siekkinen, RPh, made a motion to approve the Household Sewage Treatment System Installer Registration variance for Randy Tharp, R.T. Excavating. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**3. Special Reports**

**3.1. Board Report**

**Jeff Harmer, President**, shared that he was thankful for the board committees that have been busy meeting.

**3.2. Health Commissioner Report - None**

**3.3. Leadership Team**

**Deputy Health Commissioner - Zach Green**

- Combining the CHC and Public Health QI Teams is underway with the intent to create a more unified approach and help staff understand how QI plays a role in all areas of the agency.
- Health Equity training is in progress with all staff and it is projected all modules will be completed by the end of June.
  - Kudos to Carmen as the state is looking to adopt this training platform & roll it out across all counties.
- HB 463 opposition, abolishing the DAC, was submitted on behalf of KPH to the House of Ohio Representatives.
- Met with Senator Brenner to discuss SB 324 (no movement) and to begin discussion of proper disposal/recycling of lithium batteries which is found in vapes.
- Attending Township meetings begins this month and is scheduled through November 2022. In addition, MV City Council and County Commissioners meetings have been scheduled on a quarterly basis.
- Knox Area Transit (KAT) is drafting a five-day continuous route proposal that will assist in mitigating the threat of access & functional needs for community members.
- Collaboration this summer OSU College of Nursing is highly likely to occur and the focus area will be gaps outlined in the Community Health Improvement Plan (CHIP).
- The Facilities Committee is scheduled to meet June 2nd and the realtor, Dave Gore, is actively seeking potential opportunities.
- Julie will be sending out information regarding the levy in a separate email.

**Fiscal Report – Katie Hunter, Director**

- I attended a two-day virtual conference presented by the Auditor of the State. The presentation included topics such as Ohio Budgetary Law, Cash Reconciliation, Fund Accounting, Ethics and Common Audit Comments.
- We received \$57,398.96 from the State for Food Fee Replacement to supplement the loss of fees in the Food Program due to Covid.
- The Finance Committee is meeting to discuss potential salary increases for the employees and the information will be presented at the June meeting.
- The budget highlights will no longer be displayed in this section of the leadership report, but will continue to be added to the board folder for review.

**HUMAN RESOURCES – Joyce Frazee, Director**

- This month you will be asked to accept two resignations from staff. Katelynd McDonald, CMA was hired when Moore Family Practice and the Walk-In clinic were purchased. She has decided to resign her position with us. Danielle Dawson, RN was hired to fill the school nurse position at East Knox Schools. Dani was hired for the 2021-2022 school year. The one-year contract with the school will come to an end too. EK plans to hire Dani full-time.
- You will be asked to approve the hiring of Christopher Kesterson, Information Technologist and Lisa Nichols, Dental Assistant. With the growth of the health center there was a need for full-time IT and Brett chose to step down from IT but continue his role as the Vital Stats Registrar and take on more administrative duties in HR. This opened the IT position and the interview team chose Chris to fill this role. Lisa was hired to fill the open dental assistant position left vacant when Cierra Geoppinger resigned.
- Offering student internships is one way, KPH is promoting public health as a career choice. This summer we are excited to offer student internships in the Environmental Health (Lydia Ingalls) and Public Health Education & Nursing divisions (Kaleigh Loyd). Lydia Ingalls is currently finishing her junior year at Marietta College, majoring in Environmental Studies and double-minoring in legal studies and leadership. Kaleigh Loyd is currently finishing her sophomore year at Baldwin Wallace University, with a double major in Public Health and Community Health Promotion. Both students are local and have expressed interest in returning home to find jobs after graduation.
- Nate and I will be meeting with Population Health Professor Neal from MVNU to discuss clinical opportunities for Health Science students that are required to complete 6 clinical hours for the course. This is another opportunity for KPH to promote public health as a career choice.
- I had the opportunity along with Lisa Dudgeon to assist Knox Technical Center LPN and Rn students with mock interviews. Lisa and I interviewed six students for about 15 minutes each. This was one more way to promote public health services and the programs we offer to the community. Many of the students had not given any thought to working for public health and now would consider a career with our agency after graduation.
- **Information Technology** - Cleaning and organizing prior to the new IT person starting on May 31. In the process of selling old, aged laptops to staff. Also working on getting Windows laptops for the Providers at Moore Family Practice to get rid of the Mac laptops. Waiting on quotes from Frontier for a solution to our phone issues at remote locations. (They experience sound drop out intermittently).
- **Vital Statistics** - April was a little slower on the VS front. Birth certificates were 213 (253 in March), and death certificates were 135 (259 in March). Number of births for April was an average of 31. Deaths were very low, 39 compared to 58 in April. This obviously affected the number of certificates

purchased. We have received the costs for security paper for this year. It has risen slightly as expected. I have requested a PO for this. We won't pay until after delivery which is usually in August.

**COMMUNICATION & MARKETING – Pam Palm, PIO, Director**

- At the beginning of May, the Get Healthy Knox County banners were hung in downtown Mount Vernon in conjunction with banners promoting the Mount Vernon Farmer's Market.
- Our \$25,000 digital sign has been repaired. The defunct part was still covered under warranty; however, we expect to pay labor charges around \$600. The sign was installed in February 2018
- Carmen Barbuto and Alayna Mowry are starting a monthly podcast highlighting the various areas of public health at work in our community. Carmen and Alayna will co-host the podcast which will include different guests each month including KPH staff and community partners. Initially, we are partnering with New Directions to share production equipment. The first episode debuts in June with retiring Health Commissioner Julie Miller who will be talking about changes in public health she has seen during her 40-yr. career.
- In June we will begin distribution of a large, woven bag with the KPH logo at farmer's markets in Mount Vernon and Fredericktown. We have also ordered more Tick Tools, a plastic tweezer to remove ticks from people and pets. The tweezers have been very popular at several community events where we have distributed the Tick Tool and accompanying information on tick prevention. We're also in the process of reprinting three tick prevention print pieces from the National Capital Lyme Disease Association for use in educating elementary-age children. The three pieces – a brochure, rack card and coloring book – are part of the "Tick Busters" series developed by NatCapLyme.
- Also in June, we will begin advertising in the Town Money Saver, a monthly ad full-color magazine that is sent through the mail to 25,000 households in Knox County. As part of the WNZR's promotion of summer fairs and festivals, KPH and HC will be promoting services and programs on WNZR, June through October,
- Despite the cool temperatures and misty rain, the Health Center staff had a good turnout for the Danville Ladies Out event on May 6. The HC distributed flowers planted in HC stadium cups, a HC logged burlap bag, "Danville blue" T-shirts, and tumblers with the HC logo. More than 200 people registered for the HC's prize raffle of two hanging flower baskets. Tami Ruhl with the Creating Healthy Communities program was also on hand to promote the bike lending program at Danville Outdoors.
- The Knox Public Health website had 15,319, page views in April. The COVID information pages continue to attract the most visitors. Mike Whitaker recently developed an alphabetical listing of all KPH programs and services featured on the website with direct links to the subjects on the site. The list is now available in the title page taskbar, beside the home page button. The social media pages for the Health Center have taken on a different look as the two pages that the Moore Family Practice managed have been merged to the HC page.

**ENVIRONMENTAL HEALTH – Nate Overholt, RS, Director**

- In speaking with Knox County Prosecutor, Chip McConville, he stated that the household sewage treatment system variances that need to go under driveways must all individually be brought in front of the board of health for approval. Knox Public Health cannot provide an approval resolution that would cover any future resolutions as each property/parcel must be individually approved.
- Henry Troyer of 29728 Coshocton Road, Walhonding, OH, Butler Township, has applied for a HSTS variance for an existing residence where the distribution pipe will go under the existing driveway to a new, replacement septic system.

- Joe Sherman of Sherminator Excavating has applied for a HSTS installer variance as he was unable to complete the 12 hours of CEU's that were required for the last two years due to some unfortunate personal circumstances. Mr. Sherman is aware that he will be required to complete the additional hours along with the 6 hours required for this year in order to register in Knox County as an installer in 2023.
- Randy Tharp of R.T. Excavating has applied for a HSTS installer variance as he was unable to complete the 12 hours of CEU's that were required for the last two years due to no local classes offered and was unavailable to go out of town for any of the CEU classes at the end of 2021. Mr. Tharp is aware that he will be required to complete the additional hours along with the 6 hours required for this year in order to register in Knox County as an installer in 2023.
- **PHEP monthly report from coordinator Amy Seward**
- • Completed the following deliverables:
- 5.3 (Outbreak Report) (ODH approved deliverable)
- 2.3 (CIP Worksheet) (ODH approved deliverable)
- 1.1 (Environmental Health Response Annex Rubric)
- Attended and participated in Table Top Exercise for Mass Fatality
- Attended Knox Co. EMA's meeting regarding the Total Eclipse happening in 2024.
- Completed ICS 300 course-passed
- Sat in on One Health in Emergency Preparedness and Response webinar. Webinar discussed what and how to prepare animals and pets for a disaster.
- Attended semiannual CORPH (Central Ohio Regional Public Health) Preparedness Committee Meeting

#### **PUBLIC HEALTH EDUCATION AND NURSING – Tina Cockrell, Director**

- **Children /Medical Handicaps-** 7 children added in April
- **Cribs for Kids-** 7 cribs distributed
- **Newborn Home Visits** - 1 newborn home visit completed
- **Lead** - 1 case reported
- **Safe Communities** - currently planning for Click it or Ticket campaign at a local establishment. New application due May 31.
- **Maternal & Child Health** - currently writing and preparing for the FY23 MCH application due May 31.
- **Tobacco Prevention & Cessation** - 10 new clients 5 coming from ECW referrals and 5 coming from walk-ins. Completed 2 tobacco presentations to Fredericktown High School students. Completed Ask, Advise and Refer presentation with The Freedom Center and created a new policy for their organization
- **Drug Free Communities** - Drug Take Back Day collected 103 lbs. of syringes 152.1 lbs. of medications
- **Creating Healthy Communities** - Walking Challenge successful 45 teams, 605 walkers walked 143 million steps in April, creating a Community Engagement Plan and policy for Active Transportation. Get Healthy KPH will host a bike valet for First Fridays encouraging biking to the event. Twin Oak School is eager to grow their raised garden beds at the school after a successful year.
- **Other** - attended Earth Day and Pheasants Forever Day focusing on Lyme Disease and Tick removal distributed 200 tick tool removing tools. Mike and Elisa have been facilitating 4th grade hygiene and 5th grade puberty lessons across the county, to be finished by the end of the school year.

#### **WIC – Cyndie Miller, RD, LD, CLC, Director**

- Knox County WIC initial caseload for April is 701 (a decrease of 3). Maintenance and increase of caseload continue to be a concern state-wide and also for a number of states nationwide. Referrals

included “2” to the Mommy & Me Smoking Cessation program and “20” to the CHC (9 Adults, 0 infant, and 11 children).

- “Curb-side services” continue as our method of service for WIC participants during the month of April/May. Some appointments have been conducted in person due to cell-phone issues, weight check requests, and breastfeeding consults. Waivers are extended until **mid-October**, 2022. Prenatal and new moms with their babies are given the option to have in-person appointments.
- Our breastfeeding initiation rate for WIC moms is 63.4% (This stat is current through February 2022).
- We have a 2<sup>nd</sup> interview scheduled for our part-time HP position in the WIC division.
- Staff continues to monitor levels of available infant/child formulas in our local grocery stores because of continued supply-chain issues. State WIC is aware of the state-wide issue. State WIC is in conversation with the USDA regarding the formula shortages. Weekly calls with local WIC programs are being held for the latest updates. The following tips for participants from State WIC have been posted:
  - Call the store first and ask for product availability.
  - Ask a store worker if there is more formula in the back if there is not any on the shelf.
  - Ask when the next shipment arrives.
  - Ask when shelves are usually stocked.
  - Talk to the pharmacy to see if they can help.
  - Do not wait until the end of the month to purchase your benefits.
  - If there is no resolution, contact the local WIC office.
  - Call your child’s healthcare provider about prescribing an alternative specialty formula if the one currently prescribed is unavailable or difficult to find.

#### **COMMUNITY HEALTH CENTER – Lane Belangia, CEO**

- CEO evaluation and assessment required this coming month(s) by Co-app Board
- FTCA application pursued with consultant firm contracted
- AR clean-up continues
- \$60,000 released for Covid Response, tied to the previous H8F Covid relief fund.
- Law firm for FQHC/Health Care Providers contracted to begin to replace legal approval that was performed by the Knox County Prosecutor’s office.

#### **4. Old Business**

##### **4.1. Approval of the Performance Management & Quality Improvement Plan**

Eric Siekkinen, RPh, made a motion to approve the Performance Management & Quality Improvement Plan. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

##### **4.2. Approval of employee fitness membership reimbursement as presented by agency employee Wellness Committee.**

Amanda Rogers, DVM, made a motion to approve the employee fitness membership reimbursement. Eric Siekkinen, RPh, seconded the motion; in the negative: Jeff Harmer, President, Jason Whaley, President Pro-Tem, Amanda Rogers, DVM, Eric Siekkinen, RPh, Diane Goodrich, Barb Brenneman and Eric Helt. The motion failed.

#### **5. New Business**

##### **5.1. Finance**

**5.1.1. Income and Expenses**

Jason Whaley made a motion to approve the income and expenses report. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.2. Personnel**

**5.2.1. Accept the resignation of Katelynd McDonald, CMA, effective May 24, 2022.**

Diane Goodrich made a motion to accept the resignation of Katelynd McDonald, CMA, effective May 24, 2022. Barb Brenneman seconded the motion; in the negative: none.

**5.2.2. Accept the resignation of Danielle Dawson, RN, effective May 27, 2022.**

Diane Goodrich made a motion to accept the resignation of Danielle Dawson, RN, effective May 27, 2022. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**5.2.3. Approval to hire Kaleigh Loyd, Student Intern, effective May 23, 2022.**

Jason Whaley made a motion to approve the hire of Kaleigh Loyd, Student Intern, effective May 23, 2022. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.2.4. Approval to hire Lydia Ingalls, Student Intern, effective May 16, 2022.**

Jason Whaley made a motion to approve the hire of Lydia Ingalls, Student Intern, effective May 16, 2022. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.2.5. Approval to hire Lisa Nichols, Dental Assistant, effective May 16, 2022.**

Jason Whaley made a motion to approve the hire of Lisa Nichols, Dental Assistant, effective May 16, 2022. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.2.6. Approval to hire Christopher Kesterson, IT, effective May 31, 2022.**

Jason Whaley made a motion to approve the hire of Christopher Kesterson, IT, effective May 16, 2022. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.2.7. Approval to hire Melissa Body, LSW, effective June 13, 2022.**

Jason Whaley made a motion to approve the hire of Melissa Body, LSW, effective June 13, 2022. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.



**5.2.8. Approval to amend Daniel Saale, DDS employment contract, effective May 30, 2022 through September 1, 2025.**

Jason Whaley made a motion to approve the amendment to the employment contract for Daniel Saale, DDS effective May 30, 2022 through September 1, 2025. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.3. Contracts**

**5.3.1. Approve the lease addendum with Foster's Pharmacy Inc., effective March 1, 2022 through December 31, 2023 with a monetary value of \$1,300/month and a yearly max of \$16,000.**

Eric Siekkinen, RPh, made a motion to approve the lease addendum with Foster's Pharmacy, Inc., effective March 1, 2022 through December 31, 2023 with a monetary value of \$1,300/month and a yearly max of \$16,000. Eric Helt seconded the motion; in the negative: none. The motion was approved.

**5.3.2. Approve the contract with Laboratory Corporation of America Holdings for specimen collection services effective May 6, 2022 remains ongoing with a monetary value of \$17.50 per person/collection.**

Eric Siekkinen, RPh, made a motion to approve the contract with Laboratory Corporation of America Holdings for specimen collection services effective May 6, 2022 remains ongoing with a monetary value of \$17.50 per person/collection. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**5.3.3. Approve the agreement with Shred-It for document shredding services, effective May 16, 2022 through May 16, 2023, not to exceed \$111.00 per site per month.**

Eric Siekkinen, RPh, made a motion to approve the agreement with Shred-It for document shredding services, effective May 16, 2022 through May 16, 2023, not to exceed \$111.00 per site per month. Amanda Rogers, DVM, seconded the motion; in the negative: none. The motion has been approved.

**5.3.4. Approve the contract with ElementOne for assistance with the Federal Tort Claims Act (FTCA) application starting May 18, 2022 through project completion, with a monetary value of \$250/hour and a yearly max of \$18,000.**

Eric Siekkinen, RPh, made a motion to approve the contract with ElementOne for assistance with the Federal Tort Claims Act (FTCA) application starting May 18, 2022 through project completion, with a monetary value of \$250/hour and a yearly max of \$18,000. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**5.3.5. Approve the MOU with Franklin University for student interns, effective May 18th, 2022 and remains ongoing with no monetary exchange, pending legal approval.**

Eric Siekkinen, RPh, made a motion to approve the MOU with Franklin University for student interns, effective May 18th, 2022 and remains ongoing with no monetary exchange, pending legal approval. Amanda Roger, DVM, seconded the motion; in the negative: none. The motion was approved.

**5.3.6. Approve the contract with Spectrum for marketing services effective May 18, 2022 through December 18, 2022 with a monetary value of \$1,000/month and yearly max of \$7,000.**

Amanda Roger, DVM, made a motion to approve the contract with Spectrum for marketing services effective May 18, 2022 through December 18, 2022 with a monetary value of \$1,000/month and yearly max of \$7,000. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5.3.7. Approve the letter of agreement with Brennan, Manna & Diamond, LLC, for Health Center legal services effective May 18, 2022 remains ongoing with a monetary max of \$5,000 per month.**

Eric Siekkinen, RPh, made a motion to approve the letter of agreement with Brennan, Manna & Diamond, LLC, for Health Center legal services effective May 18, 2022 remains ongoing with a monetary max of \$5,000 per month. Eric Helt seconded the motion; in the negative: none. The motion was approved.

**5.3.8. Approve the contract between Knox Public Health (KPH) and Knox County Job and Family Services (KCJFS) to provide home-based therapeutic services for KCJFS clients with reimbursement from Substance Use Disorder grant funding, pending legal approval.**

Eric Siekkinen, RPh, made a motion to approve the contract between Knox Public Health (KPH) and Knox County Job and Family Services (KCJFS) to provide home-based therapeutic services for KCJFS clients with reimbursement from Substance Use Disorder grant funding, pending legal approval. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**6. Board Approvals**

**6.1. Approval of Resolution 2022-07, Resolution of Necessity and Purpose for the Knox County General Health District Tax Levy, millage and duration of levy, for the 2022 general health levy ballot language.**

Eric Siekkinen, RPh, made a motion to approve Resolution 2022-07, Resolution of Necessity and Purpose for the Knox County General Health District Tax Levy, millage and duration of levy, for the 2022 general health levy ballot language. Amanda Rogers, DVM, seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, President, Jason Whaley, President Pro-Tem, Eric Helt, Amanda Rogers, DVM, Eric Siekkinen, RPh, Barb Brenneman and Diane Goodrich. The motion was approved.

**6.2. Approval of the agency Personnel Policy Manual.**

Diane Goodrich made a motion to approve the agency Personnel Policy Manual. Amanda Rogers, DVM, seconded the motion; in the negative: none. The motion was approved.

**7. Board Information (Non-Action Items)**

Health Commissioner and/or CHC CEO approved/signed the following:

- Clinical Affiliation Agreement renewal with COTC, for student mentoring, effective January 31, 2022 through December 31, 2022, with no monetary compensation.
- Contract with Nick Gotschall for professional peer review services starting June 1, 2022 through May 31, 2023 with a monetary value of \$100/hour and a yearly max of \$2,000.

- Contract with Rodney Beckett, DDS for part time dental services starting June 1, 2022 through May 31, 2023 with a monetary value of \$70/hour and a yearly max of \$15,000.
- Revised and renamed the Healthy Meetings & Gatherings guidelines.

## 8. Executive Session

At 7:31p.m. Eric Siekkinen, RPh, made a motion to enter into executive session for contract negotiations. Amanda Rogers, DVM, seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Amanda Rogers, DVM, Jason Whaley, Eric Helt, Barb Brenneman, Eric Siekkinen, RPh and Diane Goodrich; in the negative: none. The motion was approved.


Julie Miller was invited to stay for executive session.

At 8:05p.m. Eric Siekkinen, RPh, made a motion to return to regular session. Amanda Rogers, DVM, seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Amanda Rogers, DVM, Jason Whaley, Eric Helt, Barb Brenneman, Eric Siekkinen, RPh and Diane Goodrich; in the negative: none. The motion was approved.

## 9. Adjournment

Being no further business, Eric Siekkinen, RPh, made a motion to adjourn the meeting. Amanda Rogers, DVM, seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:06p.m.

  
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Jeff Harmer  
Board President

  
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Julie Miller, RN, MSN  
Health Commissioner

