

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

BOARD MEMBERS	STAFF
Jeff Harmer, President	Zach Green, Health Commissioner
Jason Whaley, President Pro-Tem	Pam Palm, Communications Director/PIO
Barb Brenneman	Cyndie Miller, WIC Director
Eric Helt	Kristi Thomas, Administrative Assistant
Eric Siekkinen, RPh	Deanar Patterson, Clinical Director
Barry George, MD	
Amanda Rogers, DVM	
ABSENT	
Diane Goodrich	GUEST
Lane Belangia, Community Health Center CEO	Adam Masters, Epidemiologist
Katie Hunter, Fiscal Director	Daniel Brinkman, Community Member
Ron Martinson, MD	Joyce Frazee, Human Resource Director
Nate Overholt, Environmental Health Director	
Tina Cockrell, PHEN Director	

1. Convention

1.1. Call to Order

Jeff Harmer called the meeting to order at 6:36 p.m.

1.2. Acceptance of the amended Agenda

Eric Siekkinen, RPh, made a motion to accept the agenda. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for June 15, 2022 Board of Health meeting.

Jason Whaley made a motion to approve the June 15, 2022 Board of Health meeting minutes. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of the Bills

Eric Siekkinen, RPh, made a motion to approve the bills. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

APPROVAL OF BILLS	
FUND	AMOUNT
801 - General Fund	49,131.44
805 - Swimming Pool Fund	160.00
806 - Food Service Fund	528.95
807 - Private Water Fund	2,225.54
808 - WIC Grant	
809 - Sewage Program Fund	1,245.19
810 - RV Park/Camp Fund	110.00
811 - Creating Healthy Communities Grant	925.80
812 - Public Hlth Emergency Preparedness Grant	3,012.71
813 - MCH/CFHS Grant	
814 - Community Health Center Grant	151,008.09
819 - Solid Waste	323.08
830 - Drug Free Communities	2,502.07
Total	\$211,172.87
THEN & NOW	
801 - General Fund	2,196.94
814 - Community Health Center Grant	10,003.35
Total	\$12,200.29

1.5. Public Participation

- Dan Brinkman, Local Community Member

2. Hearing/Readings/Regulations

2.1. Approval of household sewage treatment system variance for Clinton Cooper at 25001 Lepley Road, Gambier, OH 43022, Harrison Township Parcel # 15-00189.001 to allow installation of a new household sewage treatment system where the distribution pipe from the building to the septic tank and treatment area is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a).

Eric Siekkinen, RPh, made a motion to approve the household sewage treatment system variance for Clinton Cooper at 25001 Lepley Road, Gambier, OH 43022, Harrison Township Parcel # 15-00189.001 to allow installation of a new household sewage treatment system where the distribution pipe from the building to the septic tank and treatment area is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a). Jason Whaley seconded the motion; in the negative: none. The motion was approved.

2.2. Approval of household sewage treatment system variance for Michael Sivey at 16311 Carson Road, Fredericktown, OH 43019, Pike Township Parcel #58-00417.002 to allow installation of a new household sewage treatment system where the distribution pipe from the building to the septic tank and treatment area is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a).

Eric Siekkinen, RPh, made a motion to approve the household sewage treatment system variance for Michael Sivey at 16311 Carson Road, Fredericktown, OH 43019, Pike Township Parcel #58-00417.002 to allow installation of a new household sewage treatment system where the distribution pipe from the building to the septic tank and treatment area is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a). Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

2.3. Approval of household sewage treatment system variance for Eric H. Helt at 7955 Horn Road, Gambier, OH 43022, Harrison Township Parcel #16-00291.000 to allow installation of a new household sewage treatment system where the distribution pipe from the existing residence to the treatment area and is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a).

Eric Siekkinen, RPh, made a motion to approve the household sewage treatment system variance for Eric H. Helt at 7955 Horn Road, Gambier, OH 43022, Harrison Township Parcel #16-00291.000 to allow installation of a new household sewage treatment system where the distribution pipe from the existing residence to the treatment area and is required to go under an existing driveway and cannot meet the isolation distances outlined in Ohio Administrative Code 3701-29-06(G)(3)(a). Jason Whaley seconded the motion, Eric Helt recused himself from all conversation and abstained from voting; in the negative: none. The motion was approved.

3. Special Reports

3.1. Board Report

Jeff Harmer, President, shared with the board that a potential new member might be joining the Board of Health. Dan Brinkman introduced himself and provided the board with his personal background and work history.

3.2. Epidemiologist Report

- Adam Masters presented a monthly and annual report of communicable diseases within Knox County.

3.3. Health Commissioner Report

In addition to the written report:

- The Danville Capital Project has received a bid and is currently going through sole source justification. This bid came in under budget.

HEALTH COMMISSIONER - Zach Green

- House Bill (HB) 463 Update: Legislators are out of session and likely until after the election in November.
 - The Association of Ohio Health Commissioners (AOHC) drafted a consideration document for legislators - it is in your shared drive.
- HB 140 Ballot Uniformity and Transparency Act goes into effect after the November election which changes millage language to actually reflect total dollar amount received.
- AOHC Salary Scale Survey for 2022 is in progress.
- OSU Students completed projects that were created from the CHIP and focused on trauma-informed practices for teachers, grandparents/caregivers with primary custody of youth and teens, and an overall community focus.
- Kenyon College students will begin in-person surveying this month for all clinic locations and the WIC site.
- Midyear review of the CHIP is included in your packets, please reach out to Carmen or myself if you have any questions.
- The health department officially launched our first ever podcast, Health on Wheels with Alayna and Carmen as cohosts! This podcast will be a great tool not only for promotion of public health but for collaboration with other public health departments and community partners.
 - Thanks to Dr. Rogers for her time & knowledge regarding ticks.
- Accreditation Team Domain Leads have reached their first deadline for reaccreditation which required members to gather roughly half the documents or written narrative descriptions for submission to PHAB in 2023.
- The Facilities Committee has multiple irons in the fire & I look forward to briefing the entire board this month.

3.3.1. Strategic Planning Quarterly Review

- Implementation of educational programming in collaboration with OSU to begin addressing gaps outlined in the CHIP include trauma informed care, SDOH modules, and breaking the stigma of mental illness.
- Contract with KAT to provide continuous routes in the Mount Vernon area Monday-Friday. Projected start date is September 1st and will align with the Knox Area Transit (KAT) strategic plan moving into 2023.

Amanda Rogers, DVM entered the room at 6:44p.m.

Barry George, MD, entered the room at 6:50p.m.

3.4. Leadership Team

FISCAL – Katie Hunter, Director

- The Public Health Fiscal Manual is on the Agenda for approval and was reviewed by the Finance Committee.
- The Audit for Fiscal Year 2021 is still on-going with an expected completion date of August 1, 2022.

HUMAN RESOURCES – Joyce Frazee, Director

- You will be asked to approve the re-hiring of Danielle Dawson, RN effective August 18. Steve Larcomb, East Knox Superintendent, reached out to ask if KPH would continue the contractual agreement with them for the FY 2022-2023 school year to allow Dani more time to continue to receive the additional educational requirements needed to apply for the pupil services license through ODE.
- With Board approval Audrianna Atkinson, Environmental Health Specialist-In-Training, will be joining the Environmental Health division, August 8. Audri will graduate with a Bachelor degree August 7 from OSU where she majored in Public Health specializing in Environmental Health.
- I will be on vacation next week and will not be attending the July board meeting. Please reach out if you have any questions for me.

COMMUNICATION & MARKETING – Pam Palm, Public Information Officer

- We are gearing up to promote Knox Public Health at the Knox County Fair, the Mount Vernon Music & Arts Festival and the Fredericktown Tomato Show. Since COVID-19 disrupted our promotion efforts the past two years, we are taking a different approach this year.

Instead of having a staffed booth in the Merchant's Building, we will be sponsoring a day at the county fair. Friday, July 29 is Knox Public Health Day. Members of our staff will be at the gates from 11 a.m. to 8 p.m. offering fair goers either spray hand-sanitizer or a cardboard hand fan. We're also distributing gallons of hand-sanitizer with a pump to all of the food vendors. As a day sponsor, we will have a 10x10 ft. booth in the Merchant's Building offering information on KPH services and programs.

At the Music & Arts Festival, we will have a booth as in the past, but we are also the sponsor of the hospitality tent and the handwashing stations throughout the festival. We will be using the prize wheel with questions about various public health services and programs as a prelude to our levy promotion. Participation prizes will include flat flashlights, chip clip magnets, hand-sanitizer, jar openers, sunglasses and bubbles.

We are planning to be a parade participant at the Fredericktown Tomato Show. We will be using one of our trucks with staff walking alongside the truck, distributing star shaped-stress balls with the KPH logo.

- The podcast "Health on Wheels" has recorded six episodes to air between now and November. In addition to retiring Health Commissioner Julie Miller, other podcast guests include BOH member Amanda Rodgers, DMV; Mount Vernon Mayor Matt Starr; Immunization Nurse Susan Musgrave; and new Health Commissioner Zach Green.

ENVIRONMENTAL HEALTH – Nate Overholt, RS, Director

- There are three HSTS variances on the BOH agenda where piping will need to go under a driveway and cannot meet the isolation distances outlined in OAC 3701-29-06. All three properties have existing buildings and driveways present, have completed soil evaluations from a certified soil scientist and the most suitable areas for installing new HSTS components are located on the other side of the existing driveways.
- Mosquito surveillance continues to be completed throughout the county. The surveillance activities have been completed by environmental health division intern Lydia Ingalls. At this time, no pools

submitted from Knox County to the Ohio Department of Health have tested positive for the West Nile Virus. Surveillance activities will continue through all of July and most of August.

PUBLIC HEALTH EDUCATION AND NURSING – Tina Cockrell, Director

- **Communicable Disease** - COVID19 ongoing outbreaks at The Laurels, MVDC and Centerburg Pointe, increase in reports of Lyme Disease in ODRS, misc. STI cases reported, 1 case of Campy, 1 case Giardiasis, 1 case of Strep Pneumo
- **Children /Medical Handicaps**- 11 visits completed with 2 referrals to HC behavioral health
- **Cribs for Kids**- 4 visits completed
- **Newborn Home Visits** - 1 newborn home visit
- **Senior Health & Wellness** -
- **Lead** - No new cases in June
- **Safe Communities** -
- **Maternal & Child Health** -.
- **Tobacco Prevention & Cessation** - 13 new clients 8 coming from ECW referrals and 4 coming from walk-ins. 1 Mommy and Me client came in at the end of May not previously reported.
- **Drug Free Communities** - TAC students to debut song “Not Alone” on Wednesday, July 13 at MV Fieldhouse. The song will be available for streaming on Spotify and Apple Music. 21 Narcan kits were distributed with 20 people trained. 127 people attended the Communities Coming Together Conference held at MVNU 79 responded to surveys indicating 100% overall quality of presentations. There were 13 sessions provided surrounding substance abuse, mental health and youth development. Keynote speakers were Kim Kehl, Consultant and Laura Stack, Johnny’s Ambassadors.
- **Creating Healthy Communities** - Installed trail counts at the KGT and Mohican Valley Trail, they will be in place all summer results reported in the fall. Attended 5 events in Fredericktown completing assessments reaching over 100 residents thus far. The Community Food Assessment is completed and launched July 1. Provided tick information to nearly 250 cyclists and walkers who attended Trailapalooza park event. Met with ADF to discuss a youth garden project. Presented to the Public Library information on Get Healthy Coalition goals, 7 people were in attendance. Currently working with ACTS Food Pantry on a pilot project for Healthy Food options in pantries. Launched the Get Healthy Bingo Summer Activity Card ending August 15. The First Friday Bike Valet started with 6 bikes and 1 scooter being held for the duration of the event, donations being accepted to add to the General Fund.
- **Other** -

WIC – Cyndie Miller, RD, LD, CLC, Director

- Knox County WIC initial caseload for June is 690 (a decrease of 18). A reduced schedule due to multiple required State WIC breastfeeding trainings, poor show rate during the week of the storms/electrical outages, 24 categorical terms, and increased SNAP benefits following the storms are contributing factors to the decrease in caseload. Referrals included “6” to the Mommy & Me Smoking Cessation program and “6” to the CHC (4 Adults, 0 infants, and 2 children).
- “Curb-side services” continue as our method of service for WIC participants during the month of June/July. More appointments have been conducted in person due to cell-phone issues, weight check requests, and breastfeeding consults. Waivers are extended until mid-October, 2022. Prenatals and new moms with their babies are given the option to have in-person appointments. More breastfeeding mom have requested breastfeeding consults and weight checks for their babies.

- Our breastfeeding initiation rate for WIC moms has increased from 65% to 67.4% (This stat is current through April 2022).
- Additional Alternative Formulas now able to be purchased with WIC card
- WIC Farmers' Market coupons will be issued at the Farmers' Market every Saturday in July, beginning 7/9/2022 from 9 - 11:30a
- Planning underway for Breastfeeding Awareness Month (BAM) in August

COMMUNITY HEALTH CENTER – Lane Belangia, CEO

- Strategic Planning Meetings Completed 7/14/2022, two-year plan to be finalized in August 2022
- Authorized Official Changed in name as New HC takes office.
- Improved Revenue Cycle Management and oversight equates to increased fees received
- Election of Officers August 2022
- Vision Statement
 - *We envision a patient centered health care system connecting community members to the care they need so they can live their best life.*
- Contractor decisions made for the Knox County Dental Capital Project and Danville Medical Center Floor Plan is finalized.

3.4.1. Strategic Planning Quarterly Review – Zach Green

- Implementation of educational programming in collaboration with OSU to begin addressing gaps outlined in the CHIP include trauma informed care, SDOH modules, and breaking the stigma of mental illness.
- Contract with KAT to provide continuous routes in the Mount Vernon area Monday-Friday. Projected start date is September 1st and will align with the Knox Area Transit (KAT) strategic plan moving into 2023.

4. New Business

4.1. Finance

4.1.1. Income and Expenses

Amanda Rogers, DVM, made a motion to approve the income and expenses report. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

4.2. Personnel

4.2.1. Approve the hire of Audrianna Atkinson, Environmental Health Specialist in Training, effective August 8, 2022.

Barb Brenneman made a motion to approve the hire of Audrianna Atkinson, Environmental Health Specialist in Training. Barry George, MD, seconded the motion; in the negative: none. The motion was approved.

4.2.2. Approve the hire of Danielle Dawson, RN, effective August 18, 2022.

Eric Siekkinen, RPh, made a motion to approve the hire of Danielle Dawson, RN. Eric Helt seconded the motion; in the negative: none. The motion was approved.

4.2.3. Approve the resignation of Kaleigh Loyd, student intern, effective August 5, 2022.

Eric Siekkinen, RPh, made a motion to approve the resignation of Kaleigh Loyd, student intern. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.2.4. Approve the resignation of Lydia Ingalls, student intern, effective August 17, 2022.

Eric Siekkinen, RPh, made a motion to approve the resignation of Lydia Ingalls, student intern. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts

4.3.1. Approve the contract with CareMessage for an interactive patient messaging platform effective August 1, 2022 through July 31, 2024 with a monetary value of \$6,150 for the first year and \$16,150 for the second year - pending legal review.

Amanda Rogers, DVM, made a motion to approve the contract with CareMessage for an interactive patient messaging platform effective August 1, 2022 through July 31, 2024 with a monetary value of \$6,150 for the first year and \$16,150 for the second year - pending legal review. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.3.2. Approve the amended contract with Amy Schuman, RDH to reflect \$40/hour and a yearly maximum of \$30,000.

Barry George, MD, made a motion to approve the amended contract with Amy Schuman, RDH to reflect \$40/hour and a yearly maximum of \$30,000. Eric Helt seconded the motion; in the negative: none. The motion was approved.

4.3.3. Approve the contract with East Knox Local Schools for a school nurse, effective August 18, 2022 through June 30, 2022 with a monetary value not to exceed \$100,000.00 in reimbursements.

Amanda Rogers, DVM, made a motion to approve the contract with East Knox Local Schools for a school nurse, effective August 18, 2022 through June 30, 2022 with a monetary value not to exceed \$100,000.00 in reimbursements. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

5. Board Approvals

5.1. Approve the out-of-state travel for Carmen Barbuto to the American Public Health Association (APHA) Annual Meeting, November 5-9, 2022 in Boston, MA with a total estimated cost of \$2,400.

Eric Siekkinen, RPh, made a motion to approve the out-of-state travel for Carmen Barbuto to the American Public Health Association (APHA) Annual Meeting, November 5-9, 2022 in Boston, MA with a total estimated cost of \$2,400. Eric Helt seconded the motion; in the negative: none. The motion was approved.

5.2. Approve the MOU with Knox County Family and Children First Council (KCFCFC) for community team collaboration with no monetary value, effective July 1, 2022 through June 30, 2023.

Amanda Rogers, DVM, made a motion to approve the MOU with Knox County Family and Children First Council (KCFCFC) for community team collaboration with no monetary value, effective July 1, 2022 through June 30, 2023. Barry George, MD, seconded the motion; in the negative: none. The motion was approved.

5.3. Approve the Fiscal Management Manual.

Eric Helt made a motion to approve the Fiscal Management Manual. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

6. Board Information (Non-Action Items)

Health Commissioner and/or CHC CEO approved/signed the following:

- Renewal of the Intergovernmental Agreement with the Union County General Health District for Project Dawn Narcan distribution, effective September 30, 2021 through September 29, 2022, for a reimbursement amount not to exceed \$6,250.00.
- Addendum with Clinicync to their participation agreement for health information exchange, to add the Community Health Center as a facility participant, effective June 28, 2022 and remains ongoing with no monetary exchange.
- Renewal contract with Knox County Head Start for delegating and directing selected nursing tasks, effective August 1, 2022 and remains ongoing, for no monetary exchange.
- Renewal contract with Knox County Career Center for a school nurse in the amount of \$70,120.96 a year, effective July 1, 2022 through June 30, 2023.

7. Executive Session

At 7:49p.m. Barb Brenneman made a motion to enter into executive session for land acquisition. Jason Whaley seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Helt, Barb Brenneman, Eric Siekkinen, RPh, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

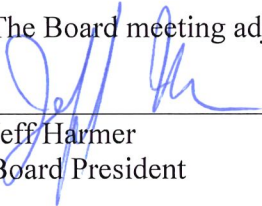
Zach Green was invited to stay for executive session.

At 8:14p.m. Eric Siekkinen, RPh, made a motion to return to regular session. Barry George, MD, seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Jason Whaley, Eric Helt, Barb Brenneman, Eric Siekkinen, RPh, Barry George, MD, and Amanda Rogers, DVM; in the negative: none. The motion was approved.

8. Adjournment

Being no further business, Jason Whaley made a motion to adjourn the meeting. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:16p.m.



Jeff Harmer
Board President



Zach Green
Health Commissioner