



Origination 2/26/2020  
 Last Approved 2/15/2022  
 Effective 2/15/2022  
 Last Revised 2/15/2022  
 Next Review 2/15/2023

Owner **Katie Hunter**  
 Area **Finance**

## Fee Schedule - Public Health Services

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*The Community Health Center's fee schedule for Medical, Dental, Mental Health and Addiction Services can be found on the agency's public drive (p:drive) under Fee Schedule and copies will be made available upon request..*

#### Sliding Fee Schedule

The Health Commissioner shall establish a sliding fee schedule based on the federally established poverty level and family size and income. The Community Health Center's Service Fees shall be administered in accordance with the approved sliding fee schedule for residents of Knox County, and the service area for the Knox County Community Health Center.

The Health Commissioner has the authority to waive any fee in this schedule when requested.

Medical Records Request Fees shall be as follows:

An initial fee, which compensates for records search	\$15.00
<b>First 10 pages</b>	\$1.00 per page
<b>11-50 pages</b>	\$0.50 per page
<b>51 pages and higher</b>	\$0.25 per page
<b>Postage if mailed</b>	Actual Cost

#### Section 2.0 Environmental Health Fees

**FOOD SAFETY PROGRAM**

**FOOD SERVICE OPERATIONS**

<b>Commercial license &lt;25,000 sq. ft.</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
Level 1	\$ 28.00	\$280.00	\$ 308.00
Level 2	\$ 28.00	\$309.00	\$ 337.00
Level 3	\$ 28.00	\$551.00	\$ 579.00
Level 4	\$ 28.00	\$688.00	\$ 716.00
<b>Commercial license &gt;25,000 sq. ft.</b>			
Level 1	\$ 28.00	\$385.00	\$ 413.00
Level 2	\$ 28.00	\$401.00	\$ 429.00
Level 3	\$ 28.00	\$1,319.00	\$ 1347.00
Level 4	\$ 28.00	\$1,391.00	\$ 1419.00
<b>Noncommercial license &lt;25,000 sq.ft.</b>			
<b>Level 1</b>	\$ 14.00	\$140.00	\$ 154.00
<b>Level 2</b>	\$ 14.00	\$154.00	\$ 168.00
<b>Level 3</b>	\$ 14.00	\$275.00	\$ 289.00
<b>Level 4</b>	\$ 14.00	\$344.00	\$ 358.00
<b>Noncommercial license &gt;25,000 sq. ft.</b>			
Level 1	\$ 14.00	\$192.00	\$ 209.00
Level 2	\$ 14.00	\$200.00	\$ 214.00
Level 3	\$ 14.00	\$659.00	\$ 673.00
Level 4	\$ 14.00	\$695.00	\$ 709.00
<b>Mobile Food Service Operation</b>	\$ 28.00	\$ 202.00	\$ 230.00
<b>Mobile Food Establishment Operation</b>	\$ 28.00	\$ 202.00	\$ 230.00
<b>Commercial Temporary FSO License, Per Event</b>		\$ 60.00	\$ 60.00
<b>Commercial Temporary FE License, Per Event</b>		\$ 60.00	\$ 60.00
<b>Noncommercial Temporary FSO License, Per Event</b>		\$ 30.00	\$ 30.00
<b>Noncommercial Temporary FE License, Per Event</b>		\$ 30.00	\$ 30.00
<b>Vending license, per location</b>	\$6.00	\$ 20.00	\$ 26.00

<b>Plan Review – New Facility</b>		\$ 250.00	\$ 250.00
<b>Plan Review – Existing Facility</b>		\$ 125.00	\$ 125.00

## RETAIL FOOD ESTABLISHMENTS

### RECREATIONAL CAMPGROUND PROGRAM

<b>Commercial license &lt; 25,000 sq. ft.</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
Level 1	\$ 28.00	\$280.00	\$ 308.00
Level 2	\$ 28.00	\$309.00	\$ 337.00
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Level 4	\$ 14.00	\$695.00	\$ 709.00

Recreational vehicle parks and camps fees shall be as follows:

<b>RV Parks/Camps license</b>	<b>State</b>	<b>Local</b>	<b>Total</b>
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50 or fewer sites	\$ 110.00	\$ 161.00	\$ 271.00
51 or more sites	\$ 110.00	\$ 161.00*	\$ 271.00*
*plus \$1.50 per site over 50 sites			
<b>Temporary RV Park/Camp license/event</b>		\$ 110.00	\$ 110.00
*plus \$1.50 per site over 50 sites			
<b>Resident Camp license</b>			
Commercial		\$ 275.00	\$ 275.00
Nonprofit		\$ 182.00	\$ 182.00
<b>Day Camp license</b>		\$ 138.00	\$ 138.00

### MULTIPLE WATER SAMPLE COLLECTIONS

When a recreational vehicle park or camp is served by more than one water well, and water samples are collected from more than one well during an inspection, the fee for the water sample from the first well sampled shall be the full fee, the fee for water samples from any additional wells on the property shall be eighty percent (80%) of the full fee.

### Swimming Pool, Spa, and Special Use Pool Program as follows:

Swimming Pool, Spa, Special Use Pool license	State	Local	Total
Pool license	\$ 80.00	\$ 424.00	\$ 504.00
Spa license	\$ 80.00	\$ 424.00	\$ 504.00
Special use pool license	\$ 80.00	\$ 424.00	\$ 504.00
Additional pool license	\$ 55.00	\$ 94.00	\$ 149.00
Additional spa license	\$ 55.00	\$ 94.00	\$ 149.00
Additional special use pool @ same location	\$ 55.00	\$ 94.00	\$ 149.00
Bathing Beach license		\$ 121.00	\$ 121.00

### Water Program Fees as follows:

	State	Local	Total
Permit to Install			
Single family	\$ 94.00	\$ 303.00	\$ 397.00
Non-single family	\$ 94.00	\$ 363.00	\$ 457.00
Permit to Alter			
Single family		\$ 145.00	\$ 145.00
Non-single family		\$ 176.00	\$ 176.00

Permit to Seal			
Single family		\$ 11.00	\$ 11.00
Non-single family		\$ 11.00	\$ 11.00

Late application 25% of local fee

Water hauler vehicle inspection (per vehicle) \$30.00

**Sewage Program Fees as follows:**

	State	Local	Total
Site evaluation-HSTS/SFOSTS /GWRS		\$ 285.00	\$ 285.00
Permit to install/replace-HSTS/GWRS	\$ 74.00	\$ 253.00	\$ 327.00
Permit to install/replace-SFOSTS	\$ 74.00	\$ 292.00	\$ 366.00
Permit to alter (existing)-HSTS/GWRS	\$ 35.00	\$ 237.00	\$ 272.00
Permit to alter (existing)-SFOSTS	\$ 35.00	\$ 275.00	\$ 310.00
Permit to operate-HSTS/SFOSTS/GWRS		\$ 66.00	\$ 66.00
Sewage system installer registration		\$ 125.00	\$ 125.00
Sewage system service provider registration		\$ 125.00	\$ 125.00
Septage hauler registration		\$ 125.00	\$ 125.00
Vehicle inspection (per vehicle)		\$ 30.00	\$ 30.00
Septage land application site inspection		\$ 110.00	\$ 110.00
Subdivision approval			
Per Lot		\$ 55.00	\$ 55.00

**Late application 25% of local fee**

**APPLICATION FOR PERMIT TO INSTALL AFTER START OF CONSTRUCTION**

The fees for a site evaluation and a permit to install requested after the start of construction shall be the site evaluation fee and/or the permit to install fee specified in section 103.071 of this regulation 103 multiplied by a factor of two (2).

**Solid Waste Program Fees as follows:**

Landfill license	State	Local	Total
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100 tons or less AMDWR	\$2,500.00	\$2,500.00	\$5,000.00
101 tons to 200 tons	\$10,000.00	\$2,500.00	\$12,500.00
201 tons to 500 tons	\$27,500.00	\$2,500.00	\$30,000.00
501 tons or more	\$57,500.00	\$2,500.00	\$60,000.00
Transfer facility license		\$750.00	\$750.00
Solid waste hauler registration			
Initial (includes 1 <sup>st</sup> vehicle)		\$150.00	\$150.00
Renewal (includes 1 <sup>st</sup> vehicle)		\$60.00	\$60.00
Vehicle inspection (per vehicle)		\$30.00	\$30.00

**MISCELLANEOUS ENVIRONMENTAL HEALTH FEES**

Permit to Inspect (semi-public systems)	\$ 165.00
Loan approval inspection/report	
Water system	\$ 100.00
Sewage system	\$ 150.00
Water and sewage systems	\$ 225.00
Foster/Group Home inspection (for certification)	\$ 28.00
Day Care Facility inspection	\$ 28.00
Application for variance	\$ 25.00
Water samples	
Sanitarian collected (Total Coliform Bacterial Analysis)	\$ 77.00
Sanitarian collected (Quanti-Tray Bacterial Analysis)	\$ 88.00
Owner collected (Total Coliform Bacterial Analysis)	\$ 44.00

Owner collected (Quanti-Tray Bacterial Analysis)	\$ 55.00
Water samples with lab fees that exceed the cost of a Quanti-Tray will be charged the cost of a total coliform water sample plus the lab fee as billed by the lab.	
Tattoo parlor registration - Initial	\$ 165.00
- Renewal	\$ 83.00
- Temporary	\$ 55.00
Level II, ServSafe Essentials Course (per student)	\$ 193.00
ServSafe Re-Examination Fee (per exam)	\$ 55.00
Mosquito Spraying application fee	\$ 100.00

#### **WAIVER OF ENVIRONMENTAL HEALTH FEES**

The Health Commissioner may waive the fee to Knox County Townships and Villages and the City of Mount Vernon for any environmental health program license or permit that does not include a fee collected for the state.

#### **REFUND OF ENVIRONMENTAL HEALTH FEES**

No license, permit, or registration fee shall be refunded after a license, permit or registration has been issued. No site evaluation fee shall be refunded after any work has been performed for the site evaluation. All other fees may be refunded if no work has been done or service rendered. All refunds shall be subject to a deduction of \$10.00 to cover administrative costs of the refund.

#### **TRANSFER OF PERMITS, LICENSES, AND REGISTRATIONS PROHIBITED**

No license, permit, or registration that has been issued may be transferred to another person or entity.

### **SECTION 3.0 Vital Statistics**

Vital Statistics fees shall be as follows:

	State	Local	Total
<b>Certified copy birth/death record</b>	\$13.50	\$11.50	\$25.00

### **SECTION 4.0 Public Health Services**

Other fees shall be as follows:

Copy of public records - first page	\$0.15
Each additional page of same public record	\$0.15
Education/Training by Public Health Professional	\$60.00 per hour
Returned check fee	\$35.00
Heartsaver CPR/First Aid Course Cost	\$50.00 per participant
CPR – Basic Life Support (BLS) Course	\$35.00 per participant
CPR – Basic Life Support (BLS) Skills Test	\$20.00 per participant
Breastfeeding instruction per CLC or IBCLC	\$65.00 per hour
Communicable Disease Training	\$60.00 per hour
N95 Training for 10 people (does not include mask)	\$60.00 per hour
Emergency Preparedness Training or Exercise Planning	\$60.00 per hour

### **SECTION 5.0 Effect of Partial Invalidity**

Should any provision or part thereof of this fee schedule be found unconstitutional, void or of no effect, the same shall not affect the legality and effect of the other provisions or parts thereof of this fee schedule.

### **SECTION 6.0 Effective Date**

The fees in this schedule shall be effective on the date approved by the Board of Health and shall replace any previous fee schedule establishing fees for services provided by the Knox County General Health District adopted by the Board.

### **SECTION 7.0 Emergency**

This fee schedule is hereby declared to be an emergency measure necessary for the immediate preservation of life, health and safety for the reason that fees need to be established to partially defray the cost of providing vital public health services in the Knox County General Health District; therefore, this fee schedule shall take effect and be in force immediately upon the date of approval by the Board of Health.

***All elements of the fee schedule will be reviewed annually.***

## Approval Signatures

Step Description	Approver	Date
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Julie Miller, RN, MSN: Health Commissioner	2/15/2022
Zach Green: Deputy Health Commissioner	2/15/2022
Stacey Robinson: Fiscal Supervisor	2/15/2022
Katie Hunter: Interim Fiscal Coordinator	2/8/2022
Zach Green: Deputy Health Commissioner	2/8/2022

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