

January 19, 2022

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom. The following were in attendance:

<u>BOARD MEMBERS</u>	<u>STAFF</u>
Jeff Harmer, President	Julie Miller, Health Commissioner
Eric Siekkinen, RPh, President Pro Tem	Zach Green, Deputy Health Commissioner
Barb Brenneman	Joyce Frazee, Human Resource Director
EJ Pido	Nate Overholt, Environmental Health Director
Amanda Rogers, DVM	Pam Palm, Planning Education & Promotion Director
Jason Whaley	Tina Cockrell, PHEN Director
	Cyndie Miller, WIC Director
	Katie Hunter, Fiscal Supervisor
	Janelle Merritt, Admin Assist
<u>ABSENT</u>	<u>GUESTS</u>
Dr. Barry George, MD	Kim Rose, ADF Member
Diane Goodrich	Michael Percy, ADF Member
Eric Helt	Mark Ramser, ADF Member
	Keith Burley, ADF Member
	Douglas Shull - Carey Reality Partners
	Teresa Bemiller – ADF Member
	Jeff Gottke – ADF President
	Chip McConville – Knox County Prosecutor

1. Convention
1.1 Call to Order

Jeff Harmer called the meeting to order at 6:33 p.m.

1.2. Acceptance of Agenda

Eric Siekkinen, RPh, made a motion to accept the agenda. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for December 15, 2021 Board of Health meeting.

The minutes of the regular meeting held, December 15, 2021 were reviewed and accepted. Jason Whaley made a motion to approve the minutes. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

EJ Pido made a motion for the approval of bills. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

APPROVAL OF BILLS

January 19, 2022

FUND	AMOUNT
801 - General Fund	580,236.28
806 - Food Service Fund	77.05
807 - Private Water Fund	1,335.33
808 - WIC Grant	118.43
809 - Sewage Program Fund	38.16
811 - Creating Healthy Communities Grant	6,032.45
812 - Public Hlth Emergency Preparedness Grant	3,159.75
814 - Community Health Center Grant	197,739.23
830 - Drug Free Communities	5,000.00
Total	\$793,736.68
THEN & NOW	
801 - General Fund	1,092.64
807 - Private Water Fund	264.00
812 - Public Hlth Emergency Preparedness Grant	200.00
814 - Community Health Center Grant	12,589.72
Total	\$14,146.36

1.5. Public Participation - None

2. Hearing/Reading/Regulations - None

3. Special Reports

3.1 Board Report - None

3.2. Leadership Report

DEPUTY HEALTH COMMISSIONER- Zach Green

- SDOH and Health Equity training is ready for staff to begin on Feb 1. The training modules will be monthly via Relias with discussion questions posted through our agency intranet. These trainings were designed with the bigger focus on health equity in PHAB's Standards & Measures in mind. The need for training is driven by action items on the BOH Statement on Health Inequities.
- KHPP has formally established a workgroup for each priority area of the CHIP, groups will meet this month separately for the first time to discuss the action items on their portion of the CHIP.
 - KPH is taking the lead for Access to Care.
- 2021 Annual Stats report is available in your shared drive
- 2021 Performance Management metrics are completed and will be reviewed by the BOH

PM Committee at the end of this point. The goal of the review is to identify gaps in the data that we can use Quality Improvement measures to help close.

- Carmen will be a featured speaker for a roundtable discussion on "building QI and PM systems and engaging governing entities and staff" at the 2022 Next Gen Open Forum. The virtual event is on January 26th.
- Capability Planning Guide (CPG) completed which focuses on training gaps for emergency response and consists of over 200 questions.
- Roof update for Gilchrist Road property: State is requesting architectural drawings before approval of permit.
- Maintenance contractor to start in February
- A request for appraisal will be released in the near future for Danville Dental renovation (greater than \$50k).
- Welcome Amy Seward, the new EPC for KPH.

Fiscal Supervisor Report – Katie Hunter

KNOX COUNTY GENERAL HEALTH DISTRICT BUDGET HIGHLIGHTS December 31, 2021									
	December Revenue			December Expense			December Cash Balance		
	2021	2020	2019	2021	2020	2019	2021	2020	2019
District Health Fund									
801 - District Health Fund*	104,248.16	197,289.65	953,429.47	806,028.87	297,260.44	162,125.81	2,220,362.62	1,964,545.39	1,429,804.70
Environmental Health Restricted Funds									
805 - Swimming Pool Fund	0.00	0.00	0.00	532.65	35.42	201.28	5,669.73	9,393.61	2,147.43
806 - Food Service Fund	1,446.00	829.00	20,688.00	17,724.01	2,361.32	15,055.32	12,779.89	47,466.18	17,400.58
807 - Private Water Fund	3,998.65	5,088.60	3,480.86	5,427.07	4,488.12	4,945.01	14,515.69	6,908.01	1,248.29
809 - Sewage Program Fund	7,116.00	4,776.00	8,584.00	9,100.73	3,400.36	11,394.26	15,947.48	30,206.76	6,580.70
810 - RV Park/Camp Fund	7,000.00	0.00	120.00	822.26	32.21	192.93	6,245.96	5,334.24	18.98
Subtotal	19,560.65	10,693.60	32,872.86	33,606.72	10,317.43	31,788.80	55,158.75	99,308.80	27,395.98
Special Revenue Funds									
803 - Home Health Fund	0.00	0.00	0.00	0.00	0.00	837,682.38	0.00	0.00	0.00
819 - Solid Waste Fund	0.00	200.00	650.00	8,101.43	8,597.96	11,304.61	1,735.05	1,781.70	300.04
Subtotal	0.00	200.00	650.00	8,101.43	8,597.96	848,986.99	1,735.05	1,781.70	300.04
Grant Funds									
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	29,941.39	28,586.86	10,215.46	30,900.86	28,632.96	25,388.15	34,166.44	36,493.79	21,387.79
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	0.00	7,198.41	2,500.00	16,231.13	12,170.08	13,561.96	6,571.45	24,508.68	19,506.39
812 - PHEP Grant Fund FY July 1 - June 30	(3,449.02)	13,158.78	11,000.00	9,990.76	8,292.85	8,981.60	37,436.64	35,870.00	7,876.33
813 - MCH/MQ2 Grant Fund FY Oct. 1 - Sept. 30	6,000.00	0.00	50.00	3,756.50	0.00	3,675.36	101,539.94	62,310.68	59,943.78
814 - Community Health Center Grant FY April 1 - Mar 31	426,234.86	359,869.49	199,624.30	458,281.41	265,689.71	230,228.26	1,274,910.89	301,734.94	60,089.46
830 - Drug Free Communities FY Oct. 1 - Sept. 30	15,273.65	8,075.36	14,873.92	15,273.65	11,832.83	15,403.01	5,615.42	1,242.53	4,319.88
Subtotal	474,000.88	416,888.90	238,263.68	534,434.31	326,618.43	297,238.34	1,460,240.78	462,160.62	173,123.63

- In coordination with the County Auditor's office, we officially closed and balanced the fiscal year 2021 on January 3, 2022.
- ODH requested an audit of all Covid Grant funds. Hannah Oliver completed and submitted that on January 10.
- Fiscal Year 2021 Audit will be performed by Julian and Grube.
- Starting to prepare documents for Charles E. Harris to complete the Hinkle Report.

HUMAN RESOURCES – Joyce Frazee, Director

- Onboarding continues with the new staff at Moore Family Practice and the staff hired to fill the role of DFC Coordinator and PHEP Coordinator.
- We are currently accepting applications for Health Commissioner, Admin Assistants for the health center and fiscal, Certified Medical Assistants, WIC Health Professional, and Business Supervisor for the administrative staff in the health center.
- **Information Technology (IT)** - It has been a busy end of year for IT. The Simona Moore practice purchase has resulted in 13 new users to our system and email. We are also doing ID badges for all of these folks. I am in the process of looking for contractors to get bids to do the wiring at the main Moore location. They are currently all wireless, and we cannot run the VOIP phones on wireless. The existing wiring is too old and is not network quality wiring. We are also looking at which of their Mac computers will need to be replaced, as eCW is not fully functional on the Mac platform. I am also finishing up the 2021 computer replacements (machines over 4 years old).
- **Vital Statistics** - We finished 2021 issuing 2,591 Birth Certificates and 2,426 Death Certificates. 54 certificates were provided under the fee waiver program. This compares to 2020 that had 2,277 Birth Certificates, 2,079 Death Certificates, and 54 waivers. So certificate numbers continue to trend up. FY2022, we have refined our log spreadsheets to catch inconsistencies and errors in tracking our security paper. We've also added tracking for misprints, replacements, and waivers to the Birth Abstract log to further enable easier generation of statistics.

ENVIRONMENTAL HEALTH – Nate Overholt, R.S., Director

- The property at 11 Northview Drive, Mount Vernon, OH 43050 that was declared a public health nuisance at the December Board of Health meeting has yet to be abated. The motor has been purchased and the owner is still working with Chad Sims from On-Site Sanitation LLC to get the aeration unit in complete working order. Once the system is fully operational, Mr. Sims will provide an invoice or completed inspection report for the file. If the system is not functioning to full capacity prior to the January 15, 2022 deadline, the property will be sent to the Knox County Prosecutor for further legal action.
- The Amish retail food establishment that was discussed during the December BOH meeting has contacted Pritchard Plumbing to ensure an appropriate and approved hot water system will be installed for the establishment. At this time, the establishment is only selling pre-packaged goods and is not permitted to slice or separate bulk products for retail sale. A certified letter was sent stating that if found to be slicing or bulking out products for sale, the next step would be to come in front of the Knox County Board of Health for a hearing to potentially suspend or revoke the retail food establishment license.
Knox Public Health has been tentatively awarded \$150,000 from the Ohio Environmental Protection Agency for repair/replacement of household sewage treatment systems. A draft model contract will be prepared and submitted for OEPA for review and approval prior to Apr 30, 2022.
- Knox Public Health will also be applying for the mosquito control grant through the Ohio Environmental Protection Agency prior to the January 28, 2022 deadline. Up to \$25,000 may be awarded per application

COMMUNICATIONS AND MARKETING – Pam Palm, Public Information Officer

- We have been working closely with MVNU's Health Services Nurse JoLee Carrier to prepare for the Health Center's regular presence on campus offering medical services to staff and students. Alayna Mowry created a toolkit with promotional materials (including social media posts, mailbox fliers, posters, table tents, and more) that is co-branded with the Health Center and MVNU logos.
- 2-1-1 has debuted a new website that is more user friendly. All Health Center listings have been updated for community members requesting health services. We have started to see the Health Center listed in 2-1-1 monthly statistics for caller referrals.
- As part of the merger with Moore Family Practice, we helped with the creation and mailing of a letter to more than 3,000 current patients. We now oversee the MFP website and social media platforms to share messages about the merger and benefits of becoming a patient of the Center.
- As has been the case throughout the pandemic, website and social media updates are continuous, and have certainly picked up with the increase in positive cases, changes in testing protocols and the demand for testing. Traffic to the KPH website remains steady with 27,780-page views in December. Three of the top five pages viewed were related to COVID-19.
- January is Radon Awareness Month. Due to the increased number of people who test for radon, Knox County is now ranked first in Ohio for reported high levels of radon. Using ODH funding through Licking County HD, we are airing commercials on WMVO/WQIO, issued a news release and placing an ad in the Apple Valley Cider Press promoting the dangers of radon and the importance of testing. Apple Valley has one of the highest concentrations of radon in Knox County

PUBLIC HEALTH EDUCATION AND NUSRING -Tina Cockrell, Director

- **Safe Communities** - 2021 ended with 5 fatalities. Teens:1, Motorcycle (no helmet):1, No Seatbelt:2, Impaired Driver:1. Seat belt check at MVHS in partnership with Teen Advisory Council (TAC), Fredericktown Police Department, State Highway Patrol, MVPD and Danville PD. Mortellaro McDonald's provided coupons to thank teens wearing seatbelts.400 cars checked 25 not wearing belts.
- **Tobacco Prevention & Cessation** - 4 new cessation clients, ended the year with 73. Restarting in person cessation groups in January. Provided 2 presentations to Centerburg High School health class on tobacco and vaping. Ask, Advise and Refer (AAR) policy in partnership with the Freedom Center is in draft format, expecting their approval in January.
- **Drug Free Communities** - We replaced 12 expired narcan kits with a local provider. Ending the year with 152 total distributed. No additional activities were scheduled in December.
- **Creating Healthy Communities** - Gloria Parsisson, Heart of Ohio Trail Board, and Tami presented Knox County multi-use trail updates during the Central Ohio Greenways Forum. As part of the active transportation initiative, working to increase bike parking options in Danville.CHC funds purchased fourteen bike racks (inverted "U-shaped") at: The Hangout, The Blonde Robin, Don Leo's, and Subway. The Hangout is adding a picnic table for outdoor seating to the bike

parking area. The installation will take place in the spring of 2022. A “bike-friendly business” window cling will be provided to establishments.

- **Outreach**-Mount Vernon Library received grant funds from Communities for Immunity: KPH will be partnering with the Library to provide COVID vaccines at seven events beginning January 22 through March 7.
- **School Nursing**
 - Jenn will be starting hearing and vision screenings in February. She has also scheduled some CPR classes for Career Center Seniors.
 - Also working on managing COVID cases/contacts at the Career Center
- **Communicable Disease/COVID**
 - We’ve seen an increase in the number of COVID cases over the past weeks. KCH is working with ODH to provide specimens for variant sequencing on COVID testing being done at the hospital, but we have not received any information from ODH yet regarding results of this sequencing.
- **NBHV/CMH/Lead/CFK-**
 - We have received two reports from the Ohio Department of Health regarding two different homes in the Mount Vernon area that have been ordered to have Lead abatement. Jess has been in contact with the families living at these homes to provide guidance. Also, the CDC changed the Blood Lead Reference Value from 5mg/dL down to 3.5mg/dL – so may see an increase in cases
 - 6 Cribs for Kids visits completed in December
 - 20 CMH visits in December, caseload still around 211.
 - 2 NBHV (Phone visits) completed in December- Referrals came from crib visit and CMH visit.

WIC, Cyndie Miller, R.D., L.D., Director

- Knox County WIC initial caseload for November is 725 (an increase of 12). Maintenance and increase of caseload continue to be a concern state-wide and also, for a number of states nationwide. Referrals included “1” to the Mommy & Me Smoking Cessation program and “11” to the CHC (8 Adults, 1 infant, and 2 children).
- “Curb-side services” continue as our method of service for WIC participants during the month of December/January. Due to the recent increases in Covid-19 cases we are not open to in-person appointments. Some appointments have been conducted in person due to cell-phone issues, weight check requests, and breastfeeding consults. Waivers are extended until mid-April, 2022.
- Our breastfeeding initiation rate for WIC moms has increased slightly from 56.6% to 57.5% (This stat is current through October 2021).
- Our “Baby Shower in a Bag” promotion was delayed until December due to the Thanksgiving holidays. Thirty prenatal moms were provided a “Baby Shower in a Bag” gifts on a first come/first serve basis. Educational information and well as infant layette items were provided in the bags. Many beautiful hand-made items were donated by “Sew Special” of Danville and “Newborns in Need” from Newark for our WIC moms and infants.
- Lillian Collins accepted a position as Patient Navigator in the Community Health Center. We continue in our search to fill a part-time HP position in the WIC division.

- Catie Hayes continues to facilitate our WIC QI Outreach Project and Action Items. A link to a WIC survey has been posted and promoted through OCN (One Call Now) texting service. Thirty-three responses have been received to date. A meeting is scheduled January 14th with JFS case-worker staff to present an update about WIC, answer questions, and provide referral information. Supply chain issues continue to be problematic for availability of infant formulas in our local grocery stores.

COMMUNITY HEALTH CENTER – Lane Belangia, Director/CEO

- **Grant:** Grant management for the 330 grant and its multiple supplemental funding awards have been time intensive this month largely due to all quarterly reports falling on the same month and the amount of the grants now housed under the 330 grants.
- **Board Governance:** Approvals will be needed this month that were carried over from the last month's meeting. New consumer member to be appointed in the February meeting
- **CEO Update:** The new practices at the Simona Moore Clinics are operational as of Jan 3rd.
- Covid is straining the health center staffing capacities more than ever with weekly staff absences due to Covid protocols. We have not had to limit services at this point but if current trends continue this may be our only option.
- Discussion are planned for school-based health centers to be developed with MVCSs

3.3. Health Commissioner

HEALTH COMMISSIONER REPORT – Julie Miller, R.N., M.S.N

- After speaking with a few local partners, Lori Jones, Exec. Director of New Directions and I have determined that now is not the time to develop a statement or initiative on the reduction of community violence. I would however, like to ask each Board of Health member to consider our Community Health Assessment and Community Health Improvement Plan or your own local public health concerns and bring them up for discussion for potential research and development of a Board statement, resolution or other.
- Introductory and invitation email sent to community partners for the Knox Co. Fatality review Board. This Board will review all child, overdose and suicide deaths that take place in Knox County. First meeting will be in March 2022.
- Remember that I will need recommendations of persons who may be interested in serving on our levy campaign committee. Please bring your recommendations to the January Board of Health meeting.
- Working with legal to determine BOH President's authority when needed as well as consent to treat minors for behavioral health without parents on site.
- Reviewing MV City contract to ensure it matches ORC requirements and for potential change to contract in 2023.
- Finalizing succession planning for the Leadership Team by reviewing and revising documents to add desired education, experience, skills and

characteristics.

- Will begin focused leadership team development during the 4th Tuesday leadership & management meeting. We will be utilizing the documents I developed that include history, FPHS, finance, Health Commissioner duties, ethics, etc.
- Will be meeting with the County Commissioners office to review and determine the need for any changes to the TB Control Program and the Children with Medical Handicaps Program. I cannot locate any agreement for KPH to manage these programs so new agreements may be in order.

4. New Business

4.1 Finance

4.1.1. Income and Expense

Eric Siekkinen, RPh, made a motion to approve the income and expense report. Amanda Rogers, DVM, seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT							
RECEIPT & EXPENDITURE SUMMARY REPORT							
December 31, 2021							
FUND NAME	JAN. 1, 2021 BALANCE	DECEMBER REVENUE	YEAR-TO-DATE REVENUE	DECEMBER EXPEND.	YEAR-TO-DATE EXPEND.	December 31, 2021 BALANCE	
District Health Fund							
801 - District Health Fund*	1,964,545.39	104,248.16	3,246,473.66	806,028.87	2,990,666.43	2,220,362.62	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	9,393.61	0.00	10,168.00	532.65	13,911.88	5,669.73	
806 - Food Service Fund	47,466.18	1,446.00	165,673.50	17,724.01	200,359.79	12,779.89	
807 - Private Water Fund	6,908.01	3,998.65	76,043.45	5,427.07	69,335.77	14,615.69	
809 - Sewage Program Fund	30,206.70	7,116.00	127,700.00	9,100.73	141,059.28	15,947.48	
810 - RV Park/Camp Fund	5,334.24	7,000.00	13,708.50	822.28	12,794.78	6,245.96	
Subtotal	99,308.80	19,560.65	394,211.45	33,606.72	438,381.50	55,158.75	
Special Revenue Funds							
819 - Solid Waste Fund	1,781.70	0.00	36,046.08	8,101.43	36,092.73	1,735.05	
Subtotal	1,781.70	0.00	36,046.08	8,101.43	36,092.73	1,735.05	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	36,493.79	29,941.39	295,903.28	30,900.86	298,230.61	34,166.44	
811 - Creating Healthy Com Grant FY Jan. 1 - Dec. 31	24,606.68	0.00	88,317.22	10,231.13	106,254.45	6,571.45	
812 - PHEP Grant Fund FY July 1 - June 30	35,870.00	(3,449.02)	71,731.76	9,990.76	70,165.12	37,436.64	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	62,310.66	6,000.00	70,000.00	3,756.50	30,770.74	101,539.94	
814 - Community Health Center Grant FY April 1 - Mar 31	301,734.94	426,234.86	4,730,007.13	458,281.41	3,756,831.18	1,274,910.89	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	1,242.53	15,273.65	134,356.39	15,273.65	129,983.50	5,615.42	
Subtotal	462,160.62	474,000.88	5,390,315.76	534,434.31	4,392,235.60	1,460,240.78	

4.1.2. Transfers/Cash Advances – Resolution 2022-01

Jason Whaley made a motion to approve Resolution 2022-01. EJ Pido seconded the motion. On roll call the following voted in the affirmative: Jeff Harmer, Eric Siekkinen, RPh, Barb Brenneman, EJ Pido, and Amanda Rogers, DVM, and Jason Whaley; in the negative; none. The motion was approved.

4.1.3. Transfers/Cash Advances – Resolution 2022-02 to Amend Certificate of Estimated Resources and Reduce/Increase Appropriations.

Amanda Rogers, DVM made a motion to approve Resolution 2022-02 to Amend Certificate of Estimated Resources and Reduce/Increase Appropriations. Barb Brenneman, seconded the motion; Jeff Harmer, Eric Siekkinen, RPh, Barb Brenneman, EJ Pido, Amanda Rogers, DVM, and Jason Whaley: in the negative; none. The motion was approved.

4.2. Personnel

4.2.1. Approval to hire Randa Harrah, LISW, Licensed Independent Social Worker effective February 14, 2022.

Eric Siekkinen, RPh made a motion to approve to hire Randa Harrah, LISW, Licensed Independent Social Worker effective February 14, 2022. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

4.2.2. Approval to hire Sarah Davis, LSW, Licensed Social Worker, effective February 14, 2022.

Eric Siekkinen, RPh made a motion to approve to hire Sarah Davis, LSW, Licensed Social Worker, effective February 14, 2022. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts

4.3.1. Approval of the business services contract with Chuck Kerr General Contractor L.L.C., for maintenance services with a monetary value of \$30/hour not to exceed \$50,000/yearly, starting February 1, 2022 through January 31, 2023.

Amanda Rogers, DVM, made a motion to approve the business services contract with Chuck Kerr General Contractor L.L.C., for maintenance services with a monetary value of \$30/hour not to exceed \$50,000/yearly, starting February 1, 2022 through January 31, 2023. Jason Whaley, seconded the motion; in the negative: none. The motion was approved.

4.3.2. Approval of the service agreement with 340Basics for third party management of 340B drug pricing under HRSA approved 340B program including the following: specialty referral agreement and pharmacy agreement with Foster's Pharmacy with a monetary value of \$3,500/per month not to exceed \$50,000 per year effective January 1, 2022 through December 31, 2024.

Jason Whaley made a motion to approve the agreement with 340Basics for third party management of 340B drug pricing under HRSA approved 340B program including the following: specialty referral agreement and pharmacy agreement with Foster's Pharmacy with a monetary value of \$3,500/per month not to exceed \$50,000 per year effective January 1, 2022 through December 31, 2024. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.4 Board Approvals

4.4.1 Approval to support the Communities for Immunity grant program purpose of promoting Covid-19 vaccination for all eligible community members. The prevention of disease through vaccines is a priority public health service and act that KPH advocates for and supports.

Amanda Rogers, DVM made a motion to approve to support the Communities for Immunity grant program purpose of promoting Covid-19 vaccination for all eligible community members. The prevention of disease through vaccines is a priority public health service and act that KPH advocates for and supports. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4.2. Approval to accept the funding from ODH for Covid-19 Vaccination (CN22) subgrant for vaccine administration in the amount of \$100,935.

Eric Siekkinen, RPh made a motion to approve the funding from ODH for Covid-19 Vaccination (CN22) subgrant for vaccine administration in the amount of \$100,935. Jason Whaley seconded the motion; in the negative: none. The motion was approved.

4.5. Board Information/Discussion (Non-action items)

Health Commissioner and/or CHC CEO approved/signed the following:

None

5.Executive Session

At 6:56 p.m. Eric Siekkinen, RPh, made a motion to enter into executive session for property acquisition. Amanda Rogers, DVM, seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Eric Siekkinen, RPh, Barb Brenneman, EJ Pido, Amanda Rogers, DVM and Jason Whaley; in the negative: none. The motion was approved.

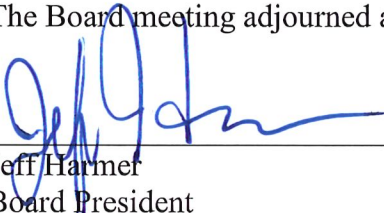
Julie Miller and Zach Green were invited to stay for executive session.

At 7:59 p.m. Eric Siekkinen, RPh made a motion to return to regular session. EJ Pido seconded the motion. On the roll call the following voted in the affirmative: Jeff Harmer, Eric Siekkinen, RPh, Barb Brenneman, EJ Pido, Amanda Rogers, DVM, and Jason Whaley; in the negative: none. The motion was approved.


6.Adjourment

Being no further business, Eric Siekkinen, RPH made a motion to adjourn the meeting. EJ Pido seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 8:00 p.m.



Jeff Harmer
Board President



Julie Miller, R.N., M.S.N.
Health Commissioner