

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

<b>BOARD MEMBERS</b>	<b>STAFF</b>
Jeff Harmer, President	Zach Green, Health Commissioner
Jason Whaley, President Pro-Tem	Joyce Frazee, Human Resource Director
Eric Helt	Lane Belangia, Community Health Center CEO
Amanda Rogers, DVM	Nate Overholt, Environmental Health Director, Zoom
Diane Goodrich	Tina Cockrell, PHEN Director, Zoom
Dan Brinkman	Pam Palm, Communications Director/PIO, Zoom
Barb Brenneman	Cyndie Miller, WIC Director, Zoom
Eric Siekkinen, RPh	Katie Hunter, Fiscal Director
	Deanar Sylvester, Clinical Director, Zoom
<b>ABSENT</b>	Kristi Thomas, Administrative Assistant
Ron Martinson, MD	
Barry George, MD	<b>GUEST</b>

**1. Convention**

**1.1. Call to Order**

Jeff Harmer called the meeting to order at 6:32 p.m.

**1.2. Acceptance of the Agenda**

Eric Helt made a motion to accept the agenda. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**1.3. Approval of the minutes for November 16, 2022 Board of Health meeting.**

Barb Brenneman made a motion to approve the minutes for November 16, 2022. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

**1.4. Approval of the Bills**

Eric Siekkinen, RPh, made a motion to approve the bills. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**APPROVAL OF BILLS**  
 November 2022

FUND	AMOUNT
801 - General Fund	19,353.31
806 - Food Service Fund	558.51
807 - Private Water Fund	2,425.02
808 - WIC Grant	48.75
809 - Sewage Program Fund	605.51
811 - Creating Healthy Communities Grant	6,512.03
812 - Public Hlth Emergency Preparedness Grant	108.66
813 - MCH/CFHS Grant	16,468.65
814 - Community Health Center Grant	193,086.83
819 - Solid Waste	68.70
820 - ODH Grants	20,799.63
830 - Drug Free Communities	3,035.00
<b>Total</b>	<b>\$263,070.60</b>
<b>THEN &amp; NOW</b>	
801 - General Fund	256.74
806 - Food Service Fund	192.00
814 - Community Health Center Grant	31,642.65
820 - ODH Grants	18,954.00
<b>Total</b>	<b>\$51,045.39</b>

**1.5. Public Participation - None**

**2. Hearing/Readings/Regulations – None**

**3. Special Reports**

**3.1. Board Report – None**

**3.2. Health Commissioner Report**

**Zach Green shared:**

- HB 463 which is intended to eliminate the DAC has stalled but we must be prepared next year as it is likely to be reintroduced to some degree.
- HB 507 restructures the food survey process and waits for the Governor's signature as it passed both committees. This is a win for local public health.
- HB 456 focuses on decriminalizing fentanyl test strips to go along with project DAWN.

**3.3. Leadership Reports**

**Pam Palm shared:**

- Meetings have started regarding the current outbreak of Measles. No new cases in Knox County but the team is getting ready to send out a health alert that there is a possibility of an outbreak.
- There is still a high outbreak of flu within the community and schools are starting to close down due to flu outbreaks among students and teachers.

#### **4. New Business**

##### **4.1. Finance**

###### **4.1.1. Income and Expenses**

Amanda Rogers, DVM, made a motion to approve the Income and Expenses report. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

###### **4.1.2. Approval of the FY2023 permanent appropriations**

Eric Siekkinen, RPh, made a motion to approve the FY2023 permanent appropriations. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

###### **4.1.3. Approval of Resolution 2022-14 transfer of funds.**

Eric Siekkinen, RPh, made a motion to approve Resolution 2022-14, transfer of funds. Jason Whaley seconded the motion; On roll call the following voted in the affirmation: Jeff Harmer, Jason Whaley, Amanda Rogers, DVM, Dan Brinkman, Barb Brenneman, Diane Goodrich, Eric Siekkinen, RPh, and Eric Helt; in the negative: none. The motion was approved

##### **4.2. Personnel**

###### **4.2.1. Approve the hire of Rebecca Willmann, LPN, effective December 12, 2022.**

Diane Goodrich made a motion to approve the hire of Rebecca Willmann, LPN, effective December 12, 2022. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

###### **4.2.2. Accept the resignation of Bailie Miller, Administrative Assistant, effective December 23, 2022.**

Eric Helt made a motion to accept the resignation of Bailie Miller, Administrative Assistant, effective December 23, 2022. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

###### **4.2.3. Accept the resignation of Sarah Rice, APRN-CNP, effective January 3, 2022.**

Eric Helt made a motion to accept the resignation of Sarah Rice, APRN-CNP, effective January 3, 2022. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

###### **4.2.4. Accept the resignation of Trista Mullins, Dentist, effective January 10, 2022.**

Eric Helt made a motion to accept the resignation of Trista Mullins, Dentist, effective January 10, 2022. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**4.2.5. Approval to rescind the resignation of Rachel Frye, Administrative Assistant.**

Diane Goodrich made a motion to approve the rescind of the resignation of Rachel Frye, Administrative Assistant. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**4.3. Contracts**

**4.3.1. Approval of the professional services contract with New Directions for Delta Focus and coordination with TAC activities, effective January 3, 2023, through September 29, 2023, not to exceed \$25,000.00.**

Amanda Rogers, DVM, made a motion to approve the professional services contract with New Directions for Delta Focus and coordination with TAC activities, effective January 3, 2023, through September 29, 2023, not to exceed \$25,000.00. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

**4.3.2. Approval of the Partner Agreement with Fredericktown Local Schools for Naloxone storage, distribution and Project Dawn training, effective upon signing and remains ongoing for no monetary exchange.**

Amanda Rogers, DVM, made a motion to approve the Partner Agreement with Fredericktown Local Schools for Naloxone storage, distribution and Project Dawn training, effective upon signing and remains ongoing for no monetary exchange. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

**5. Board Approvals**

**5.1. Approve to open the following positions:**

- 3 Patient Account Representative
- 3 Administrative Assistant

Eric Siekkinen, RPh, made a motion to approve opening the following positions: 3 Patient Account Representatives and 3 Administrative Assistants. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**5.2. Approval to implement temporary site-differential pay at \$2.00 per hour for hourly Community Health Center staff traveling to a site other than their primary location, except when working between Moore Family Practice and the Walk-In-Clinic. Effective pay period beginning December 26, 2022, through July 7, 2023.**

Eric Helt made a motion to approve the implementation of a temporary site-differential pay at \$2.00 per hour for hourly Community Health Center staff traveling to a site other than their primary location, except when working between Moore Family Practice and the Walk-In-Clinic. Effective pay period beginning December 26, 2022, through July 7, 2023. Barb Brenneman seconded the motion.

After further discussion, Dan Brinkman made a motion to table 5.2. allowing the Board of Health Workforce Committee to discuss and bring back a new recommendation. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**5.3. Approve the out-of-state travel for Tina Cockrell, to National Harbor, Maryland, for the Community Anti-Drug Coalitions of America (CADCA) forum between January 30, 2023, through February 2, 2023, with an estimated cost of \$4,000.**

Diane Goodrich made a motion to approve the out-of-state travel for Tina Cockrell, to National Harbor, Maryland, for the Community Anti-Drug Coalitions of America (CADCA) forum between January 30, 2023, through February 2, 2023, with an estimated cost of \$4,000. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

**6. Board Information (Non-Action Items) - None**

**Health Commissioner and/or CHC CEO approved/signed the following:**

- Amendment with Union County to extend the Project Dawn reimbursement from September 29, 2022 through December 31, 2022.
- Partner Agreement with the Knox County Jail to participate in Project Dawn, effective December 21, 2022 and remains ongoing, for no monetary exchange.
- Contract with John Cheek, DDS for Oral Surgeon services with a monetary value of \$100/hour not to exceed \$45,000/year effective January 1, 2023 through December 31, 2023.
- Contract with Simona Moore, APRN-CNP for medical services with a monetary value of \$90 per hour not to exceed \$132,000/year, not including the reimbursement of professional liability insurance effective January 1, 2023 through December 31, 2023.
- Contract with Jill Hunter, APRN-CNP for medical services with a monetary value of \$80/hour not to exceed \$34,000/year, effective January 1, 2023 through December 31, 2023.
- Contract with William Elder, MD for medical services with a monetary value of \$9/hour not to exceed \$19,000/year and supplemental health care coverage with a monetary value of \$139.09/month not to exceed \$1,661.00/year, effective January 1, 2023 through December 31, 2023.
- Renewal Contract with Delaware, Marion, and Morrow Solid Waste Districts for waste enforcement monitoring, effective January 1, 2023 through December 31, 2023, not to exceed \$28,263.19 in reimbursements.
- Contract with Knox Community Hospital to provide the Health Center's Chief Medical Officer with a monetary value of \$85/hour not to exceed \$36,000/year, effective January 1, 2023 through December 31, 2023.
- Contract with Laura MacDonald for Health Center's Annual Cost Reports with a monetary value of \$90/hour not to exceed \$3,000/year, effective January 1, 2023 through December 31, 2023.
- Contract with Infidium Healthcare Solutions for medical services support with a monetary value of \$200/hour not to exceed \$14,400/year, effective January 1, 2023 through December 31, 2023.

**7. Executive Session**

At 7:19p.m. Eric Siekkinen, RPh, made a motion to enter into executive session for land acquisition and personnel. Jason Whaley seconded the motion; On roll call the following voted in the affirmation: Jeff Harmer, Jason Whaley, Amanda Rogers, DVM, Dan Brinkman, Barb Breneman, Diane Goodrich, Eric Siekkinen, RPh, and Eric Helt; in the negative: none. The motion was approved

Zach Green and Lane Belangia were asked to stay.

At 7:50p.m. Eric Helt made a motion to return to normal session. Diane Goodrich seconded the motion. On

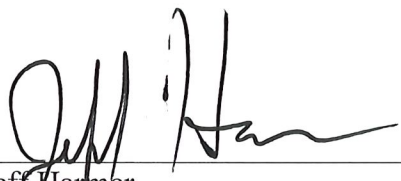
roll call the following voted in the affirmation: Jeff Harmer, Jason Whaley, Amanda Rogers, DVM, Dan Brinkman, Barb Brenneman, Diane Goodrich, Eric Siekkinen, RPh, and Eric Helt; in the negative: none. The motion was approved

Eric Siekkinen, RPh, made a motion to approve Resolution 2022-15, purchase agreement for real estate. Amanda Rogers, DVM seconded the motion. On roll call the following voted in the affirmation: Jeff Harmer, Jason Whaley, Amanda Rogers, DVM, Dan Brinkman, Barb Brenneman, Diane Goodrich, Eric Siekkinen, RPh, and Eric Helt; in the negative: none. The motion was approved

**8. Adjournment**

Being no further business, Eric Helt made a motion to adjourn the meeting. Amanda Rogers, DVM, seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:55p.m.

  
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Jeff Harmer  
Board President

  
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Zach Green  
Health Commissioner