

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

<b>BOARD MEMBERS</b>	<b>STAFF</b>
Eric Siekkinen, RPh.	Julie Miller, Health Commissioner
Ronald Moder, Pro-Tem	Pam Palm, Planning, Education & Promotion Director
Lee Rhoades	Cyndie Miller, RD, WIC Director
Barb Brenneman	Lane Belangia, CHC CEO
Kelly Bailey	Joyce Frazee, HR Supervisor
Jeff Harmer	Stacey Robinson, Fiscal Supervisor
Dr. Amanda Rogers, DVM	Nate Overholt, EH Director
Barry George, MD	Zach Green, Operations Supervisor
	Bailie Miller, Administrative Assistant
<b>ABSENT</b>	
Laura Haberman, RN	<b>GUESTS</b>
Lorraine Bratton, DON, PHO Director	Chuck Martin, Mount Vernon News

**1. Convention**

**1.1. Call to Order**

Eric Siekkinen called the meeting to order at 6:30 p.m.

**1.2. Acceptance of Agenda**

Ron Moder made a motion to accept the agenda. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

**1.3. Approval of the minutes for, January 23, 2019 Board of Health meeting.**

The minutes of the regular meeting held, January 23, 2019 were reviewed and accepted. Jeff Harmer made a motion to approve the minutes. Ron Moder seconded the motion; in the negative: none. The motion was approved.

**1.4. Approval of Bills**

Lee Rhoades made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Dr. Barry George seconded the motion; in the negative: none. The motion was approved.

**FUND**

**AMOUNT**

**FEBRUARY 2019**

801 - General Fund	36,984.17
803 - Home Health Fund	5,064.36
805 - Swimming Pool Fund	105.33
806 - Food Service Fund	1,204.47
807 - Private Water Fund	1,596.51
808 - WIC Grant	443.23
809 - Sewage Program Fund	912.98
810 - RV Park/Camp Fund	1.54
811 - Creating Healthy Communities Grant	199.53
812 - Public Hlth Emergency	249.20

Preparedness Grant	
813 - MCH/CFHS Grant	3,048.38
814 - Community Health Center Grant	106,029.11
830 - Drug Free Communities	2,414.00
<b>Total</b>	<b>\$158,252.81</b>

**THEN & NOW**

801 - General Fund	16,009.42
803 - Home Health Fund	2,800.07
806 - Food Service Fund	488.13
807 - Private Water Fund	1,006.61
809 - Sewage Program Fund	475.00
812 - Public Hlth Emergency	
Preparedness Grant	128.83
814 - Community Health Center Grant	54,215.62
<b>Total</b>	<b>\$75,123.68</b>

**1.5 Public Participation - none**

**2. Hearings/Readings/Regulations**

**2.1. Approval for application of household sewage treatment system variance for 13840 Millersburg Road, Union Township parcel #60-00648.000.**

Jeff Harmer made a motion to approve the application of household sewage treatment system variance for 13840 Millersburg Road, Union Township parcel #60-00648.000. Dr. Barry George seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Jeff Harmer, Lee Rhoades, Ron Moder, Barry George, Amanda Rogers, and Barb Brenneman; in the negative: none. The motion was approved.

**3. Special Reports**

**3.1. Board President**

Board president Eric Siekkinen and Board members reviewed the board training that took place before the board meeting @ 6:00 p.m. The members watched a power point video titled "Social Determinants of Health". Members learned that the social determinants of health are the circumstances in which people are born, their age, and where they grow up, live, and work. They discussed how environmental conditions play a factor ranging from a person's social network to the quality of their housing and neighborhood to local policies affecting their access to transportation. The training examined how social determinants of health are shaped at the local, state, national and global level by the distribution of money, power, and resources.

Julie shared there is a local "think tank group" discussing ways to make a positive impact on social determinants of health in our community. Julie along with other community members has formed a rethinking poverty workgroup and meets regularly. Julie will keep the Board updated on discussions from this group.

### 3.2. Leadership Team

#### ENVIRONMENTAL HEALTH

Nate informed the board:

- The last day of the 2018 food licensing period is February 28, 2019. Out of the approximately 300 food facilities in Knox County, we still have 70 that have yet to submit their renewal applications. Failure to apply by March 1, 2019 will result in a late fee.
- At the Ohio Environmental Health Association legislative updates meeting, OEHA president, Garret Guillozet brought up the concern of who will oversee production of edible marijuana products now that the State of Ohio has approved medicinal marijuana. At this time, the products are not considered food product per the Ohio Department of Health and the Ohio Department of Agriculture. If an individual that works at one of the manufacturing facilities has a confirmed communicable disease such as salmonella, they are not currently required to be excluded from work. In a food service operation or retail food establishment, this individual would be excluded from any food contact. OEHA is reaching out to other states that currently have both medicinal and recreational marijuana use to see what agencies have jurisdiction over the facilities.
- At this time, food delivery companies such as uber eats, diner dash, etc... are not licensed by the local health departments. The concern is of sanitation practices, along with time and temperature abuse. This issue has been sent to the retail food advisory council for review to see if they should be considered a licensable operation.

No written report.

#### PLANNING EDUCATION & PROMOTION

*Board members commented on the overall success rates reported about the tobacco cessation classes held through the health department program.*

We have received final budget approval for an additional \$45,000 in Maternal Child Health funding. The extra funding will be used for nutritional programming to support underserved youth, ages 3-18. We will be partnering with programs that already concentrate on youth, but need nutrition assistance, including the United Way Afterschool Program at East and Dan Emmett elementary schools; the Summer Food Service Program with the Mount Vernon City Parks Department; the Escape Zone; the Ohio Healthy Program; Feed the Vern; Job & Family Services and two Walk & Bike to School events. Elisa Beckett will oversee the program funding.

Tina Cockrell has returned from a four-day leadership conference sponsored by Community Anti-Drug Coalitions of America (CADCA) in Washington, DC. She attended sessions on the impact of marijuana in Colorado; underage drinking, social media engagement and building a "Good Neighbor Business Network" to encourage good practices by retailers and provide them with educational materials regarding vaping, tobacco and underage drinking.

The 2020 United Way Investment application is due March 15. We are asking for \$25,000 to provide nicotine replacement patches for the tobacco cessation program. Mike Whitaker, who coordinates our tobacco cessation programming, has submitted a new grant application for the Moms Quit 4 Two program. The new grant, totaling more than \$97,000, will start July 1, 2019 if we are funded.

The final numbers for the tobacco cessation program indicate 265 cessation clients enrolled in 2018 – with a 32 percent success rate in quitting which is higher than Mayo Clinic projections. As part of the Community Cessation Initiative, we have three new cessation service providers for 2019: the Knox County Jail, Kno-Ho-Co health clinic and The Main Place.

The ribbon-cutting for the new inclusion playground at Memorial Park is set for April 25 at 1 p.m. A contest to name the playground is underway on the Board of DD Facebook page.

As part of the Creating Healthy Communities grant, there will soon be more biking opportunities. We are hoping to have bikes from the bike lending program at the Kids in the Park event at Ariel Foundation Park on May 19; a bike advocacy group has formed and will be meeting with city officials to determine ways to make the city more inclusive of all types of transportation including biking and walking; Tom Bilcze is planning several "How We Roll" rides to introduce to local residents to biking on city streets; a bike repair station is planned in Danville at the beginning of the Mohican Trail.

Here are the monthly digital marketing stats for the Health Department from January 20, 2019 - February 20, 2018, as compiled by Communication Specialist Alayna Mowry:

- Facebook
  - Overall Page Insights
    - Gained 108 new page likes/followers
      - Total page likes/followers = 1,962
      - In comparison: KCH = 2,416; Knox County Parks District = 1,093
    - # of posts = 54
      - # of paid posts = 4;
      - Spent on paid post boosting = \$517.77  
(for Radon Grant, Community Cessation Initiative, Moms Quit for Two)
    - Reach (# of people who saw our posts) = 70,627
    - Post Engagement (# of times likes/comments/shares/etc.) = 4327
  - Posts with most engagement (# reach, # post clicks, # reactions/comments/shares)
    - (#1) CCI - Love Your Lungs Again (14248, 187, 555)
      - Boosted - \$200
    - (#2) Radon - you can't see radon, free test kit (8892, 233, 180)
      - Boosted - \$150
    - (#3) Is radon lurking in your home? (7501, 161, 124)
      - Boosted - \$100
- Additional social media platforms: Twitter and Instagram
  - Twitter
    - # Tweets = 57
    - # Followers = 808
    - # Engagements = 19
  - Instagram
    - # Posts = 40
    - # Followers = 126
    - # Engagements = 38
- Goals:
  - Posting when the audience is online!
    - Per Facebook insights, our audience is most often looking at our posts during the hours of 3 - 9 pm.
    - Each day of the week is equally as popular for viewing our posts
  - Search Engine Optimization (SEO)
    - Utilize Google Ads to promote grant-funded initiatives. This will sponsor our ad to rise to the top of a search when key phrases are used in the search description.

## COMMUNITY HEALTH CENTER

### Medical and Dental Health Services

#### Lane informed the board:

- Today was the opening of the Danville site. We are opening one day a week to start.
- He is collaborating with the Mount Vernon Fire Department to begin a program called C.A.R.E.S. This program offers a safe station for those in need. The goal of the new program is to address the immediate needs of those members of the community that are having a drug related crisis. This program also includes recovery and treatment partners and that where the counseling services through the Community Health Center will utilized. The fire department staff will encourage those who request help to bring their drugs, tools and other paraphernalia to the station and they will assess in the transfer to the health department.

Updates from CEO report, (January 2019)

The NAP, (New Access Point) application process has begun. The grant writer and I are working within the EHB system to process the application which is due on April 11<sup>th</sup>. The current plan is to submit the entire application before April 1<sup>st</sup>. After final review of the area around the Danville community it was discovered that three of the 6 suggested service area zip codes are “Hot-spot” zip codes which, in turn, create a more supportive case when applying for a NAP. I am in conversations with Lowell Raison weekly throughout the process to ensure we are communicating a vivid picture of the area and the needs are recognized in the narrative of the application for those living in this area.

The 340B account has been established and is active. This will be a reportable item for the financial portion of the board meeting in the months to come.

#### New Reporting

The UDS (Uniform Data Set), report was submitted on February 7<sup>th</sup> in the EHB system. The reports for all FQHCs are due February 15<sup>th</sup> and within 30 days of February 15<sup>th</sup> we will receive a report back asking multiple clarification questions about our data. This report shows all financial, personnel numbers, and patient-related data regarding demographic and diagnosis while relating all to the standard quality measures. The report compares this center to our last year submission and also national data against our anticipated performance. I note the increased numbers of staff now working in the center related to growth as a newer FQHC along with improvements in patient numbers and visits when comparing this years’ report to last. I also recognize this center needs to grow related to patients and visit numbers in order to meet our grant projections for the upcoming year. Our performance regarding quality measures has also moved in the positive direction in part due to our ability to capture data from our electronic medical record and the provider and staff efforts to better understand what methods of treatment need taken in order to improve scoring of the measures. The overall performance against the previous year measure has improved, but there is still much room for improvement which will be mandated by HRSA if we cannot move the numbers in a more positive direction this year.

The oral surgeon Dr. John Cheek has worked in the center 4 days since his contract was approved. He is limited at this time with the types of procedures he is performing largely in part because of the patient need for extractions. Once a dentist is recognized, we hope to use his services for more advanced procedures. In preparation for this, the dental department is receiving training for nitrous oxide treatment to be used on patients needing more invasive procedures. This would be the first time services like these have been offered and the goal is to keep patients here in the Center and not refer them out of the area for procedures we should, and could, be offering in house.

Our recruiting company has started their efforts to identify a candidate for the open dentist position. We are anticipating beginning interviews soon as potential dentists are recognized. This is a crucial position as dental patient numbers account for almost half of our overall visits each year.

Medical services are beginning one day a week in Danville. The approach to provide limited medical services in Danville is the same as when the main site was going through the grant application. By the Health Department providing services on a limited basis, it shows an effort to reach the under-served populations in the community where a center is applying to open a center. For compliance purposes, I will limit any reporting on this service until funding is released. Please do not hesitate to ask questions at any time regarding the Danville operation.

#### Public Health Outreach (PHO)

Julie shared:

- Hepatitis A outbreak is slowing down
- Active TB case in the county

#### WIC

Caseload decreased by only 2 participants from December 2018 which included 27 automatic categorical terminations (3, 5 year olds; 17 postpartum moms; 7 BF moms).

The number of prenatal participants who have a nutritional risk code for pregnant at a young age (less than or equal to 17 years of age, December 2018 – 3). Stats also include

The number of infants born early (now designated as less than or equal to 37 weeks gestation, December 2018 – 57 or 18.1% of our infants currently on the program).

The WIC Clinic remained open during the government shut-down and vendors continued to accept the WIC Nutrition Cards. Per State WIC communications, WIC funding was available through February and later was extended through March. The State will update local programs of any further changes pending approval or extension of a federal budget

Plans for National Nutrition Month in March are being finalized.

#### EMERGENCY PREPAREDNESS & OPERATIONS

During the last month, the Public Health Emergency Preparedness (PHEP) grant application FY 2019-2020 was submitted. The After Action Report for the Functional Exercise is in draft form and the five year training schedule is being updated according to the Request For Proposal (RFP) language.

Throughout contract hours with the local Emergency Management Agency (EMA) the contract for a third party call center was approved. Active shooter tabletop exercise will be conducted February 27<sup>th</sup> and several KCHD employees will be in attendance. Elected officials training was provided and disaster declarations responsibilities was a key element established.

Danville site has been outfitted with internet and a deep clean has been conducted on the building. Services provided to the public is projected to begin the last Wednesday in February. PolicyStat will be rolled out to the Leadership in March. Brett Berger is looking into ECW capabilities with credit card swippers to enhance overall agency efficiency. Once an appropriate platform is identified, the Health Center, EH and front desk area will be outfitted appropriately.

## ADMINISTRATIVE SERVICES & OPERATIONS

### Fiscal Office

#### Stacey shared:

- They are beginning to use the new fiscal software. The current software being used, Infall will be phased out by March 1, 2019.

#### January 2019 Budget Summary

- Revenue: Year-to-date revenue -- \$5,461,331.91—87% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$5,400,728.71 -- 86% of appropriations spent
- ❖ January 1, 2019 Cash Balance: \$1,698,630
- ❖ January 1, 2018 Cash Balance: \$1,638,027
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- January 31, 2019 Cash Balance: \$1,583,343— down \$115,287 since January 1, 2019 (↓7%)
- January 31, 2018 Cash Balance: \$1,698,630
- January 31, 2017 Cash Balance: \$1,638,027

#### General Fund

- Revenue received year-to-date -- \$54,836 (3% of estimated revenue)
- Expenditures year-to-date -- \$146,889 (7% of estimated expenses)
- January 1, 2018 Cash Balance: \$682,716
- January 31, 2019 Cash Balance: \$590,663— down \$92,053 since January 1, 2018 (↓16%)
- January 31, 2018 Cash Balance: \$682,716
- January 31, 2017 Cash Balance: \$775,935

#### Environmental Health Restricted Funds

- Revenue received year-to-date -- \$27,230 (7% of estimated revenue)
- Expenditures year-to-date -- \$26,988 (7% of estimated expenses)
- January 1, 2018 Cash Balance: \$20,640
- January 31, 2019 Cash Balance: \$ 20,882 – up \$242 since January 1, 2018 (↑1%)
- January 31, 2018 Cash Balance: \$20,640
- January 31, 2017 Cash Balance: \$65,515

#### Special Revenue Funds

- Revenue received year-to-date -- \$47,522 (9% of estimated revenue)
- Expenditures year-to-date -- \$41,333 (8% of estimated expenses)
- January 1, 2018 Cash Balance: \$806,217
- January 31, 2019 Cash Balance: \$812,406 – up \$6,189 since January 1, 2018 (↑0.01%)
- January 31, 2018 Cash Balance: \$806,217
- January 31, 2017 Cash Balance: \$564,223



## Grant Funds

- Revenue received year-to-date -- \$190,630 (5% of estimated revenue)
- Expenditures year-to-date -- \$220,295 (6% of estimated expenses)
- January 1, 2018 Cash Balance: \$189,057
- January 31, 2019 Cash Balance: \$159,392 – down \$29,665 since January 1, 2018 (↓19%)
- January 31, 2018 Cash Balance: \$189,057
- January 31, 2017 Cash Balance: \$232,354

## Notes to 2019 Budget Summary

- ❖ General Fund
  - Revenue for the birth & death certificates was \$8,725.00. We received \$5,370 for CMH (BCMh) billing and \$11,426.08 in state subsidies for being accredited. Mount Vernon City Contract paid 2<sup>nd</sup> half for 2018 at \$27,500.
- ❖ Environmental Health Restricted Funds
  - Environmental Health's cash balance is down, however there license fees will start coming in February.
- ❖ Special Revenue Funds
  - Home Health received \$36,828.51.
- ❖ Grant Funds
  - Community Health Center fund project income was \$75,694.21. \$45,411.03 in Community Health Center grants funds were drawn down.

## HUMAN RESOURCES

### Joyce shared:

- **Joyce introduced Bailie Miller, Administrative Assistant to HR and fiscal. Bailie shared, she and her husband live in Mount Vernon and are expecting their first child in March. Bailie started November 5, 2018.**
- **Seven dentists have shown interest in employment with the health department. We initially offered three applicants interviews, but one withdrew from consideration. Interviews for the two applicants chosen will begin March 8 and again March 12. The first candidate is Dr. Devesh Patel and he is currently practicing at an FQHC in Missouri, the second candidate is Dr. Dan Saale and he has been practicing in the Hilliard, OH area in a corporate dental office.**
- This month you will be asked to approve the resignation of Kelly Barnett, PT. Kelly stayed on as a public health employee so that she could be vested in the Ohio Public Employee Retirement system. She needed to be employed for a few more months so that she could get five years of employment. Through the transition of the Home Health Agency we were able to fulfill her request. The time has come to accept her resignation and she will become a Knox Community Hospital employee starting March 4. We wish Kelly the best in her future endeavors.
- We have been in contact with our recruiter through Adaptive Medical. He has contacted Lane and I with a potential dentist and is making arrangements for us to meet with him early March.



### 3.3. Health Commissioner

#### HEALTH COMMISSIONER REPORT

Julie Miller informed the board:

- Reviewed the legislative priorities and state budget requests. Ones that directly impact public health are the tobacco tax increase, Children with Medical Handicaps (CMH) program, improving IT data bases, funds to help local health departments merge.
  - A new AFR reporting template is being developed to help with cost methodology and other public health services. Stacey, Katie and Julie attended training. Uniform chart of accounts project will start in May.
  - Gov. Mike DeWine rounded out his cabinet selections Tuesday by announcing the appointment of Dr. Amy Acton as director of the Ohio Department of Health. Dr. Acton is an officer in community research and grants management at The Columbus Foundation. Prior to that, she was assistant professor at The Ohio State University College of Public Health. She is a licensed physician with 30 years' experience in several fields.
  - There is discussion to set up a syringe exchange and communicable disease program. This will help with the increase of hepatitis C and STD's.
- Strategic Planning 2019-2024 sessions are completed. The last two sessions were well attended with Board of Health, general staff and Leadership Team members participating. A new mission & vision statement were proposed, agency values considered, and priorities & strategies developed. MRC will be providing a written report with recommendations for your consideration. I hope to have you review the document and be prepared to implement our next SP at the March 2019 Board meeting. We were very fortunate to have both internal and external stakeholders provide input for moving our agency into the future.
- I am spending as much time as possible in the Public Health Outreach division and Health Center. Lorraine Bratton is on a one month leave and I am serving as a "supervisor" for nursing staff. I have already learned so much about our programs and staff, and believe I have provided good support to the Center administration on policies, protocols and processes. It has been nice to interact with nurses on medical and public health issues – it helps to remember why I love public health.
- I have made the decision to not apply for 2020 United Way grant funding for the Newborn Home Visiting or Falls Program. We have not been able to meet goals/outcomes for these 2 programs for a multitude of reasons both internal and external. I would like to analyze our ability to provide these programs with our own funds, seek other outside funding streams or to determine that these programs could be an extension of the Health Center services and that reimbursement would be available. We will plan to submit application for 2020 United Way funding for Tobacco Cessation and the Preschool/Kindergarten Oral Health Education program.
- In collaboration with the Area Development Foundation we will assess the ability to administer a "Cost of Community Services" analysis. A study was previously completed in 2003 and provided beneficial information for economic planning, land preservation and overall county health. Dennis Murray, former Health Commissioner, was a contributor of some sort to the study. I believe that our agency's participation in a repeated Cost of Community Services study could help us in projections for our agency growth based on community growth expectations and costs. It appears that we may be able to use current study data to look specifically at

growth in our environmental health programs. If you would like to review the 2003 study please let me know, I have a hard copy of the document.

- At a recent meeting of the Public Health Partnership of Knox County, LLC (non-profit formed by Dennis Murray to assist with grant applications) the membership voted to become the “finance committee” of the Knox Health Planning Partnership. This “merger” of the 2 groups will bring greater infrastructure for decision making related to public health activities associated with CHA and CHIP and assist with administration of the funds that are to be for public health focused programs. The by-laws will be revised, new Executive Committee members will be selected, general membership changed as well as the DBA name will be changed.
- Please be considering the question I posed in my January 2019 report regarding what the Board will elect to do about retirement gifts for employees. Would you prefer to pick from a selection of a few gifts to present? Or, would you like to have the employee choose their own gift? There has been \$150 limit on this gift and it must be an employee with many years of service.

#### **Reminders:**

- The District Advisory Council meeting is scheduled for Tuesday, March 12 at 6pm. The meeting will take place at the Memorial Theater and will be held prior to the meeting of and in conjunction with the Township Trustee Association. Ron Moder has agreed to serve another term on the BOH and his re-appointment will be a DAC agenda item. BOH members are not required to attend but are encouraged. This is the initial public presentation of our agency Annual Report (2018) as required by ORC.
- The Ohio Revised Code indicates that each BOH should re-organize in March each year. Our BOH has always elected to re-organize in April of each year. I would ask that each of you be considering your input and recommendations on the Board President & President Pro Tem positions. I also encourage you to consider on which Board committee you would like to participate, your pay for Board meetings/travel, potential changes to Board meeting dates & times, and any other recommendations you may have to make our BOH more efficient and effective.

#### **4. New Business**

##### **4.1. Finance**

##### **4.1.1. Income and Expense**

Ron Moder made a motion to approve the income and expense report. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT January 31, 2019							
FUND NAME	JAN. 1, 2019 BALANCE	JANUARY REVENUE	YEAR-TO-DATE REVENUE	JANUARY EXPEND.	YEAR-TO-DATE EXPEND.	January 31, 2019 BALANCE	
<b>District Health Fund</b>							
801 - District Health Fund*	682,715.71	54,836.08	54,836.08	146,888.63	146,888.63	590,663.16	
<b>Environmental Health Restricted Funds</b>							
805 - Swimming Pool Fund	5,210.27	0.00	0.00	603.31	603.31	4,606.96	
806 - Food Service Fund	2,809.73	11,382.00	11,382.00	12,345.96	12,345.96	1,845.77	
807 - Private Water Fund	1,344.55	6,764.97	6,764.97	5,910.65	5,910.65	2,198.87	
809 - Sewage Program Fund	11,211.24	8,583.00	8,583.00	7,805.46	7,805.46	11,988.78	
810 - RV Park/Camp Fund	64.22	500.00	500.00	322.77	322.77	241.45	
<b>Subtotal</b>	<b>20,640.01</b>	<b>27,229.97</b>	<b>27,229.97</b>	<b>26,966.15</b>	<b>26,966.15</b>	<b>20,881.83</b>	
<b>Special Revenue Funds</b>							
803 - Home Health Fund	797,774.23	36,826.51	36,826.51	37,576.92	37,576.92	797,025.82	
819 - Solid Waste Fund	8,443.03	10,693.39	10,693.39	3,756.17	3,756.17	15,380.25	
<b>Subtotal</b>	<b>806,217.26</b>	<b>47,521.90</b>	<b>47,521.90</b>	<b>41,333.09</b>	<b>41,333.09</b>	<b>812,406.07</b>	
<b>Grant Funds</b>							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	773.50	34,043.01	34,043.01	20,468.13	20,468.13	14,348.38	
811 - Creating Healthy Com Grant FY JAN. 1 - DEC. 31	26,748.03	16,515.00	16,515.00	14,007.32	14,007.32	29,255.71	
812 - PHEP Grant Fund FY July 1 - June 30	3,125.83	12,564.04	12,564.04	4,931.23	4,931.23	10,758.64	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	70,991.69	500.00	500.00	2,449.85	2,449.85	69,041.84	
814 - Community Health Center Grant FY April 1 - Mar 31	62,365.59	121,305.24	121,305.24	172,619.58	172,619.58	31,051.25	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	5,052.50	5,702.43	5,702.43	5,818.93	5,818.93	4,936.00	
<b>Subtotal</b>	<b>189,057.14</b>	<b>190,629.72</b>	<b>190,629.72</b>	<b>220,295.04</b>	<b>220,295.04</b>	<b>159,391.82</b>	
<b>TOTAL ALL FUNDS</b>	<b>1,698,830.12</b>	<b>320,217.67</b>	<b>320,217.67</b>	<b>435,504.91</b>	<b>435,504.91</b>	<b>1,583,342.88</b>	

\*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program.

#### 4.1.2. Transfers/Cash Advances – Resolution #2019-02

Jeff Harmer made a motion to approve Resolution #2019-02. Amanda Rogers seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Jeff Harmer, Lee Rhoades, Ron Moder, Barry George, Amanda Rogers, and Barb Brenneman; in the negative; none. The motion was approved.

<b>RESOLUTION #2019-02</b>	
<b>General Fund</b>	
1.	Transfer \$1,000.00 from 801.1510.50601 to 807.1510.41100
2.	Transfer \$50,000.00 from 801.1510.50601 to 814.1510.41100
<b>Home Health</b>	
1.	Transfer \$1,000.00 from 803.1510.50101 to 803.1510.50302
<b>General Fund</b>	
1.	Advance \$5,000.00 from 801.1510.50602 to 806.1510.41101

#### 4.1.3. Approval of the 2019 Sliding Fee Scale and policy for the Community Health Center, based on Federal Poverty Guidelines released February 2019.

Jeff Harmer made a motion to approve of the 2019 Sliding Fee Scale and policy for the Community Health Center, based on Federal Poverty Guidelines released February 2019. Barry George seconded the motion; in the negative: none. The motion was approved.

#### 4.1.4. Approve the 2019 Knox County Health Department fee schedule, which includes the Community Health Center fees for service

Jeff Harmer made a motion to approve the 2019 Knox County Health Department fee schedule, which includes the Community Health Center fees for service. Ron Moder seconded the motion; in the negative: none. The motion was approved.

**4.1.5. Approval of Regulation 103, 2019 Environmental Health fee schedule, no revisions.**

Dr. Amanda Rogers made a motion to approve Regulation 103, 2019 Environmental Health fee schedule, no revisions. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

**4.2. Personnel**

**4.2.1. Accept the resignation of Kelly Barnett, PT, effective, March 1, 2019.**

Jeff Harmer made a motion to accept the resignation of Kelly Barnett, PT, effective, March 1, 2019. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

**4.3. Contracts**

**4.3.1. Approval of MOU with Dr. John Cheek, DDS, to serve as a peer reviewer for Laura Nance in the Community Health Center.**

Dr. Amanda Rogers made a motion to approve MOU with Dr. John Cheek, DDS, to serve as a peer reviewer for Laura Nance in the Community Health Center. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

**4.3.2. Approval of MOA with Michael Durham, LISW, to serve as a peer reviewer for Paul Hart-Ruthenback in the Community Health Center.**

Dr. Barry George made a motion to approve MOA with Michael Durham, LISW, to serve as a peer reviewer for Paul Hart-Ruthenback in the Community Health Center. Dr. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

**4.3.3. Approval of MOU with Kokosing River Productions, for the production of social media videos, at a cost of \$5,000, and \$2,500 paid with FQHC grant and the remainder \$2,500 paid with public health funds.**

Ron Moder made a motion to approve MOU with Kokosing River Productions, for the production of social media videos, at a cost of \$5,000, and \$2,500 paid with FQHC grant and the remainder \$2,500 paid with public health funds. Lee Rhoades seconded the motion; Jeff Harmer abstained; in the negative: none. The motion was approved.

**4.4. Board Approvals**

**4.4.1. Approval of agency Emergency Response Plan (ERP).**

Jeff Harmer made a motion to approve agency Emergency Response Plan (ERP). Dr. Amanda Rogers seconded the motion; in the negative; none.

**4.4.2. Approve waiver of conflict of interest for legal counsel on matters of property disposition between KCHD and Knox Co. Commissioners.**

Jeff Harmer made a motion to approve waiver of conflict of interest for legal counsel on matters of property disposition between KCHD and Knox Co. Commissioners. Dr. Amanda Rogers seconded the motion; in the negative: none.

**4.4.3. Approve MOU between KCHD and the Public Health Activities & Services Tracking (PHAST) Project, for advancing the adoption and use of a uniform chart of accounts crosswalk, effective, March 1, 2019 to March 14, 2020, non-monetary.**

Jeff Harmer made a motion to approve MOU between KCHD and the Public Health Activities & Services Tracking (PHAST) Project, for advancing the adoption and use of a uniform chart of accounts crosswalk, effective, March 1, 2019 to March 14, 2020, non-monetary. Dr. Barry George seconded the motion; in the negative: none.

**4.5. Board Information (Non-action items)**

Health Commissioner and CHC CEO approved/signed the following:

- o Renewed contract with Fast Eddy's for ground maintenance, at a cost of \$872.50.00/month, an increase of \$82.50/month, maximum \$10,470/year, effective March 1, 2019 – February 28, 2020.

*Reminder:*

*At the March board meeting you will need to elect officers, decide on meeting dates/times, confirm Board meeting and travel compensation and sign-up for Board committees.*

**5. Adjournment**

Being no further business, Ron Moder made a motion to adjourn the meeting. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:36 p.m.



Eric Siekkinen, RPh,  
Board President



Julie Miller, R.N., M.S.N.  
Health Commissioner

