

December 18, 2019

The Board of Health of the Knox County Health District held a regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh., President	Julie Miller, Health Commissioner
Jeff Harmer, Pro-Tem	Pam Palm, Planning, Education & Promotion Director
Amanda Rogers, DVM	Joyce Frazee, Human Resource Supervisor
Ronald Moder	Nate Overholt, Environmental Health Director
Diane Goodrich	Zach Green, Interim Admin/Ops Director
Barb Brenneman	Lane Belangia, CHC, CEO
Lee Rhoades	Katie Hunter, Fiscal Coordinator
	Stacey Robinson, Fiscal Supervisor
	Cyndie Miller, WIC Director
ABSENT	
Joe Porter	GUESTS
Barry George, MD	Grant Peppers

1. Convention

1.1. Call to Order

Eric Siekkinen called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Lee Rhoades made a motion to accept the agenda. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for November 20, 2019 Board of Health meeting.

The minutes of the regular meeting held, November 20, 2019 were reviewed and accepted. Jeff Harmer made a motion to approve the minutes. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Jeff Harmer made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

FUND	AMOUNT
December 2019	
801 - General Fund	44,330.39
803 - Home Health Fund	30.21
805 - Swimming Pool Fund	164.89
806 - Food Service Fund	731.78
807 - Private Water Fund	2,798.18
808 - WIC Grant	222.58
809 - Sewage Program Fund	3,706.13
811 - Creating Healthy Communities Grant	5,368.51

812 - Public Hlth Emergency Preparedness Grant	374.52
813 - MCH/CFHS Grant	628.76
814 - Community Health Center Grant	127,575.11
819 - Solid Waste	225.21
830 - Drug Free Communities	6,030.90
Total	\$192,187.17
THEN & NOW	
801 - General Fund	6,263.06
806 - Food Service Fund	179.67
807 - Private Water Fund	1,012.00
808 - WIC Grant	1,714.00
814 - Community Health Center Grant	11,739.98
819 - Solid Waste	201.36
Total	\$21,110.07

1.5 Public Participation-None

2. Hearings/Readings/Regulations

2.1. Second reading of proposed Environmental Health Fees.

Jeff Harmer made a motion to approve the second reading of proposed Environmental Health Fees. Lee Rhoades seconded the motion: in the negative; none. The motion was approved.

3. Special Reports

3.1. Board Report –

Eric Siekkinen, Board President asked the leadership team to share one major accomplishment for the year in their division:

Lane Belangia- A major accomplishment for the health center was increasing the number of patient visits form year 2018 to 2019

Zach Green – since Zach started his new position as the Admin/Ops Director the collaboration with the state and local auditor and prosecutor has been a major accomplishment and transferring the 803 home health funds to 801.

Nate Overholt – One major accomplishment was Kyle Shackle passed the test to become a registered sanitarian. Nate praised his staff for the awesome job they did continuing to meet the day to day tasks while ODH surveyed six of the EH programs.

Joyce Frazee – A major accomplishment FY18 & 19 was attracting qualified applicants due to the salary scale adjustment in 2018. In 2018 we hired 12 new employees and 2019 we hired 10 new employees.

Stacey Robinson – A major accomplishment for the center is the revenue is consistently staying steady. And the front office staff are settling in to their roles.

Katie Hunter – A major accomplishment for Katie was finishing her associate degree in Business Management Technology through COTC and being named the Fiscal Coordinator over the Public Health fiscal responsibilities.

Cyndie Miller – Lillian Collins received her certificate as a lactation specialist. WIC received positive outcomes from the WIC management evaluation. Cyndie shared she works with wonderful self-directed staff.

Pam Palm – A major accomplishment in the PEP division was securing additional funding and sustaining the current funding by receiving the grant award to continue the Creating Healthy Communities grant. The PEP staff is very active in the community promoting the agency and all of the services offered through social media.

Julie Miller – A major accomplishment was position changes which will help with keeping the agency moving forward.

3.2. Leadership Report

ENVIRONMENTAL HEALTH – Nate Overholt, R.S., Director

With the recent publication of the operation and maintenance plan in the media outlets, the Knox County Health Department has received numerous calls and in person visits to discuss how the plan will affect the residents of Knox County. The plan has been shared by sewage program staff, Kyle Shackle and Landon Magers with the township representatives at the October 17, 2019 Knox County Regional Planning Meeting. Environmental Health Director, Nate Overholt is working with Public Information Officer, Pam Palm to come up with an additional fact sheet with frequently asked questions to address some of the questions and concerns that have been brought forward in the past few weeks. Also, it has been requested from a township trustee that we hold a special meeting to discuss the plan. If such a meeting is to be held, the board of health will be made aware of the time and date. If board of health members have any additional questions or concerns, please do not hesitate to reach out to EH Director, Nate Overholt.

Representatives from the Ohio Environmental Protection Agency were on site Wednesday, December 4, 2019 to perform the annual solid waste program survey. The survey consisted of both an administrative review, along with a field assessment. It was reported in the exit interview that the program was in good standing order and that a letter of approval will be sent out at a later date.

The second reading of proposed fees for environmental health programs will be held at the December 2019 Knox County Board of Health meeting. The environmental health fees have not been raised since January 2017. A copy of the proposed fees, along with cost methodologies will be provided for review.

PLANNING EDUCATION & PROMOTION – Pam Palm, Director (reported by Julie Miller)

Julie will be sending bullet points with her health commissioner report for the PEP division.

COMMUNITY HEALTH CENTER – Lane Belangia, CEO

Grant: The center received the NOA, (notice of award) indicating the Danville location was approved for in scope services dated November 22nd. The next steps required to bill for services provided are as follows: attain a Medicare number, Medicaid number, contract with insurances to add the new site to existing contracts, enroll all providers with each insurance product, and, lastly, bill for services. The center administrative staff is currently working on all processes to begin billing as soon as possible. This can take up to 3 to 6 months.

Fiscal: Revenue for the month of November totaled \$93,405. While this was lower than prior months the amount is still higher than budgeted revenue. The largest contributing factor for this revenue reduction relates to the month consisting of 16 billing days due to holidays and provider vacation. The month of December has the same challenges considering holidays and planned provider vacations. The outstanding AR pertaining to the Dental Claims could be processed resulting in an increased revenue for the month of December. I plan to update the board during our meeting.

Supplemental Funding: The two employees hired for the IBHS award have started to work and develop their roles in the health center. The Patient Care Navigator is learning what she can do to help our patients through identifying need within the center and the LISW is accepting new patients for counseling services.

Billing: The outstanding claims pertaining to the Dental Claims could be processed resulting in lowering the average days in AR by months end. This would result in additional revenue if these outstanding claims would process. The average days in AR have increased to 59 days as of this report. The majority of these AR amounts continues to be in the zero to sixty day buckets, however, noted this month, is an increase in the 151 to 180 day buckets related to the dental claims.

Grant Management: The Fiscal department and I am monitoring the spend down of the main grant fund. When allotting for increased revenue per month, along with the IBHS grant drawdown, the current projection is to draw down the main grant the first of March. The fiscal year 2020/2021 grant begins in April 1st. This projection does not account for any additional funding that would pertain to additional revenue from the 340B program, the Medicaid or Medicare cost reports or claims processed for the Danville site.

Co-Applicant Board Compliance: The Co-Applicant board currently consists of 12 members, 7 of which are consumers (or patients) and 5 non-consumers. Of the non-consumer board members, no more than one-half may derive more than 10% of their annual income from the healthcare industry. I have been approached by one consumer board member who is having difficulty attending meetings due to work conflicts. While the board is still in compliance with the current membership total, I am reaching out to potential new consumer members to see if they are willing to become Co-Applicant board members as the need may arise in the next few months.

Board Governance: The agenda for this month will include several contract renewals. One is for the contracted nurse practitioners through KCH and one for the Oral Surgeon. The terms and monetary rates remain the same for both of these contracts. An additional language change was added to each contract for HRSA compliance. The contracts for providers must speak to how each provider will have access to and document in our clinical electronic medical record. Approval will be requested for renewing our QI/QA consultant contract for 2020 with Infidium Inc. Nan Snyder will continue to use this service for support and guidance during the UDS submission period throughout the 1st quarter of 2020 along with receiving continued assistance in the QI/QA program for the center. The goal is for Nan to develop her ability to manage this as the year progresses and reduce the use of this external contract much as we did with the governance contractor the center used during our grant start up

period. I will be asking for approval to submit a large grant request to the Knox County Foundation for the purchase and installation of a Pan X-ray unit. The Knox County Health Department is named in the application as a collaborating partner assisting with funds for the minor renovation needed to complete the installation if awarded.

CEO Update: A new focus this coming year will be on developing the patient panels the center currently has. As I review data for the average number of patient visits per year for this health center, the number totals 1.6. On average, in Ohio, a health center sees each patient approximately 3 visits / year. Working with the providers to develop a culture of monitoring well visits, providing comprehensive care of chronic disease, and program enhancements with increased outreach through promotion of a medical home for patients is the goal. Additional providers for dental and medical services are being planned for as increasing patient visits would quickly fill their current schedules. If this center can grow patient volume, the largest hurdle in sustaining the increase is space. While the Danville site allows for some of the increase to be offset from the main location, it is not a realistic option long term for any patient not living within close proximity of the Danville area.

WIC, Cyndie Miller, R.D., L.D. WIC Director

Caseload was 891 for November (a decrease of 34). Fewer participants were scheduled due to three November holidays. Referrals included 3 to the Mommy & Me Smoking Cessation program and 28 to the CHC (all 28 referrals were children).

62 of the 300 infants (20.6%) currently receiving WIC benefits are certified with a risk code designated as “born early” (includes infants born less than 39 weeks gestation). Two of 72 prenatal participants are 17 years old or less (2.8%).

Knox County WIC will host a “grand opening” event as a Mothers’ Milk Drop-off site in the spring of 2020. Plans are underway.

ADMINISTRATIVE SERVICES & OPERATIONS- Zach Green, Interim Director

Public Health Emergency Preparedness (PHEP)

A pandemic flu table top exercise was completed with external stakeholders on December 11th. The exercise identified a few areas of improvement that assist in cold chain management and security of necessary vaccinations. The 2020-2021 PHEP grant solicitation has been launched and a letter of intent has been submitted accordingly to Ohio Department of Health (ODH). Lastly, the Central Ohio Trauma system approved the contract for Mr. Clark to conduct a POD security survey at Knox Community Hospital and paid KCHD in the amount of \$1,000.

Facility/Maintenance

On Friday November 22nd a facilities meeting was held with a few Board of Health members along with several Co-Applicant Board representatives. The action items out of that meeting was for an architect to be identified to assist in identifying to renovation cost associated with relocating to an existing facility. In addition, temporary modular offices that can house employees for a limited time during the expected transitional period. The modular office space is estimated between \$1.50-\$2.00 per square foot on an annual lease term. Lastly, the board members would like for a real estate agent to be secured in order to begin proactively searching for viable real-estate options within the jurisdiction.

November 2019 Budget Summary

- Revenue: Year-to-date revenue -- \$5,128,037 -- 79% of estimated revenue collected
- Expenditures: Year to date expenditures – \$5,081,119 -- 79% of appropriations spent

- January 1, 2019 Cash Balance: \$1,698,630
- January 1, 2018 Cash Balance: \$1,638,027
- January 1, 2017 Cash Balance: \$1,129,725

- November 30, 2019 Cash Balance: \$1,745,548 – up \$46,918 since January 1, 2019 (↑3%)
- November 30, 2018 Cash Balance: \$1,778,193
- November 30, 2017 Cash Balance: \$1,559,349

General Fund

- Revenue received year-to-date -- \$1,632,427 (94% of estimated revenue)
- Expenditures year-to-date -- \$1,676,642 (86% of estimated expenses)
- January 1, 2019 Cash Balance: \$682,716
- November 30, 2019 Cash Balance: \$638,501– down \$44,215 since January 1, 2019 (↓7%)
- November 30, 2018 Cash Balance: \$770,417
- November 30, 2017 Cash Balance: \$820,392

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$359,840 (93% of estimated revenue)
- Expenditures year-to-date -- \$354,168 (89% of estimated expenses)
- January 1, 2019 Cash Balance: \$20,640
- November 30, 2019 Cash Balance: \$ 26,311 – up \$5,671 since January 1, 2019 (↑22%)
- November 30, 2018 Cash Balance: \$35,100
- November 30, 2017 Cash Balance: \$67,680

Special Revenue Funds

- Revenue received year-to-date -- \$415,259 (82% of estimated revenue)
- Expenditures year-to-date -- \$372,839 (76% of estimated expenses)
- January 1, 2019 Cash Balance: \$806,217
- November 30, 2019 Cash Balance: \$848,637 – up \$42,420 since January 1, 2019 (↑5%)
- November 30, 2018 Cash Balance: \$782,299
- November 30, 2017 Cash Balance: \$532,028

Grant Funds

- Revenue received year-to-date -- \$2,720,509 (74% of estimated revenue)
- Expenditures year-to-date -- \$2,677,468 (78% of estimated expenses)
- January 1, 2019 Cash Balance: \$189,057
- November 30, 2019 Cash Balance: \$232,098– up \$43,041 since January 1, 2019 (↑19%)
- November 30, 2018 Cash Balance: \$190,375
- November 30, 2017 Cash Balance: \$139,248

Notes to 2019 Budget Summary

❖ **General Fund**

- We received \$7,681 for Birth and Death record, \$5,900 for CMH services AND \$5,858.42 for the MAC Program.

❖ **Environmental Health Restricted Funds**

- Sewage fund revenue from permits and site evaluations was \$4,852.00.

❖ **Grant Funds**

- Community Health Center fund project income was \$93,827.83 and \$45,210.93 in grant monies. Drug Free Communities grant \$11,067.30, Creating Healthy Communities grant \$3,315.41 and WIC Grant \$15,670.31.

HUMAN RESOURCES – Joyce Frazee, Human Resource Supervisor

Lisa Dudgeon and I have been interviewing applicants for the Knox County Career Center school nurse position. The interview team for the Career Center include, Kathy Greenwich, Superintendent, Jeff Lavin, Director and Derik Fisher, Student Services Coordinator.

First and second interviews have been completed with East Knox. Natasha Lester, RN has been chosen by the interview team to fill the school nurse role. Natasha started her career as an LPN, continued her education to obtain her two year associate in nursing and is currently attending Ohio University to obtain her BSN. She has 16 years of nursing experience. The board will be asked to approve the hire of Natasha to start January 6, 2020.

3.3. Health Commissioner

HEALTH COMMISSIONER REPORT – Julie Miller, R.N., M.S.N.

- Katie & Zach with my oversight have been working diligently on end of the year financial reports. As you know or can imagine it is always busy trying to be sure all revenue and expenses are accounted for and balance. Both Katie and Zach have done a great job with their new responsibilities. Stacey, as always, has been a support and provides direction as needed and asked.
- Stacey has also done a good job of assimilating to her new role with the Health Center and supervision of more staff. She is better able to spend time working with the grant budgets and reporting now that she is over the Health Center area. I cannot say enough about all that Stacey has done for this agency to sustain our fiscal accountability.
- Zach, Katie and Stacey have successfully completed their 6 month "probationary" period in their new roles. Evaluations and further guidance will be completed and I will also be considering any changes to their classification with potential salary adjustments.
- Lane's annual evaluation is due in December and I have been working with his Board to complete his review. I assume that once I meet with the Health Center Board that they will have a recommendation for you on his salary as well.
- We have received negative feedback from primarily township officials regarding our new household sewage treatment system Operations & Maintenance policy and procedures. Most of the feedback is because of misinformation, lack of education and some suspect reporting, in my opinion, by the MV News. We have written a letter and developed a fax sheet that is being sent to every township. You will receive a copy of both at the meeting so that you can be informed and assist us in getting the correct information out.

- Zach and I have been working on the facility "to-do" list given to us by our facility work group. We have gathered information on modular units, have a conference call with an architectural firm and I have a call in to Jeff Harris, Area Development, trying to catch him before he leaves. I do not anticipate doing much more on this until after the first of the year.
- Please note that the National Assoc. of Local Board of Health (NALBOH) has announced their annual meeting to be in Michigan this coming year. Since it is closer to Ohio, perhaps some of you would like to attend. Watch for information in your NALBOH newsletter and let Joyce or I know if you would like to attend.

As you know I have been spending time with the PEP division in order to plan for the future of the division and any integration with the Health Center that we may complete. Here is a report from PEP for the past month:

- Thanks to United Way, Women United we have started this school year's hygiene (4th grade) and puberty (5th grade) lessons with Knox County schools while providing the students with hygiene products to take home. We have been working on promoting the new tobacco prevention grant
- Social media posts about T21
- A social media ad is running the entire month of December with local resources and the Ohio Tobacco Quit Line phone number
- KCHD social media will focus on the following for December: impaired driving prevention, food safety during the holidays, cold weather safety, and cold vs. flu
- Workplace wellness strategies continued in November. Tami & Mike attended a health fair at New Hope Industries highlighting the new Tobacco 21 law, risks of vaping, and Water First for Thirst. Centerburg Schools is the newest work site to join this initiative. Tami and Get Healthy Knox County Coalition members plan to meet with the school nurse to review the results of their Employee Wellness Interest Surveys in mid-December.
- Teen Advisory Council successfully coordinated and hosted 118 peers from all county schools for the 2nd "Be the Leader" Youth Leadership Day. Education included bystander intervention, suicide prevention and tools to reflect on how their actions can impact others.
- Website (Google Analytics): 1,573 users (2,004 sessions) to knoxhealth.com
- Top Five Pages Visited: Main Page, Health Center, HR Sewage, Vital Stats Tobacco Cessation
Two new clients for November '19 - (97 enrolled to date)
- Google Business: 263 visitors utilized our Google Business listing to access the KCHD website

Also, I met with Eric who informed me verbally and in writing that you wish to renew my contract after negotiations. Thank you for making this decision. We also reviewed my performance and I appreciate the feedback and guidance that is provided.

4. New Business

4.1. Finance

4.1.1. Income and Expense

Jeff Harmer made a motion to approve the income and expense report. Ron Moder seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT NOVEMBER 30, 2019							
FUND NAME	JAN. 1, 2019 BALANCE	NOVEMBER REVENUE	YEAR-TO-DATE REVENUE	NOVEMBER EXPEND.	YEAR-TO-DATE EXPEND.	NOVEMBER 30, 2019 BALANCE	
District Health Fund							
801 - District Health Fund*	682,715.71	28,824.06	1,632,427.55	244,446.19	1,676,642.22	638,501.04	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	5,210.27	587.16	9,864.78	411.39	12,726.34	2,348.71	
806 - Food Service Fund	2,809.73	17,423.09	179,382.19	11,807.08	170,424.02	11,767.90	
807 - Private Water Fund	1,344.55	4,155.07	65,562.43	5,488.23	64,194.54	2,712.44	
809 - Sewage Program Fund	11,211.24	5,244.50	96,801.05	6,794.39	98,621.33	9,390.96	
810 - RV Park/Camp Fund	64.22	546.04	8,230.18	1,287.89	8,202.49	91.91	
Subtotal	20,640.01	27,955.86	359,840.63	25,788.98	354,168.72	26,311.92	
Special Revenue Funds							
803 - Home Health Fund	797,774.23	32,343.50	378,975.30	25,136.75	339,067.15	837,682.38	
819 - Solid Waste Fund	8,443.03	405.67	36,283.83	5,633.60	33,772.21	10,954.65	
Subtotal	806,217.26	32,749.17	415,259.13	30,770.35	372,839.36	848,637.03	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	773.50	17,305.85	302,976.78	20,832.67	267,189.80	36,560.48	
811 - Creating Healthy Com Grant FY JAN. 1 - DEC. 31	26,748.03	3,832.51	97,246.46	7,350.70	93,426.14	30,568.35	
812 - PHEP Grant Fund FY July 1 - June 30	3,125.83	531.30	60,789.60	4,313.17	58,057.50	5,857.93	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	70,991.69	17,088.29	62,129.07	10,077.20	69,551.62	63,569.14	
814 - Community Health Center Grant FY April 1 - Mar 31	82,365.59	142,276.98	2,082,212.78	231,325.51	2,073,884.95	90,653.42	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	5,052.50	11,529.11	115,155.18	11,067.30	115,358.71	4,848.97	
Subtotal	189,057.14	192,564.04	2,720,509.87	284,976.75	2,677,468.72	232,098.29	
TOTAL ALL FUNDS	1,698,630.12	282,093.13	5,128,037.18	585,982.27	5,081,119.02	1,745,548.28	

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program.

Amanda Rogers entered the meeting @ 6:45p.m.

4.1.2. Transfers/Cash Advances – Resolution #2019-15

Jeff Harmer made a motion to approve Resolution #2019-15. Lee Rhoades seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, RPh, Jeff Harmer, Diane Goodrich, Ron Moder, Barb Brenneman, Lee Rhoades, and Amanda Rogers, DVM: in the negative; none. The motion was approved.

RESOLUTION #2019-15

General Fund

1. Transfer \$75,000 from 801.1510.50302 to 801.1510.50101
2. Transfer \$5,750 from 801.1510.50302 to 801.1510.50103
3. Transfer \$20,000 from 801.1510.50302 to 801.1510.50106
4. Transfer \$500 from 801.1510.50601 to 810.1510.41100
5. Transfer \$15,000 from 801.1510.50601 to 806.1510.41100

Home Health

1. Transfer \$155,909.20 from 803.1510.50101 to 803.1510.50601
2. Transfer \$14,587.23 from 803.1510.50102 to 803.1510.50601
3. Transfer \$23,652.23 from 803.1510.50103 to 803.1510.50601
4. Transfer \$8,124.94 from 803.1510.50104 to 803.1510.50601
5. Transfer \$2,501.62 from 803.1510.50105 to 803.1510.50601
6. Transfer \$5,404.43 from 803.1510.50106 to 803.1510.50601
7. Transfer \$900.00 from 803.1510.50201 to 803.1510.50601
8. Transfer \$4,756.24 from 803.1510.50302 to 803.1510.50601

Food Service Fund

1. Transfer \$700 from 806.1510.50104 to 806.1510.50106
2. Transfer \$50 from 806.1510.50501 to 806.1510.50103

Sewage Fund

1. Transfer \$755.96 from 809.1510.50401 to 809.1510.50501

2. Transfer \$77.16 from 809.1510.50328 to 809.1510.50501
3. Transfer \$1,496.94 from 809.1510.50367 to 809.1510.50501
4. Transfer \$80.00 from 809.1510.50307 to 809.1510.50501
5. Transfer \$350.00 from 809.1510.50102 to 809.1510.50501
6. Transfer \$200.00 from 809.1510.50106 to 809.1510.50501
7. Transfer \$150.00 from 809.1510.50105 to 809.1510.50501
8. Transfer \$1,500.00 from 809.1510.50106 to 809.1510.50101

Creating Healthy Communities Grant

1. Transfer \$5,000 from 811.1510.50302 to 811.1510.50101
2. Transfer \$325 from 811.1510.50302 to 811.1510.50103

Public Health Emergency Preparedness Grant

1. Transfer \$800 from 812.1510.50106 to 812.1510.50401
2. Transfer \$3,000 from 812.1510.50101 to 812.1510.50302

Community Health Center Grant

1. Transfer \$1,500 from 814.1510.50101 to 814.1510.50105

General Fund

1. Advance \$20,000 from 801.1510.50602 to 806.1510.41101
2. Advance Pay Back \$10,000 from 814.1510.50602 to 801.1510.41101
3. Advance Pay Back \$20,000 from 808.1510.50602 to 801.1510.41101

Home Health

1. Transfer the cash balance of \$837,652.17 from 803.1510.50601 to 801.1510.41100

4.1.3. Amend Certificate of Estimated Resources – Resolution 2019-16.

Jeff Harmer made a motion to approve the amended Certificate of Estimated Resources – Resolution 2019-16. Diane Goodrich seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, RPh, Jeff Harmer, Diane Goodrich, Ron Moder, Barb Brenneman, Lee Rhoades, and Amanda Rogers, DVM: in the negative; none. The motion was approved.

4.1.4. Temporary Appropriations

Amanda Rogers, DVM made a motion to approve temporary appropriations. Barb Brenneman seconded the motion: in the negative; none. The motion was approved.

4.2. Personnel

4.2.1. Approval to hire Natasha Lester, RN in the Public Health Outreach division, to fill the school nurse position at East Knox Local Schools, effective January 6, 2020.

Barb Brenneman made a motion to approve the hire of Natasha Lester, RN in the Public Health Outreach division, to fill the school nurse position at East Knox Local Schools, effective January 6, 2020. Diane Goodrich seconded the motion; in the negative: none.

4.3. Contracts

4.3.1. Approval of contract with East Knox Local School District to provide school nurse services in the school, @\$41/hour, effective January 6, 2020 through June 30, 2020, pending legal council approval.

Jeff Harmer made a motion to approve the contract with East Knox Local School District to provide school nurse services in the school, @\$41/hour, effective January 6, 2020 through June 30, 2020, pending legal council approval. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.3.2. Approval of contract with Scott Swingle, to provide Joomla website maintenance, updates and trainings, \$50/hour, maximum \$3,000/year, effective January 2, 2020 through December 31, 2020.

Jeff Harmer made a motion to approve the contract with Scott Swingle, to provide Joomla website maintenance, updates and trainings, \$50/hour, maximum \$3,000/year, effective January 2, 2020 through December 31, 2020. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4 Board Approvals

4.4.1. Approval to submit grant application to Knox County Foundation for \$32,000, to purchase a panoramic x-ray unit.

Jeff Harmer made a motion to approve the submission of grant application to Knox County Foundation for \$32,000, to purchase a panoramic x-ray unit. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.5. Board Information/Discussion (Non-action items)

Health Commissioner and/or CHC CEO approved/signed the following:

- MOA with The Baldwin Group for HDIS Software maintenance agreement, \$1,596.43, increased by \$76.63, effective January 13, 2020 through January 12, 2021.
- MOA with Licking County Health Department for radon outreach activities for a reimbursement of \$500 effective for FY2020
- MOA with the Knox County Sheriff's Office regarding participation in Strategic National Stockpile Transportation and Security effective November 25, 2019 through November 25, 2022
- Renewed contract with Infidium Healthcare Consulting or QI consultation services for the Community Health Center, \$200/hour with annual max of \$14,400 effective January 1, 2020 - December 31, 2020
- Renewed personal services contract with Dr. John Cheek, DDS and Oral Surgeon for dental services provided in the Community Health Center, \$100/hour with annual max of \$45,000 max effective January 1, 2020 - December 31, 2020
- Renewed contract with Knox Community Hospital to provide a Medical Director for the Knox County Health Department, effective 1/1/2020 - 12/31/2020 with an annual

maximum of \$4,000.

- Renewed contract with Knox Community Hospital for Nurse Practitioner's to provide medical services in the Community Health Center effective 1/1/2020 - 12/31/2020 with an annual maximum of \$194,000 (for 2 Nurse Practitioner's).
- Renewed public health services contract with the City of Mount Vernon; payment is as follows: FY2020 \$56,650; FY2021 \$58,350; FY2022 \$60,100.

5. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:00p.m.



Eric Siekkinen, RPh
Board President



Julie Miller, R.N., M.S.N.
Health Commissioner