

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

<u>BOARD MEMBERS</u>	<u>STAFF</u>
Jeff Harmer, Pro-Tem	Julie Miller, Health Commissioner
Barb Brenneman	Zach Green, Deputy Health Commissioner
Diane Goodrich	Joyce Frazee, Human Resource Director
Barry George, MD	Lane Belangia, Community Health Center CEO
Amanda Rogers, DVM	Pam Palm, Planning Education & Promotion Director
EJ Pido	Nate Overholt, Environmental Health Director
Eric Helt	Katie Hunter, Fiscal Coordinator
Jason Whaley	Cyndie Miller, WIC Director
	Janelle Merritt, Administrative Assistant
<u>ABSENT</u>	
Eric Siekkinen, RPh	

1. Convention

1.1. Call to Order

Jeff Harmer called the meeting to order at 6:35 p.m.

1.2. Acceptance of Agenda

Eric Helt made a motion to accept the agenda. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for February 16, 2022 Board of Health meeting.

The minutes of the regular meeting held February 16, 2022 were reviewed and accepted. EJ Pido made a motion to approve the minutes. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Jason Whaley made a motion for the approval of bills. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

APPROVAL OF BILLS	
FUND	AMOUNT
801 - General Fund	24,540.39
805 - Swimming Pool Fund	113.62
806 - Food Service Fund	836.15
807 - Private Water Fund	1,728.23
809 - Sewage Program Fund	1,692.65
810 - RV Park/Camp Fund	113.62
814 - Community Health Center Grant	102,767.50
819 - Solid Waste	111.49
830 - Drug Free Communities	115.25
Total	\$132,018.90
THEN & NOW	
801 - General Fund	882.36
814 - Community Health Center Grant	13,261.96
Total	\$14,144.32
<u>RESOLUTION 2022-3</u>	
General Fund	
Transfer \$15,000 from 801.1510.50601 to 806.1510.41100	

1.5. Public Participation - None

2. Hearing/Reading/Regulations

2.1. Approval of Resolution 2022-03 allowing Nathan Overholt to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the Knox County General Health District of Knox County for the repair and replacement of home sewage treatment systems.

Eric Helt made a motion to approve Resolution 2022-03 allowing Nathan Overholt to apply for, accept, and enter into a water pollution control loan fund agreement on behalf of the Knox County General Health District of Knox County for the repair and replacement of home sewage treatment systems. Jason Whaley seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Barb Brenneman, Diane Goodrich, Barry George, MD, EJ Pido, Eric Helt, and Jason Whaley; In the negative: none. The motion was approved.

3. Special Reports



3.1 Board Report

- Board President Jeff Harmer shared that a sub-committee is currently in the process of reviewing applications for the Health Commissioner position. It is also time to review the Board of Health manual. Barb Brenneman, Jeff Harmer and Jason Whaley have agreed to review the manual and make recommendations for revising as needed.

3.2. Health Commissioner

- Strategic Plan Annual Review

Julie reviewed the annual strategic plan with the board members and shared that we are on track. There are no big changes to date, only action steps.

HEALTH COMMISSIONER REPORT – Julie Miller, R.N., M.S.N

- *The 2021 Annual Report is available for review*
- *Baillie Miller, Joyce Frazee, Zach Green, and I have been reviewing the director's position descriptions to add the skills and characteristics gathered from the success profiles for each position.*
- *Diane Goodrich was reappointed to the Board of Health by City Council.*
- We will review our Strategic Plan activities for 2021 at the February Board meeting. The documents are loaded in the shared drive folder for the February meeting.
- Nan Snyder and I have completed a mandatory reporting document for our agency. It is currently with Knox Co. JFS leadership and legal counsel for review. I hope to have it completed by the February Board meeting.
- We have good response from community partners who are interested in participating in the combined fatality (child, overdose and suicide) review board. Our first meeting of the combined reviews will be in April. If you are interested in attending these quarterly meetings please let Brett Berger or I know.
- Our agency sent thank you notes to an overwhelming number of partners and volunteers for all of the support, assistance and resources they provided to the community and to KPH over the past 2 years.
- The Board Finance committee will meet prior to the Board of Health meeting. Katie is planning to present a budget for 2023 and to present financial trends and projections in order to assist with levy decision making.
- We have approximately 15 community residents who have committed to assisting with our levy campaign. We will be sharing budget information with them at our first meeting in order for them to provide feedback to the Board on what type of levy request we may seek.
- I continue to work with the entire management (directors and supervisors) team on leadership development topics. February will have us reviewing local public health history, history of the agency, a public health analogy I developed and how local public health correlates to state public health.

3.3. Leadership Report

DEPUTY HEALTH COMMISSIONER- Zach Green



- *Zach introduced Amy Seward, Public Health Emergency Preparedness (PHEP) Grant Coordinator to the Board of Health. Amy spoke to the Board about her background and her family. Amy will be transitioning into the Environmental Health Division as she has education in agriculture.*
- *The Center for Medicare and Medicaid Services (CMS) enacted a rule mandating COVID vaccines on all healthcare workers that receive federal revenue. Since we are a Federal qualified health center, this mandate includes all of the agency staff. We have a 90-day window to become compliant, 80% by February 14, 2022. We are currently at 90% with approved exemptions.*
- Staff have access to their first month of Social Determinants of Health Training. As of 2/7/2022, 16 staff have completed the first module. They have until the end of the month to complete it.
- BOH PM Committee met on 1/25/2022 to discuss the performance management data and quality improvement projects in the agency. The immediate focus will be on an on-going QI project to improve Customer Satisfaction Survey returns.
 - Following will be a QI project to respond to the increase in vector borne disease rates in the county.
- Partnership with Kenyon College began this month to conduct an additional health assessment with a focus on Social Determinants of Health and Health Inequities. This project will continue through their Fall semester of 2022, potentially into Spring semester.
- FY23 PHEP Grant Application has been submitted for the upcoming grant year
- Amy Seward, new PHEP coordinator, is adjusting well and will begin working out of EH in the coming weeks.
 - Focus areas: meeting community partners, core elements of the grants, KPH programs, NIMS training, and Continuity of Operations grant deliverable.
 - COVID investigations have changed drastically at KPH. No longer issuing isolation & quarantine orders unless directly linked to an outbreak.
- As you will see on 2/16, the conference room ceiling/roof is leaking again.
 - Good news: State approved the roof being replaced so once the weather cooperates that will be addressed.
- Chuck Kerr, new maintenance contractor, is becoming familiar with the properties & creating his monthly preventative maintenance items

FISCAL SUPERVISOR– Katie Hunter

- The Annual Financial Report (AFR) Costing tool was released and I have begun working on completing that by the Deadline of April 1, 2022.
- Julian and Grube reached out regarding the Audit FY 2021, the audit is expected to begin in March with a completion date of June 30, 2022.
- A Draft of the 2023 Budget will be presented to the Finance Committee and will be on the agenda for approval in March.



KNOX COUNTY GENERAL HEALTH DISTRICT BUDGET HIGHLIGHTS January 31, 2022									
	January Revenue			January Expense			January Cash Balance		
	2022	2021	2020	2022	2021	2020	2022	2021	2020
District Health Fund									
801 - District Health Fund*	107,534.17	112,103.20	58,759.99	180,039.08	183,520.80	253,278.38	2,147,857.71	1,893,127.79	1,235,286.31
Environmental Health Restricted Funds									
805 - Swimming Pool Fund	0.00	0.00	0.00	657.40	1,043.17	366.53	5,012.33	8,350.44	1,780.90
806 - Food Service Fund	15,296.00	788.00	11,379.00	15,074.35	11,945.03	20,058.84	13,001.54	36,309.15	8,720.74
807 - Private Water Fund	3,314.00	4,682.75	13,391.79	5,835.31	5,565.28	4,948.58	11,994.38	6,025.48	9,691.50
809 - Sewage Program Fund	9,320.00	8,459.00	11,311.00	10,471.49	8,269.57	8,077.34	14,795.99	30,396.19	9,814.36
810 - RV Park/Camp Fund	0.00	293.50	7,000.00	227.90	232.88	175.19	6,018.06	5,394.86	6,843.79
Subtotal	27,930.00	14,223.25	43,081.79	32,266.45	27,055.93	33,626.48	50,822.30	86,476.12	36,851.29
Special Revenue Funds									
819 - Solid Waste Fund	10,187.61	11,208.82	10,946.85	1,919.24	3,390.52	10,234.59	10,003.42	9,600.00	1,012.30
Subtotal	10,187.61	11,208.82	10,946.85	1,919.24	3,390.52	10,234.59	10,003.42	9,600.00	1,012.30
Grant Funds									
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	28,341.01	28,632.96	23,771.60	23,630.93	22,383.06	28,209.55	38,876.52	42,743.69	16,949.84
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	21,353.99	14,694.87	8,550.00	7,740.81	9,393.05	10,065.41	20,184.63	29,810.50	17,990.98
812 - PHEP Grant Fund FY July 1 - June 30	4,463.00	1,466.16	1,130.40	6,424.23	3,917.14	5,947.62	35,475.41	33,419.02	3,059.11
813 - MCH/MOQ Grant Fund FY Oct. 1 - Sept. 30	10,875.00	0.00	50.00	3,218.01	1,743.74	3,254.03	109,196.93	60,566.94	56,739.75
814 - Community Health Center Grant FY April 1 - Mar 31	352,144.08	277,324.87	180,588.12	306,309.12	241,933.34	197,320.35	1,320,745.85	337,126.47	43,357.23
830 - Drug Free Communities FY Oct. 1 - Sept. 30	8,398.82	5,707.76	8,145.13	8,398.82	3,956.68	11,099.26	5,615.42	2,993.61	1,365.75
Subtotal	425,575.90	327,826.62	222,235.25	355,721.92	283,327.01	255,896.22	1,530,094.76	506,660.23	139,462.66
TOTAL ALL FUNDS	571,227.68	465,361.89	335,023.88	569,946.69	497,294.26	553,035.67	3,738,778.19	2,495,864.14	1,412,612.56

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities, TUPC Grant, United Way Grants, Covid Responses Grants

HUMAN RESOURCES – Joyce Frazee, Director

- Onboarding new staff has been a slower process than it has been in the past. We continue to accept applications for Admin Assistants for the health center and fiscal, WIC Health Professional, and Business Supervisor for the administrative staff in the health center.
- You will be asked to accept the resignation of Janet Jones, Administrative Assistant and Cierra Goepfinger, Dental Assistant, both working in the Community Health Center division of our agency. Both were valuable employees and we are sorry they resigned. They both shared they choose to leave for personal reasons, more pay and because of the vaccine mandate.
- **Information Technology** - Very busy preparing to bring the Moore Family Practice into the fold. Computers and networking equipment have all been ordered. Some of the equipment has been received. I am busy prepping 7 laptops for eCW training on the 15th for the Moore Family Practice employees. The MFP locations will be brought onto our network. Appropriate firewalls and secure wireless will be added. We will not be adding them into the phone system at this time. It was going to cost around \$14K to wire the main building with modern wiring to support the phones. It was decided not to pursue this at this time. They will run computers wireless and keep their existing phones. The printer/copier at both locations have been replaced with equipment from Modern Office. The MFP employees have all been set up with knoxhealth.com email addresses and they are using these already. Computer logins have been created and they will use them for the training and then when they are fully transitioned.
- **Vital Statistics** - We are starting to scan more records instead of keeping paper files. Starting this year, we are now scanning the VA forms and E-File transmittals to the



Google Cloud and then destroying the paper copies per the updated RC-2. I will continue to expand this to other types of documents as feasible. The long-term goal is that everything is scanned and no paper needs to be retained.

ENVIRONMENTAL HEALTH – Nate Overholt, R.S., Director

- Resolution 2022-03 is the resolution authorizing Knox Public Health to enter into an agreement with the Ohio Environmental Protection Agency (OEPA) for the Water Pollution Control Loan Fund (WPCLF). Once the resolution is passed, a copy is required to be submitted with a draft model contract for review from OEPA. Once approved, the funds of up to \$150,000 will be distributed to the agency to utilize for failing household sewage treatment systems. Individuals may qualify for 50, 85 or 100% funding to repair and replace existing household sewage treatment systems that are currently creating a public health nuisance.
- A grant application was submitted to the Ohio Environmental Protection Agency for a mosquito control loan for \$14,916.00. If awarded, these funds will be utilized for purchasing mosquito larvicide, seasonal employment (for mosquito surveillance and adult and larval control), along with education and outreach. Awards will be announced sometime in March.
- Food Service Operation and Retail Food Establishment applications have been mailed out to all the licensed facilities. Renewal applications must be returned or postmarked by March 1, 2022.

PUBLIC HEALTH EDUCATION AND NURSING – Tina Cockrell, Director

- **Children /Medical Handicaps-** Creating quarterly newsletter for families to stay connected throughout the year. Completed 10 visits in January.
- **Cribs for Kids-** Distributed 4 cribs in January along with family resources.
- **Newborn Home Visits-** Completed 2 visits in January. One visit to an Amish family previously seen for CMH.
Lead- no new reports in January
- **Safe Communities -** Preparing for Super Bowl campaign partnering with local pizza shops.
- **Maternal & Child Health -** nothing to report.
- **Tobacco Prevention & Cessation -** 4 new enrollees. Holding in person evening meetings.
- **Drug Free Communities -** Continuing efforts with Narcan distribution. School Survey results have been received and added to the website.
- **Creating Healthy Communities -** Presentation to the Centerburg Business Association regarding bike friendly business. The Knox County Active Transportation Plan has been presented to all of the village councils. Resolutions to adopt the plan are being drafted. Fredericktown expressed interest in participating in the Ohio Action Institute workshop this year. Tami was featured in another Knox Pages article for Active Transportation.

DIRECTOR OF NURSING – Lisa Dudgeon, RN, BSN



- Per recent guideline changes, PHEN is currently only investigating clusters/outbreaks of COVID cases in high risk settings such as schools, nursing homes, shelters, etc.
- KPH is partnering with Mount Vernon Library to conduct COVID vaccine clinics for ages 12+ from January - March at the Mount Vernon Library, Fredericktown Library, and Interchurch of Mount Vernon.

WIC, Cyndie Miller, R.D., L.D., Director

- Knox County WIC initial caseload for November is 717 (a decrease of 8). Maintenance and increase of caseload continue to be a concern state-wide and also for a number of states nationwide. Referrals included “3” to the Mommy & Me Smoking Cessation program and “11” to the CHC (8 Adults, 0 infants, and 3 children).
- “Curb-side services” continue as our method of service for WIC participants during the month of January/February. Some appointments have been conducted in person due to cell-phone issues, weight check requests, and breastfeeding consults. Waivers are extended until mid-July, 2022. Staff is discussing plans to resume in-person services after the Covid-19 uptick.
- Our breastfeeding initiation rate for WIC moms has increased from 57.5% to 60.3% (This stat is current through November 2021).
- We continue in our search to fill a part-time HP position in the WIC division.
- March is designated as *National Nutrition Month*. This year’s theme is “Celebrate a World of Flavors,” highlighting four different regions/cultures of the world (one per week). We are collaborating with Tanner Cooper-Risser, Snap-Ed Program Assistant, to provide on-line videos which will include food prep demos of a recipe specific to the region/culture being highlighted. A raffle will be held each week for participants who view and comment on the posting. A recipe book or children’s book specific to the region/culture will be given to the winner of the raffle.
- Catie Hayes continues to facilitate our WIC QI Outreach Project and Action Items. A link to a WIC survey has been posted and promoted through OCN (One Call Now) texting service. Over 70 responses have been received to date. Catie and Cyndie met with JFS case-workers and presented an update about WIC, answered questions, and provided referral information. There are plans to provide WIC information to area daycare centers.
- Staff continues to monitor levels of available infant/child formulas in our local grocery stores because of continued supply-chain issues. State WIC is aware of the state-wide issue.

COMMUNITY HEALTH CENTER – Lane Belangia, CEO

- Capital Grant approved, new satellite locations approved by HRSA
- New Sliding Fee Scale up for approval, Fee Schedule for Health Centers remains unchanged for 2022
- New Certified Nurse Practitioner (CNP) contracted to work in new Moore Practice locations
- OSU School of Nursing HRSA Grant collaboration began
- Declined opportunity to work with Nationwide Children’s in School Based Health Center Grant
- Uniform Data System (UDS) report submitted on 2-4-2022



- Health Center to begin it's required strategic planning process this spring

4. New Business

4.1. Finance

Amanda Rogers entered the meeting at 6:42 p.m.

4.1.1. Income and Expense

Amanda Rogers, DVM made a motion to approve the income and expense report. EJ Pido seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT							
RECEIPT & EXPENDITURE SUMMARY REPORT							
January 31, 2022							
FUND NAME	JAN. 1, 2022 BALANCE	JANUARY REVENUE	YEAR-TO-DATE REVENUE	JANUARY EXPEND.	YEAR-TO-DATE EXPEND.	JANUARY 31, 2022 BALANCE	
District Health Fund							
801 - District Health Fund*	2,220,362.62	107,534.17	107,534.17	160,039.08	160,039.08	2,147,857.71	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	5,669.73	0.00	0.00	657.40	657.40	5,012.33	
806 - Food Service Fund	12,779.89	15,296.00	15,296.00	15,074.35	15,074.35	13,001.54	
807 - Private Water Fund	14,515.69	3,314.00	3,314.00	5,835.31	5,835.31	11,994.38	
809 - Sewage Program Fund	15,947.48	9,320.00	9,320.00	10,471.49	10,471.49	14,795.99	
810 - RV Park/Camp Fund	6,245.96	0.00	0.00	227.90	227.90	6,018.06	
Subtotal	55,158.75	27,930.00	27,930.00	32,266.45	32,266.45	50,822.30	
Special Revenue Funds							
819 - Solid Waste Fund	1,735.05	10,187.61	10,187.61	1,919.24	1,919.24	10,003.42	
Subtotal	1,735.05	10,187.61	10,187.61	1,919.24	1,919.24	10,003.42	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	34,166.44	26,341.01	26,341.01	23,630.93	23,630.93	38,876.52	
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	6,571.45	21,353.99	21,353.99	7,740.81	7,740.81	20,184.63	
812 - PHEP Grant Fund FY July 1 - June 30	37,436.64	4,463.00	4,463.00	6,424.23	6,424.23	35,475.41	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	101,539.94	10,875.00	10,875.00	3,218.01	3,218.01	109,196.93	
814 - Community Health Center Grant FY April 1 - Mar 31	1,274,910.89	352,144.08	352,144.08	306,309.12	306,309.12	1,320,745.85	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	5,615.42	8,398.82	8,398.82	8,398.82	8,398.82	5,615.42	
Subtotal	1,460,240.78	425,575.90	425,575.90	355,721.92	355,721.92	1,530,094.76	
TOTAL ALL FUNDS	3,737,497.20	571,227.68	571,227.68	569,946.69	569,946.69	3,738,778.19	

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities, TUPC Grant, United Way Grants, Covid Response Grants

4.1.2. Transfers/Cash Advances – Resolution 2022-04



The next board meeting is March 16, 2022 at 6:30 p.m.

Barb Brenneman made a motion to approve Resolution 2022-04. Barry George M.D. seconded the motion. On roll call the following voted in the affirmative: Jeff Harmer, Barb Brenneman, Diane Goodrich, Barry George, MD, Amanda Rogers, DVM, EJ Pido, Eric Helt, and Jason Whaley: in the negative; none. The motion was approved.

4.1.3. Administration and Fiscal – Resolution 2022-05 to approve the use of electronic signatures for designated individuals.

EJ Pido made a motion to approve Resolution 2022-05 to approve the use of electronic signatures for designated individuals. Jason Whaley seconded the motion. On roll call the following voted in the affirmative: Jeff Harmer, Barb Brenneman, Diane Goodrich, Barry George, MD, Amanda Rogers, DVM, EJ Pido, Eric Helt, and Jason Whaley: in the negative; none. The motion was approved.

4.1.4. Approval of the 2022 Sliding Fee Scale for the Community Health Center, based on the 2022 Federal Poverty Guidelines.

Barry George, MD made a motion to approve the 2022 Sliding Fee Schedule for the Community Health Center, based on the 2022 Federal Poverty Guidelines. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.1.5. Approval of the 2022 Knox Public Health fee schedule, which includes the Community Health Center fees for service.

EJ Pido made a motion to approve the 2022 Knox Public Fee Schedule, which includes the Community Health Center fees for service. Eric Helt seconded the motion; in the negative: none. The motion was approved.

4.2. Personnel

4.2.1. Approval to rescind the hire of Randa Harrah, LISW, Licensed Independent Social Worker effective February 14, 2022.

Eric Helt made a motion to rescind the hire of Randa Harrah, LISW, Licensed Independent Social Worker effective February 14, 2022. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.2.2. Accept the resignation of Janet Jones, Administrative Assistant, effective February 11, 2022.

Jason Whaley made a motion to accept the resignation of Janet Jones, Administrative Assistant, effective February 11, 2022. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.2.3. Accept the resignation of Cierra Goeppinger, Dental Assistant, effective February 17, 2022.

Barry George, MD made a motion to accept the resignation of Cierra Goeppinger, Dental Assistant, effective February 17, 2022. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts



4.3.1. Approval of Approval of the contract with Pyxel Consulting Services for consulting and maintenance of technology with a monetary value of \$200/hour, year maximum \$15,000.00 effective January 15, 2022 through January 14, 2023.

Amanda Rogers, DVM made a motion to approve the contract with Pyxel Consulting Services for consulting and maintenance of technology with a monetary value of \$200/hour, year maximum \$15,000.00 effective January 15, 2022 through January 14, 2023. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

4.3.2. Approval of Approval of the contract with Raison Group for comprehensive strategic planning for a fee of \$7,500.00 starting February 9, 2022 through project completion.

Amanda Rogers, DVM made a motion to approve the contract with Raison Group for comprehensive strategic planning for a fee of \$7,500.00 starting February 9, 2022 through project completion. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

4.4. Board Approvals

4.4.1 Approval of MOA with Julian & Grube, Inc. to perform our annual fiscal audits, effective January 1, 2021 through December 31, 2024, in the amount of \$9,600 per year.

Jason Whaley made a motion to approve the MOA with Julian & Grube, Inc. to perform our annual fiscal audits, effective January 1, 2021 through December 31, 2024, in the amount of \$9,600 per year. EJ Pido seconded the motion; in the negative: none. The motion was approved.

4.4.2. Approval of the Clinical Affiliation Agreement with Chamberlin University, for supervised practical learning and clinical experiences effective upon approval for a three-year term.

Amanda Rogers, DVM made a motion to approve the Clinical Affiliation Agreement with Chamberlin University, for supervised practical learning and clinical experiences effective upon approval for a three-year term. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4.3. Approval of agency Emergency Response Plan (ERP).

EJ Pido made a motion to approve the agency Emergency Response Plan (ERP). Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4.4. Accept funding from United Way of Knox County Ohio for Knox Out Tobacco in the amount of \$20,000, Senior Health and Wellness Program in the amount of \$10,000, and Knox Hygiene and Puberty School Education in the amount of \$10,000.

Barb Brenneman made a motion to approve to accept funding from United Way of Knox County Ohio for Knox Out Tobacco in the amount of \$20,000, Senior Health and Wellness Program in the amount of \$10,000,



and Knox Hygiene and Puberty School Education in the amount of \$10,000. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

4.4.5. Approve agency "Mandatory Reporting" policy. This policy is for all agency employees regarding witnessed or suspected abuse/neglect, sexual assault, domestic/intimate partner violence, human trafficking and suspicious injuries.

EJ Pido made a motion to approve agency "Mandatory Reporting" policy. This policy is for all agency employees regarding witnessed or suspected abuse/neglect, sexual assault, domestic/intimate partner violence, human trafficking and suspicious injuries. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

4.5. Board Information/Discussion (Non-action items)

Health Commissioner and/or CHC CEO approved/signed the following:

- Renewal of the Ohio Department of Health Medicaid Administrative Claiming ("MAC") Local Health Department Process Contract for reimbursements for providing Medicaid related services, effective July 1, 2021 through June 30, 2023.
- Ground maintenance renewal with Fast Eddy's, effective March 1, 2022 through February 28, 2022, for \$959.75 per month and not to exceed \$11,517.
- Contractual Agreement with Raison Group for the 2022 SAC application for the Knox County Community Health Center, effective February 9, 2022 through project completion, not to exceed \$15,000.

5. Executive Session

At 7:10 p.m. Barry George, MD made a motion to enter into executive session for property acquisition and personnel. Amanda Rogers, DVM seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Barb Brenneman, Diane Goodrich, Barry George, MD, Amanda Rogers, DVM, EJ Pido, Eric Helt, and Jason Whaley; in the negative: none. The motion was approved.

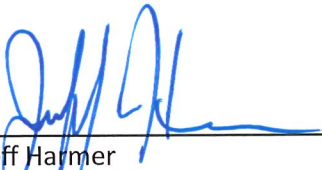
Julie Miller was invited to stay for executive session.

At 8:34 p.m. Barry George, MD, made a motion to return to regular session. Eric Helt seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Barb Brenneman, Diane Goodrich, Barry George, MD, Amanda Rogers, DVM, EJ Pido, Eric Helt, and Jason Whaley; in the negative: none. The motion was approved.

Jason Whaley made a motion to decline all offers from the Cooper Park Development Corporation on the Cooper Park Engineering Center and other properties proposed on January 19, 2022. Eric Helt seconded the motion; in the negative: none. The motion was approved.

Being no further business, Barry George, MD made a motion to adjourn the meeting. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:35 p.m.



Jeff Harmer
Board President



Julie Miller, R.N., M.S.N.
Health Commissioner

