

March 27, 2019

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh.	Julie Miller, Health Commissioner
Lee Rhoades	Pam Palm, Planning, Education & Promotion Director
Kelly Bailey	Cyndie Miller, RD, WIC Director
Jeff Harmer	Lane Belangia, CHC CEO
Dr. Amanda Rogers, DVM	Joyce Frazee, HR Supervisor
Barry George, MD	Stacey Robinson, Fiscal Supervisor
	Nate Overholt, EH Director
ABSENT	Zach Green, Operations Supervisor
Laura Haberman, RN	
Lorraine Bratton, DON, PHO Director	GUESTS
Barb Brenneman	Adam Masters, Epidemiologist
Ronald Moder, Pro-Tem	John Cheek, DDS
	Ron Martinson, MD

1. Convention

1.1. Call to Order

Eric Siekkinen called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Jeff Harmer made a motion to accept the agenda. Barry George seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, February 27, 2019 Board of Health meeting.

The minutes of the regular meeting held, February 27, 2019 were reviewed and accepted. Jeff Harmer made a motion to approve the minutes. Barry George seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Jeff Harmer made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

FUND**AMOUNT****MARCH 2019**

801 - General Fund	54,163.48
803 - Home Health Fund	1,464.61
805 - Swimming Pool Fund	0.00
806 - Food Service Fund	6,263.32
807 - Private Water Fund	1,930.14
808 - WIC Grant	68.19
809 - Sewage Program Fund	417.03
810 - RV Park/Camp Fund	1.54
811 - Creating Healthy Communities Grant	356.18
812 - Public Hlth Emergency Preparedness Grant	2,121.56
813 - MCH/CFHS Grant	103.18
814 - Community Health Center Grant	57,536.37
830 - Drug Free Communities	2,586.57
Total	\$127,012.17

THEN & NOW

801 - General Fund	15,291.45
807 - Private Water Fund	866.60
811 - Creating Healthy Communities Grant	350.00
812 - Public Hlth Emergency Preparedness Grant	1,044.01
814 - Community Health Center Grant	16,821.31
819 - Solid Waste	121.37
830 - Drug Free Communities	
Total	\$34,494.74

1.5 Public Participation - none**2. Hearings/Readings/Regulations-None****3. Special Reports****3.1. Board President**

Board president Eric Siekkinen shared that he is the Director at Large for the Ohio Association of Boards of Health. He encouraged board members to attend the Public Health Combined Conference in Columbus, May 13, 14, 15.

3.2. Epidemiologist Report

Epidemiologist Adam Masters reviewed the 2018 Communicable Disease annual report during the board meeting.

- The top five reportable diseases for Knox County were Hepatitis C – chronic, Campylobacteriosis, Hepatitis B – chronic, Hepatitis A and Pertussis. Health Commissioner Julie Miller shared the agency is actively making strides to getting to the at risk population and one way is vaccinating inmates at the local jail.
- Adam shared that during the investigation of STD's, the health department has tracked the number of reinfections amongst Chlamydia cases and the number of coinfections (positive test for both Chlamydia and Gonorrhea) amongst Gonorrhea cases.
- Vector-Borne diseases were also tracked. The two most notable vector-borne diseases for Knox in 2018 were Lyme disease and LaCrosse virus disease. Lyme disease cases doubled

compared to 2017 (4-8 cases) and investigations suggest local transmission occurred. This emergence is prompting education to be pushed out to the public. Two cases of LaCrosse virus disease were reported in 2018 and we are taking a similar approach by educating the public on mosquito bite and breeding prevention.

- Influenza activity was tracked using several different techniques. Influenza is not a reportable disease unless under a certain conditions including a case being hospitalized, a pediatric death, or detection of a novel strain.

3.3. Emergency Preparedness & Operations Report

Zach Green, Operations Supervisor shared with the board the objectives FY19-20 were submitted and approved.

3.4. Leadership Team

ENVIRONMENTAL HEALTH

The 2019 annual Knox County Health District Advisory Council meeting was held at the Memorial Building on March 12, 2019. The business portion of the meeting saw the re-appointment of Ron Moder to the Knox County Board of Health until 2024. Health Commissioner, Julie Miller presented the annual report and Environmental Health Director, Nate Overholt presented on environmental health program highlights for 2018.

Environmental Health Director, Nate Overholt participated in a lunch and learn for 5th grade students at Fredericktown Elementary School on March 19, 2019. Multiple different environmental health programs were discussed during the lunch and learn. This program is a means to open up new ideas to possible career opportunities in the public health field to local students.

The Knox County Health Department is looking into a development group collaboration project between multiple local health departments throughout Ohio and The Baldwin Group, utilizing Health District Information System (HDIS) software. This project will consist of a nine step process for a household sewage treatment system operation and maintenance. The cost share is based upon the number of participating health departments, along with per capita. The Knox County Health Department currently utilizes HDIS for the permitting process in the environmental health division.

PLANNING EDUCATION & PROMOTION

Pam Palm shared Public Health is celebrating 100 years of organized health in Ohio and April 1 – 7 is public health week. She gave an overview of how public health got started in Knox County.

As part of the Creating Healthy Communities grant, a Complete Streets presentation is planned on April 15. The purpose of the presentation is to draft an ordinance proposal for Mount Vernon City Council that requires streets to be planned, designed, operated, and maintained to enable safe access for all users, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities. A Complete Streets project makes it easy and safe to cross the street, walk to shops, and bicycle to work.

After some repairs and minor remodeling, the Bladensburg Community Center is finally ready to open. As part of the Creating Healthy Communities grant, we are providing a laptop and some other equipment to help with the food pantry coordinated by Interchurch Social Services.

As part of our coordination of the Get Healthy Knox County Coalition, the Health Department is collaborating with Knox Community Hospital to conduct health screenings and provide health information during the Mount Vernon Farmers' Markets starting in May.

KSAAT will receive a \$750 stipend through Communities Talk to host a town hall around youth alcohol abuse. The town hall will premiere two videos written and produced by the Teen Advisory Council members.

Also, KSAAT hopes to apply for a \$750 grant through the Ohio Youth Led Prevention Network (OYLPN). The \$750 would provide funding to implement strategies identified by the youth using the youth led prevention strategic plan map.

The Safe Communities Coalition held a seat belt check at Mount Vernon High School in February. More than 200 cars were checked. Drivers who were buckled-up were given a coupon for free fries from McDonalds. A seat belt check is now being planned for East Knox High School. Overall, Knox County's current seat belt usage rate is 86.2 %. Our goal is 95.1%

The Ohio Department of Health's Community Cessation Initiative (CCI) is changing the way the program will reimburse us for services (for the better). We can now bill per client per intake, follow-ups and cessation sessions. In the past, reimbursement was determine by percentage reached. As part of the CCI program, we are tasked with enrolling 721 people. So far this year, we have enrolled 50. According to ODH, only 2% of clients have been reached statewide during the first quarter, which was the reasoning for the change.

Alayna Mowry, our digital media coordinator, reports the following statistics for Feb. 21- Mar. 19:

Facebook, overall page insights

Gained 38 new page likes; Total page likes = 2,000

In comparison: Knox Community Hospital = 2,431 page likes; Knox County Park District = 1,164 page likes

of posts = 30; Number of paid posts = 1;

Amount spent on paid post boosting = \$58.43 (Newborn Home Visiting - United Way grant)

Reach (# of people who saw our posts) = 31,238

Post Engagement (# of times likes/comments/shares/etc.) = 3,162

Posts with most engagement (# reach, # post clicks, # reactions/comments/shares)

(#1) Information about ticks (4374, 258, 112)

(#2) Newborn Home Visiting (3334, 30, 197)

(#3) Staff Spotlight: Lorraine Bratton (2164, 328, 225)

Twitter

Tweets = 35; # Followers = 823; # Engagements = 22

Instagram

Posts = 26 # Followers = 151 (increase of 25 followers) # Engagements = 98 (39% increase)

Alayna is now assisting the KSAAT coalition with their social media (in addition to the Health Department, Health Center and Get Healthy Know County sites)

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

- **Lane Belangia introduced John Cheek, DDS. Dr. Cheek moved to Knox County from the Columbus area where he practiced as an oral surgeon for many years. He was familiar with Knox County because of his wife's family had owned property in the Danville area. He also knows Julie and Dr. Reed. Dr. Cheek works in the dental clinic a few times a month.**
- **UDS report was finalized and accepted**
- **340B account activated and will go into effect April 1, 2019**

The NAP for Danville is nearing completion, I am gathering letters of support from area community members and leaders along with patients for submission. The deadline to submit is April 14th, our plan is to submit by the end of March.

Our UDS report was returned with several questions and need to clarify the data and numbers. This is typical and the report may again be sent back with questions for review.

New Reporting

We have offered a dentist a position. This past week we had two very strong candidates interview. Both would be a good fit for our center for a number of reasons. The team chose the candidate based on what we felt the clinic needed and how soon the dentist could start. I will hopefully be sharing the name with you during the meeting provided this candidate accepts the offer. Update as of 3-14-19 Dr. Dan Saale from Dublin, Ohio has accepted a position starting with us mid-May. We are very excited and feel he will be the best fit for our growing clinic.

We (Julie and I) have been challenged with the data coming out of the center regarding low numbers of patients. We are continually analyzing our services, promotion, barriers for the community and location to seek alternative and new means to draw patients into the center. While our total number of patients last year was up from the previous year totaling 3200 (approximate), this number is still far below the number patients we need to satisfy the federal grant as we grow. I challenge each of you for ideas on how to build patients census in this center.

We received our new NOA, (Notice of Award) for funding of the center for the next three years. This notice was "condition free" meaning we do not need to work on a plan of correction to continue the funding. Our next scheduled On-site visit, (OSV) will be 14 to 18 months after the grant projected period start date of April 1st 2019. That would mean sometime between July through October of 2020 we would have another OSV. The OSV process has changed (along with the compliance manual). For future OSVs you have 14 days to correct any deficiencies found during the visit. This would be an easier process as we would not need to hold any special meetings during the site visit to attempt to correct anything while the site visitors are present.

WIC

Caseload INCREASED by 4 participants from January 2019 which included **34** automatic categorical terminations (7, 5 year olds; 17 postpartum moms; 10 BF moms).

The number of prenatal participants who have a nutritional risk code for pregnant at a young age (less than or equal to 17 years of age, February – 4). Stats also include

The number of infants born early (now designated as less than or equal to 37 weeks gestation, February 2019 – **54 or 16.9% of our infants currently on the program**).

Plans for National Nutrition Month in March are being finalized. Anticipating the roll-out of the new WIC Shopper App allowing participants to scan items from the store shelves to confirm their choices are WIC authorized foods. The app will also include a produce and cereal calculator, recipes, a means

of reporting an item that was not able to be purchased, and storing pictures of receipts for later review. Videos are planned that will be posted of WIC staff highlighting WIC authorized foods.

EMERGENCY PREPAREDNESS & OPERATIONS

During the last month, the Public Health Emergency Preparedness (PHEP) grant objective 19 (After Action Report) and objective 20 (Multi-year training & exercise plan) was submitted to ODH. The continuity of operations workbook and local capacity workbook is currently in progress.

Throughout contract hours with the local Emergency Management Agency (EMA) the Active Shooter tabletop exercise was completed and over (70) participants were present along with every K-12 school

system within the jurisdiction of Knox County. The full scale exercise is scheduled for June 2019 at the Knox County Career Center. Lastly, the alternative Emergency Operation Center (EOC) location was activated to identify gaps and resource needs.

After attending Health Insurance Portability and Accountability (HIPAA) training, internal agency policy for fulfilling patient record requests will be revised for streamlined efficiency. In regards to agency fleet vehicles, annual allotted mileage per lease contract is on track without issues. Furthermore, the financial savings are apparent in the monthly mileage reimbursement checks distributed to staff. Lastly, an MOU is pending with legal counsel for shared IT services with Licking County Health Department. This will ensure redundancy and a more robust IT infrastructure in the event of medical leave, vacation, or emergencies that may occur.

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

February 2019 Budget Summary

- Revenue: Year-to-date revenue -- \$1,363,500.40—21% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$912,405.28 -- 14% of appropriations spent

- ❖ January 1, 2019 Cash Balance: \$1,698,630
- ❖ January 1, 2018 Cash Balance: \$1,638,027
- ❖ January 1, 2017 Cash Balance: \$1,129,725

- February 28, 2019 Cash Balance: \$2,149,725– up \$451,095 since January 1, 2019 (↑21%)
- February 28, 2018 Cash Balance: \$2,253,670
- February 28, 2017 Cash Balance: \$1,646,407

General Fund

- Revenue received year-to-date -- \$741,350, (38% of estimated revenue)
- Expenditures year-to-date -- \$344,383 (17% of estimated expenses)
- January 1, 2018 Cash Balance: \$682,716
- February 28, 2019 Cash Balance: \$1,079,683– up \$396,967 since January 1, 2018 (↑37%)
- February 28, 2018 Cash Balance: \$1,068,854
- February 28, 2017 Cash Balance: \$841,997

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$118,608 (31% of estimated revenue)
- Expenditures year-to-date -- \$56,865 (15% of estimated expenses)
- January 1, 2018 Cash Balance: \$20,640
- February 28, 2019 Cash Balance: \$ 82,383 – up \$64,743 since January 1, 2018 (↑75%)
- February 28, 2018 Cash Balance: 106,516
- February 28, 2017 Cash Balance: \$95,095

Special Revenue Funds

- Revenue received year-to-date -- \$92,783 (18% of estimated revenue)
- Expenditures year-to-date -- \$81,620 (17% of estimated expenses)
- January 1, 2018 Cash Balance: \$806,217

- February 28, 2019 Cash Balance: \$817,380 – up \$11,163 since January 1, 2018 (↑1%)
- February 28, 2018 Cash Balance: \$99,077
- February 28, 2017 Cash Balance: \$562,856

Grant Funds

- Revenue received year-to-date -- \$410,760 (11% of estimated revenue)
- Expenditures year-to-date -- \$429,537 (12% of estimated expenses)
- January 1, 2018 Cash Balance: \$189,057
- February 28, 2019 Cash Balance: \$170,280 – down \$18,777 since January 1, 2018 (↓11%)
- February 28, 2018 Cash Balance: \$321,029
- February 28, 2017 Cash Balance: \$146,460

Notes to 2019 Budget Summary

❖ General Fund

- Revenue for the birth & death certificates was \$9,984.00. We received \$12,290.00 for CMH (BCMh) billing, CCI grant \$17,821.24, Local subsidies \$19,007.02 and Health levy \$613,689.93.

❖ Environmental Health Restricted Funds

- Food Service fund revenue from licenses was \$79,453.

❖ Special Revenue Funds

- Home Health received \$45,261.12 for the KCH contract.

❖ Grant Funds

- Community Health Center fund project income was \$126,057.31. We received \$3,884.00 from OACHC for starting the program with the OSU dental students. PHEP grant received \$3,595.01 in grant monies, Drug Free Communities grant \$8,045.66 and Creating Healthy Communities grant \$8,027.10.

HUMAN RESOURCES

- I am happy to report this month we have hired a dentist. Dr. Dan Saale has agreed to start May 13, 2019. Dr. Saale has nearly 35 years of experience as a General Dentist. He has started several practices on his own and most recently worked in a corporate dental setting where he worked 12 hour days and regularly saw upwards of 30 patients per day. He recently resigned his position with Immediadent Urgent Dental Care as of May 3rd.
Dr. Saale is excited to have this opportunity to work in the Community Health Center. As I mentioned last month Dr. Saale will be employed by contract. Legal counsel has approved the contract and I have emailed Dr. Saale the contract for his review and signature. A copy of the employment contract will be sent to you as part of the Board packet email.
- This month you will be asked to approve Board Committees: Workforce Development, Finance, & Performance Management. Once the Workforce Development committee is appointed I would like to schedule a meeting in April to begin the review of the agency personnel policies and procedures. I will send the committee an email to secure a date

3.5. Health Commissioner

HEALTH COMMISSIONER REPORT

Julie Miller informed the board:

- **Association of Ohio Health Commissioners continues to review current laws and regulations to stay informed**
- **The annual DAC meeting went well. The meeting took place before the Knox County Township Trustee Association quarterly meeting. Ron Moder was reappointed to the board for a second, five year term.**
- **Laura Haberman has submitted her resignation from the board**
- **Kelly Bailey will no longer be eligible to stay on the board since she has moved out of the city. Mayor Mavis is interviewing applicants to fill this vacancy.**
- **Lorraine Bratton has notified us that she will be resigning her position as Public Health Outreach director sometime late April or early May**

Ron Moder was re-appointed to the Board of Health on March 12, 2019 at the Knox DAC meeting. The meeting was a joint effort with the local Township Association and seemed to work well. The participants agreed that having one instead of two meeting is beneficial. There were no questions about our budgets or programs however; there were compliments about our agency shared.

As you know the Strategic Planning 2019-2024 report is completed and we will be discussing at the Board meeting. I will bring recommendations for changes to consider and you will be asked to approve the plan. Please review the report send any changes you may have to me prior to the meeting. You may also suggest changes to the report and strategies at the meeting.

On the agenda will be the review and acceptance of our 2018 Review of Board Actions with Recommendations. As you may recall, the Leadership Team after each BoH meeting, reviews the actions of the Board, indicates which actions were priority actions, records them and looks for themes, challenges and opportunities. At the first of every year, the actions are reviewed in aggregate and recommendations made for improvement to the Board agenda, LT activities or development of new ideas, programs, documents, etc. The 2018 review should be in your Board packet.

“Harm Reduction” is a set of practical strategies and ideas aimed at reducing negative consequences associated with drug use. Harm Reduction is also a movement for social justice built on a belief in, and respect for, the rights of people who use drugs. I plan to present to you the idea for a harm reduction program in Knox County that we may facilitate/coordinate. Currently, I would like to consider providing services to include but not be limited to: syringe exchange, counseling, STD/HIV testing, health assessment, etc. I do not plan to provide these services at our building but to work with a community partner more accessible to the services that those who misuse/abuse drugs. I will work with Tina Cockrell, KSAAT coordinator and others to develop a plan for you to consider.

I continue to spend as much time as possible in the Public Health Outreach division and Health Center. I am working on position descriptions for the PHO staff, serving as a consultant on public health issues and assessing the program and staffing needs for the PHO division.

In the PHO division: Jessica P. is learning the CMH program and continues to provide newborn home visits and cribs for kids; Star R. has quickly learned the Immunization program and is beginning to learn more about communicable disease.

Lane has asked that I take an “interim COO” role in the Center to assist with building culture, assessing quality and with policy and protocol development. I will be clearing my calendar over the next few weeks to spend more time in the Center in order to have a better understanding of the work, the opportunities, and challenges and to make recommendations to Lane.

The work with the Area Development Foundation continues. We are in a planning phase of what is the best approach to assessing for the development in our county, costs for that development, revitalization of areas, housing, etc. Currently a comprehensive plan assessment is being completed on all four villages in Knox County. The results from this study will assist in the potential planning for a newer version of the "Cost of Community Services" analysis. After the "villages' assessment" and Cost of Community Services study is completed we are projecting a need for a look at the development of a county planning office and perhaps a county building codes project.

The Public Health Partnership of Knox County, LLC (non-profit formed by Dennis Murray to assist with grant applications) is in the process of revising its by-laws and DBA to become the Knox Health Planning Partnership. It is our hope that this process will be completed by May 2019. As a reminder this will facilitate more advanced planning because we will have a non-profit status allowing us to apply for more grant funding.

Please be considering the question I posed in my January 2019 report regarding what the Board will elect to do about retirement gifts for employees. Would you prefer to pick from a selection of a few gifts to present? Or, would you like to have the employee choose their own gift? There has been \$150 limit on this gift and it must be an employee with many years of service.

4. New Business

4.1. Finance

4.1.1. Income and Expense

Jeff harmer made a motion to approve the income and expense report. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT February 28, 2019						
FUND NAME	JAN. 1, 2019 BALANCE	FEBRUARY REVENUE	YEAR-TO-DATE REVENUE	FEBRUARY EXPEND.	YEAR-TO-DATE EXPEND.	February 28, 2019 BALANCE
District Health Fund						
801 - District Health Fund*	682,715.71	685,513.77	741,349.85	137,801.59	344,382.79	1,079,682.77
Environmental Health Restricted Funds						
805 - Swimming Pool Fund	5,210.27	0.00	0.00	300.08	903.39	4,306.88
806 - Food Service Fund	2,809.73	79,453.00	90,835.00	15,259.93	27,505.89	65,038.84
807 - Private Water Fund	1,344.55	4,934.79	11,699.76	5,735.15	11,845.80	1,398.51
809 - Sewage Program Fund	11,211.24	6,990.00	15,573.00	8,477.25	18,282.71	10,501.53
810 - RV Park/Camp Fund	64.22	0.00	500.00	104.82	427.29	136.93
Subtotal	20,640.01	91,377.79	118,607.76	29,876.93	58,865.08	82,382.69
Special Revenue Funds						
803 - Home Health Fund	797,774.23	45,261.12	82,069.63	36,969.51	74,546.43	805,317.43
819 - Solid Waste Fund	8,443.03	0.00	10,693.39	3,317.47	7,073.64	12,062.78
Subtotal	806,217.26	45,261.12	92,763.02	40,286.98	81,620.07	817,386.21
Grant Funds						
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	773.50	20,763.80	54,805.81	21,320.91	42,084.71	13,495.60
811 - Creating Healthy Com Grant FY JAN. 1 - DEC. 31	26,748.03	8,027.10	24,542.10	5,994.17	20,013.25	31,276.88
812 - PHEP Grant Fund FY July 1 - June 30	3,125.83	3,595.01	16,159.05	4,020.84	8,952.07	10,332.81
813 - MCHMO2 Grant Fund FY Oct. 1 - Sept. 30	70,991.69	1,007.61	1,507.61	6,025.01	8,474.86	64,024.44
814 - Community Health Center Grant FY April 1 - Mar 31	82,365.59	128,690.87	299,995.11	163,184.87	335,784.25	46,577.45
830 - Drug Free Communities FY Oct. 1 - Sept. 30	5,052.50	8,045.65	13,748.09	8,409.27	14,226.20	4,572.39
Subtotal	189,057.14	170,130.05	410,759.77	208,934.87	429,537.34	170,279.57
TOTAL ALL FUNDS	1,698,830.12	993,282.73	1,363,500.40	416,900.37	912,405.28	2,149,725.24

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program.

4.1.2. Transfers/Cash Advances – Resolution #2019-03

Jeff Harmer made a motion to approve Resolution #2019-03. Amanda Rogers seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Jeff Harmer, Lee Rhoades, Barry George, and Amanda Rogers; in the negative; none. The motion was approved.

RESOLUTION #2019-03

General Fund

1. Transfer \$1,000.00 from 801.1510.50601 to 807.1510.41100

WIC Grant

1. Transfer \$500.00 from 808.1510.50101 to 808.1510.50401

4.1.3. Approval of the 2019 permanent appropriations.

Barry George, MD made a motion to approve the 2019 permanent appropriations. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

4.1.4. Approve the 2020 temporary budget.

Jeff Harmer made a motion to approve the 2020 temporary budget. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.2. Personnel

4.2.1. Approve employment contract with Dr. Daniel Saale, effective May 13, 2019 through May 12, 2021.

Lee Rhoades made a motion to approve employment contract with Dr. Daniel Saale, effective May 13, 2019 through May 12, 2021. Barry George, MD seconded the motion; in the negative: none. The motion was approved.

4.2.2. Approve the termination of Debbie Eiden, effective March 19, 2019.

Jeff Harmer made a motion to approve the termination of Debbie Eiden, effective March 19, 2019. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts

4.3.1. Approval of agreement with the Raison Group to prepare FQHC New Access Point Application to establish a satellite primary care site in Danville, Ohio, at a cost of \$25,000.

Amanda Rogers, DVM made a motion to approve agreement with the Raison Group to prepare FQHC New Access Point Application to establish a satellite primary care site in Danville, Ohio, at a cost of \$25,000, Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

4.4. Board Approvals

4.4.1. Approval of KCHD strategic Plan 2019-2024

Barry George, MD made a motion to approve KCHD strategic Plan 2019-2024. Amanda Rogers, DVM seconded the motion; in the negative; none. The motion was approved.

4.4.2. Approval of KCHD Performance Management and Quality Improvement Plan with the KCCHC Quality Improvement/Quality Assurance Plan.

Lee Rhoades made a motion to approve KCHD Performance Management and Quality Improvement Plan with the KCCHC Quality Improvement/Quality Assurance Plan. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

4.4.3. Approval of out-of-state travel for Lane Belangia, Nan Snyder, Laura Nance, Katie Hunter and Shelbi Bixler to attend the E-Clinical Works Health Center Summit conference in Boston, MA, April 10-12, 2019, at a cost of \$6,000, to be paid with CHC grant funds.

Jeff Harmer made a motion to approve out-of-state travel for Lane Belangia, Nan Snyder, Laura Nance, Katie Hunter and Shelbi Bixler to attend the E-Clinical Works Health Center Summit conference in Boston, MA, April 10-12, 2019, at a cost of \$6,000, to be paid with CHC grant funds. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.4.4. Accept 2018 Review of Board Actions with Recommendations.

Amanda Rogers, DVM made a motion to accept 2018 Review of Board Actions with Recommendations. Barry George, MD seconded the motion; in the negative; none. The motion was approved.

4.5. Board Re-Organization

4.5.1. Election of Officers.

Jeff Harmer made a motion to elect Eric Siekkinen as Board President, Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

Lee Rhoades made a motion to elect Jeff Harmer as President Pro-Tem, Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.5.2. Approval of Board of Health meeting schedule – Day and Time. (January – November and December FY 2019).

Jeff Harmer made a motion to approve Board of Health meeting schedule – Day and Time. (January – November and December FY 2019) as follows: the Board of Health will meet monthly the fourth Wednesday of the month @ 6:30 p.m. January – October; November 20, 2019 @ 6:30 p.m. and December 18, 2019 @ 6:30 p.m. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.5.3. Approval of Board of Health member's compensation per meeting and travel

reimbursement.

Lee Rhoades made a motion to approve the Board of Health member's compensation per meeting and travel reimbursement. Jeff Harmer seconded the motion.

Amanda Rogers made a motion to amend the motion to approve the Board of Health member's to receive \$40.00 compensation per meeting and \$0 for travel reimbursement. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

4.5.4. Approval of Board Committees, Workforce Development, Finance, & Performance Management.

Jeff Harmer made a motion to approve the Board Committees, Workforce Development, Finance, & Performance Management. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

4.6. Board Information (Non-action items)


Health Commissioner and CHC CEO approved/signed the following:

- 4.6.1. Renewed contract with Knox Community Hospital to provide a Medical Director for the Community Health Center. Yearly maximum is \$36,000; hourly rate: \$85. Same rate as last year. Contract is effective March 1, 2019-February 28, 2020.
- 4.6.2. Approved Ohio Youth Led Prevention Network Spring Implementation grant application for funding up to \$750.00.

5. Adjournment

Being no further business, Kelly Bailey made a motion to adjourn the meeting. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:32 p.m.


Eric Siekkinen, RPh,
Board President


Julie Miller, R.N., M.S.N.
Health Commissioner