

January 24, 2018

The Board of Health of the Knox County Health District held its regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

BOARD MEMBERS	STAFF
Eric Siekkinen, RPh.	Julie Miller, RN, MSN
Laura Haberman, RN	Lane Belangia, CHC CEO
Lee Rhoades	Pam Palm, Planning, Education & Promotion Director
Kelly Bailey	Stacey Robinson, Fiscal Supervisor
Laura Barbuto, RN	Nate Overholt, EH Director
Jeff Harmer	Lorraine Bratton, DON, Interim PHO Director
	Joyce Frazee, HR Supervisor
ABSENT	Cyndie Miller, RD, WIC Director
Barry George, MD	
Amanda Rogers, DVM	GUESTS
Ronald Moder, Pro-Tem	Malisha Edwards, RN

1. Convention

1.1. Call to Order

Board President Eric Siekkinen called the meeting to order at 6:32 p.m.

1.2. Acceptance of Agenda

Laura Haberman made a motion to accept the amended agenda. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for, December 27, 2017 Board of Health meeting.

The minutes of the regular meeting held, December 27, 2017 were reviewed and accepted. Laura Haberman made a motion to approve the minutes. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Lee Rhoades made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

January 2018

801 - General Fund	32,850.45
803 - Home Health Fund	12,730.78
804 - Medical Clinic Fund	979.62
806 - Food Service Fund	246.50
807 - Private Water Fund	1,882.35
808 - WIC Grant	205.00
809 - Sewage Program Fund	915.18
810 - RV Park/Camp Fund	19.50
811 - Creating Healthy Communities Grant	6,215.45
812 - Public Hlth Emergency Preparedness Grant	321.11
813 - MCH/CFHS Grant	484.79
814 - Community Health Center Grant	33,236.49
819 - Solid Waste	85.77
830 - Drug Free Communities	1,885.00

Total **\$92,057.99**

THEN & NOW

801 - General Fund	21,036.89
803 - Home Health Fund	2,959.00
806 - Food Service Fund	112.00
807 - Private Water Fund	1,483.35
809 - Sewage Program Fund	257.00
813 - MCH/CFHS Grant	480.00
814 - Community Health Center Grant	15,303.44
Total	\$41,631.68

1.5. Public Participation- None

2. Board Reports-None

3. Hearings/Readings/Regulations

3.1. Approval for application of household sewage treatment system variance for 10150 Butcher Road, Milford Twp. Parcel # 43-00093.005 to utilize septic tank as a temporary holding tank until effluent treatment area can be installed for residence.

Laura Haberman made a motion to approve the application of household sewage treatment system variance for 10150 Butcher Road, Milford Twp. Parcel # 43-00093.005 to utilize septic tank as a temporary holding tank until effluent treatment area can be installed for residence. Jeff Harmer seconded the motion; On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Barbuto, Laura Haberman, and Lee Rhoades; in the negative: none. The motion was approved.

3.2. Approval for application of household sewage treatment system variance for 16440 Kaylor Road, Union Twp. Parcel # 60-00606.005 to utilize septic tank as a temporary holding tank until effluent treatment area can be installed for residence.

Jeff Harmer made a motion to approve the application of household sewage treatment system variance for 16440 Kaylor Road, Union Twp. Parcel # 60-00606.005 to utilize septic tank as a temporary holding tank until effluent treatment area can be installed for residence. Laura Haberman seconded the motion; On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Barbuto, Laura Haberman, and Lee Rhoades: in the negative: none. The motion was approved.

4. Special Reports

4.1. Leadership Team

ENVIRONMENTAL HEALTH

Nate Overholt reported the owner of the condemned property on Grant Road, Howard has started the process of demolition. Nate will continue to monitor this situation.

Environmental Health Director, Nate Overholt is the AOHC representative for the Body Art Rules Advisory Committee. This committee consists of professionals from local health departments, Ohio Department of Health and also individuals in the industry. Once the final proposed changes to the

body art rules are established, the rules will be open for comments. Nate will provide updates to Health Commissioner, Julie Miller so the updates can be shared with AOHC representatives.

As the board of health is aware, the Knox County Health Department was awarded monies from the Ohio Environmental Protection Agency that were utilized to purchase a new mosquito sprayer, spray, larvicide, repellent wipes, along with advertisements in the shoppers mart and the local radio station providing information on mosquito breeding site source reduction. OEPA will once again be opening up applications for additional funding for mosquito control programs. New criteria was provided in a meeting held January 10, 2018 in Columbus. The opening date for applications is February 12, 2018 with the application deadline on April 13, 2018. Environmental Health Director, Nate Overholt will be applying on behalf of the Knox County Health Department for additional mosquito control monies.

A certified letter, along with a copy of Resolution 2017-18, declaring the property condemned and unfit for human habitation was sent to the property owner of 12651 Grant Road, Howard Twp. Property owner signed for the letter on January 8, 2018. At this time, there has been no additional contact between the Knox County Health Department and the property owner.

PLANNING EDUCATION & PROMOTION

Pam Palm confirmed board members are receiving the Public Health weekly email from Carmen. Buckingham Electric has started running electric to the digital sign. Project should be completed soon.

To help promote the Health Center, we added the HC logo to the latest printing of the Health Department stationery and have added logo stickers to the envelopes. (We'll be printing new envelopes in February.) We re-vamped the Center promotional flyer to include photos of staff and update the services offered.

We are getting ready to re-launch the weekly publication This Week in Public Health, re-titled as Public Health Weekly. This one-page flier will be emailed to local officials, agency representatives and others, and will highlight happenings, events, etc. at the Health Department and Health Center. Carmen Barbuto will be responsible for putting together the weekly newsletter.

Sign Update: We waiting for a break in the weather (30 degrees or warmer) for Buckingham Electric to be able to bore underneath the drive-way to attach the new LED sign to the building and ultimately the gas generator which provide power to the building during emergencies. We are scheduled for a custom, one-one-one webinar with Dakronics on Jan. 29 to learn about the visual capabilities of the sign.

At the Chamber of Commerce Annual Meeting on Jan. 5, Ashley Phillips accepted the Investor of the Future award on behalf KSAAT – the Knox Substance Abuse Action Team which she coordinates as part of the Drug Free Communities grant.

COMMUNITY HEALTH CENTER

Medical and Dental Health Services

As a follow up from our consumer member LaShawn Small resigning from the Co-Applicant Board we have reached out to our first alternate consumer member Dick Morris to see his interest in serving as a consumer member.

The Action Plan work has begun, I have started... with our consultants, to change our Needs Assessment, Required and Additional Services (form 5A and 5B), along with adjusting our policy and signage for after-hours coverage and hours of operations . This constitutes four of the 15 requirements needing changed to meet the language in the FQHC compliance manual. Myself, Debbie and the two consultants are meeting via phone weekly to review and assign new tasks from the action plan.

Jennifer Genua and Michelle Layton will be traveling to perform an on-site survey of the action plan in February in order to ensure we will be prepared for our on-site visit this coming April. Sometime in March we will be receiving notice of whom our surveyors will be along with the items they are requesting. This is the first year all surveyors are requesting uniform data which should help on our end in providing the information requested.

The Center is to begin interviews for a LSW this month, we have received several candidates resumes. The role of this new staff member will function to help counsel and assist our patients and staff with routing to services within the center and outside the center based on the patient need. This will create referrals and “warm-hand offs” between providers and additional divisions within the health department. Also, this person can facilitate patients enrolling into Medicaid products as needed.

I was notified the 340B program application period has been extended. When reviewing our payer mix and our patient diagnosis groups with a 340B pharmacy it appears that pursuing 340B would be beneficial for this center. Medicaid populations and our self-pay patients will benefit from reduced drug pricing through 340B.

Revenue for the center from project income (not grant funding) was \$109,508.68 for the month of December 2017. Grant funds used for the month (drawn down) totaled 82,702.28 and expenses for the month totaled \$92,862.00. This was the first month our revenue from project income exceeded expenses. We needed to pull down grant funds due to the start of the new year, Stacey must have money in various line items to begin the new year in order to cover the monies allocated to Purchase Orders.

We are still awaiting enrollment with Care Source, I did hear from this insurer after I filed a written complaint with ODM (Medicaid) and was promised action by the year end. At this time I have “re-elevated” the process and our concerns to the primary care association and Care Source and awaiting reply..

Julie Miller and Loraine Bratton (DON) have been in discussion with the local drug and probation court and will begin staffing a public health outreach nurse in the courts to begin health screenings and help funnel these patients to the center for care as needed.

Lastly, the Ohio Association of Health Centers ,(OACHC) has released the agenda and dates for their annual conference. It is to be held March 5th to 7th and will be at the Hilton, Polaris. I would like at least 3 board members to attend, I will provide copies of the agenda and discuss further at our meeting the 18th. Most of the center staff and a number of the Health Department Employees will also be attending one day as well so you would be in good company. Please see Shelbi after the meeting in order for her to help with the registration if you want to attend. Any and all exposure to the sessions offered at this conference are great to build your understanding of Health Centers function in this state.

WIC

Our Caseload has decreased, in part due to the additional Holidays a Staff Retreat in December; therefore, fewer appointment times available for scheduling. This continues as a Statewide and National trend. 71 of 74 WIC Projects are below assigned caseload. Our assigned caseload for FY18 is 1131.

Beginning in 2018, our stats will include the number of prenatal participants that have a nutritional risk code for pregnant at a young age (less than or equal to 17 years of age, December 2017 – 4). Stats will also include the number of infants born early (now designated as less than or equal to 37 weeks gestation, December 2017 – 52).

PUBLIC HEALTH OUTREACH

Lorraine Bratton reported the flu is rampant in our area. Average number reported in the past is approximately nine and this year 90+ have been reported.

No written report.

EMERGENCY PREPAREDNESS

- **Public Health Emergency Preparedness (PHEP)**
 - Emergency Response Plan and Multi Year Training and Exercise Plan - APPROVED
 - BP2 Request For Proposal (RFP) Submitted
 - Regional Exercise February 2018
- **Knox County EMA**
 - Stop the Bleed training for Community Emergency Response Team (CERT)
- **Health Care Coalition**
 - Stop The Bleed Campaign to begin Jan-Feb 2018
 - \$2,000 approval for Swat-T Tourniquets
- **KCHD Operations**
 - Maintenance
 - 173 Projects completed, 6 pending
 - SILCO
 - Annual Fire Inspection scheduled February 2018
 - SJ Cleaning
 - Started January 2nd
- **Training**
 - Approved for Logistics Section Chief Training in September 2018

ADMINISTRATIVE SERVICES & OPERATIONS

Fiscal Office

December 2017 Budget Summary

- Revenue: Year-to-date revenue -- \$5,134,426.21 -- 99% of estimated revenue collected
- Expenditures: Year to date expenditures -- \$4,626,124.36 -- 84% of appropriations spent
- ❖ January 1, 2017 Cash Balance: \$1,129,725
- ❖ January 1, 2016 Cash Balance: \$920,529
- ❖ January 1, 2015 Cash Balance: \$690,715
- December 31, 2017 Cash Balance: \$1,638,027-- up \$508,302 since January 1, 2017 (↑31%)
- December 31, 2016 Cash Balance: \$1,129,725
- December 31, 2015 Cash Balance: \$915,529

General Fund

- Revenue received year-to-date -- \$1,753,376 (107% of estimated revenue)
- Expenditures year-to-date -- \$1,504,247 (86% of estimated expenses)
- January 1, 2017 Cash Balance: \$526,806
- December 31, 2017 Cash Balance: \$775,935– up \$249,129 since January 1, 2017 (↑32%)
- December 31, 2016 Cash Balance: \$526,806
- December 31, 2015 Cash Balance: \$442,016

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$330,592 (108% of estimated revenue)
- Expenditures year-to-date -- \$316,488 (102% of estimated expenses)
- January 1, 2017 Cash Balance: \$51,410
- December 31, 2017 Cash Balance: \$65,515 – up \$14,105 since January 1, 2017 (↑22%)
- December 31, 2016 Cash Balance: \$51,410
- December 31, 2015 Cash Balance: \$46,205

Special Revenue Funds

- Revenue received year-to-date -- \$1,270,673 (103% of estimated revenue)
- Expenditures year-to-date -- \$1,177,631 (87% of estimated expenses)
- January 1, 2017 Cash Balance: \$471,182
- December 31, 2017 Cash Balance: \$564,223– up \$93,041 since January 1, 2016 (↑ 16%)
- December 31, 2016 Cash Balance: \$471,182
- December 31, 2015 Cash Balance: \$309,469

Grant Funds

- Revenue received year-to-date -- \$1,779,785 (91% of estimated revenue)
- Expenditures year-to-date -- \$1,627,758 (82% of estimated expenses)
- January 1, 2017 Cash Balance: \$80,326
- December 31, 2017 Cash Balance: \$232,354– up \$152,028 since January 1, 2016 (↑65 %)
- December 31, 2016 Cash Balance: \$80,326
- December 31, 2015 Cash Balance: \$117,840

Notes to 2017 Budget Summary

❖ **General Fund**

- Our General Fund revenue collected is at 106.9% and our expenditures are at 86%. Our cash balance at the end of the year is \$249,129 more than in 2016. We had \$57,780 more in grant money this year than in 2016.

❖ **Environmental Health Restricted Funds**

- Overall, the cash balance in these funds increased by \$14,105 mainly due to the Private Water Fund and the Sewage Fund collecting more than was anticipated.

❖ **Special Revenue Funds**

- In December, Home Health revenue was \$99,936 and expense was \$65,381 for a gain of \$34,555. As of the end of December total revenue has exceeded total expense by \$156,047.

❖ Grant Funds

- Community Health Center received \$109,581 in December in project income. The Creating Healthy Communities grant year 2017 ends and FY 2018 start with the grant being deliverable/salary based grant for the current year.

4.2. Health Commissioner

HEALTH COMMISSIONER REPORT

Julie Miller reported:

- Lane and Julie have been looking into offering Vivitrol to CHC clients.
- Overdose Review Committee began with their first meeting held January 29
- House Bill 463 – Solid Waste Disposal Fees and how they may impact PH
- House Bill 444 – Seasonal Food License Fee reduction
- Facility Update – looking into the best financial way to repair roof, and outdoor light-pole will be fixed by Fast Eddy – one of their trucks hit the pole when plowing snow
- Staff have all received four HD logoed shirts to where Monday – Thursday. Currently we are ordering long sleeve shirts or sweaters

WRITTEN REPORT

- ✓ A new year is upon us and with that comes new goals I have for our agency. In 2018, I am committed to our agency receiving Public Health Accreditation, a new Strategic Plan will be developed, our Leadership Team will participate in professional development which is also a piece of the succession plan I have for our agency, our agency will become “Trauma Informed” which will enable us to serve our employees and customers in improved manner, and then there are all the miscellaneous activities that need to or should take place.
- ✓ The Home Health program transition is completed and the employees have moved to the KCH building on Venedale Drive. There has been little in the way of “problems” encountered and I understand that the patient census for the program continues to remain strong.
- ✓ Joyce and I in partnership with the Leadership Team continue to work on the agency job classification definitions and the workforce development plan in relation to core competencies.
- ✓ The feasibility study for the building will be completed and presented to you at this month’s Board of Health meeting @ 5:30pm. Please plan to come to discuss the study with architect Jeff Salva. Jeff will present the plans and his recommendations on facility renovation.
- ✓ End of the year & new year budget preparations are in motion. Stacey and I have met to discuss the 2018 budget and plans for 2019.
- ✓ Please be advised that at the January Board meeting the following will be presented for your consideration: 1) the incentive for “opt-out” of health insurance, this was presented by Stacey R. last month; and 2) a request to increase the mileage reimbursement for employees.

5. Old Business

5.1 Approval of Workforce Development Plan.

Lee Rhoades made a motion to approve the Workforce Development Plan. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6. New Business

6.1. Finance

6.1.1. Income and Expense

Laura Haberman made a motion to approve the income and expense report. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT December 31, 2017							
FUND NAME	JAN. 1, 2017 BALANCE	December REVENUE	YEAR-TO-DATE REVENUE	December EXPEND.	YEAR-TO-DATE EXPEND.	December 31, 2017 BALANCE	
District Health Fund							
801 - District Health Fund*	526,806.12	59,653.21	1,753,375.88	104,110.47	1,504,247.25	775,934.75	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	8,862.96	0.00	9,727.22	561.95	12,028.45	6,561.73	
806 - Food Service Fund	4,595.69	12,050.00	157,479.65	11,133.94	153,073.23	9,002.11	
807 - Private Water Fund	7,336.22	4,110.00	68,797.61	5,262.57	65,739.53	10,394.30	
809 - Sewage Program Fund	25,704.93	7,195.00	87,484.67	7,710.64	77,208.40	35,981.20	
810 - RV Park/Camp Fund	4,910.68	0.00	7,103.24	851.53	8,438.20	3,575.72	
Subtotal	51,410.48	23,355.00	330,592.39	25,520.63	316,487.81	65,515.06	
Special Revenue Funds							
803 - Home Health Fund	397,186.33	99,935.84	1,123,245.01	65,381.37	967,198.34	553,233.00	
804 - Medical Clinic Fund	59,436.96	0.00	69,905.24	98.33	128,362.58	979.62	
815 - Dental Clinic Fund	1,887.76	0.00	40,304.37	0.00	42,192.13	0.00	
819 - Solid Waste Fund	12,671.15	850.00	37,217.99	3,111.18	39,878.44	10,010.70	
Subtotal	471,182.20	100,785.84	1,270,672.61	68,590.88	1,177,831.49	564,223.32	
Grant Funds							
808 - WIC Grant Fund	9,034.59	19,597.89	289,665.77	19,523.03	271,259.98	27,440.38	
811 - Creating Healthy Communities Grant Fund	14,598.99	6,126.08	97,033.04	8,214.29	95,049.56	16,582.47	
812 - Public Hlth Emergency Preparedness Grant Fund	37,743.52	2,356.35	77,841.89	7,752.62	81,764.42	23,820.99	
813 - MCH/CFHS Grant Fund	12,283.82	848.26	47,703.64	1,181.11	42,520.24	17,467.42	
814 - Community Health Center Grant Fund	0.00	192,282.96	1,091,138.45	92,862.00	950,095.92	141,042.53	
828 - Ebola Grant Fund	3,665.35	0.00	5,905.05	0.00	9,570.40	0.00	
830 - Drug Free Communities	3,000.00	20,339.74	170,497.29	24,932.46	167,497.29	6,000.00	
Subtotal	80,326.27	247,551.30	1,779,785.33	154,445.51	1,627,757.81	232,353.79	
TOTAL ALL FUNDS	1,129,725.07	431,345.35	5,134,426.21	352,667.49	4,626,124.36	1,538,026.92	

*Includes Health Levy, Political Subsidies, Vital Statistics, BCMH, Safe Communities Grant, Radon Grant, United Way Grant and Mosquito Control Program.

6.1.2. Transfers/Cash Advances – Resolution #2018-01

Laura Haberman made a motion to approve Resolution #2018-01. Jeff Harmer seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Barbuto, Jeff Harmer, Laura Haberman, and Lee Rhoades: in the negative; none. The motion was approved.

RESOLUTION #2018-01 Community Health Center Grant

- Transfer \$10,000 from 814.1510.50101 to 814.1510.50505 (Salaries to Equipment)

6.1.3. Approve the 2018 Fee Schedule for Knox County Community Health Center operating under the Knox County Health Department.

Jeff Harmer made a motion to approve the 2018 Fee Schedule for the Knox Community Health Center operating under the Knox County Health Department. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

6.1.4. Approval of Revisions to Regulation 103, 2018 Environmental Health Fee Schedule.

Laura Haberman made a motion to approve the Revisions to Regulations 103, 2018 Environmental Health Fee Schedule. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.2. Personnel

6.2.1. Approval to open new full-time position in the Environmental Health division for SIT/Registered Sanitarian.

Laura Haberman made a motion to open new full-time position in the Environmental Health division for SIT/Registered Sanitarian. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.3. Contracts

6.3.1. Approval of MOA with James C. Tanley Ph.D. for use of building space, one day/month.

Laura Haberman made a motion to approve the MOA with James C. Tanley Ph.D. for use of building space, one day/month. Lee Rhoades seconded the motion; in the negative: none. The motion was approved.

6.4. Board Approvals

6.4.1. Approval of opt-out of health insurance benefit @150/month, to be paid to eligible employees annually, effective January 24, 2018.

Laura Haberman made a motion to approve the opt-out of health insurance benefit @150/month, to be paid to eligible employees annually, effective January 24, 2018. Lee Rhoades seconded the motion; in the negative; none. The motion was approved.

Jeff Harmer made a motion to amend the effective date to open enrollment period beginning December 1, 2018, Laura Haberman seconded the motion; in the negative: none. The motion was approved.

6.4.2. Approval to increase mileage reimbursement for employees using their personal vehicle for work related travel.

Laura Barbuto made a motion to accept the increase mileage reimbursement for employees using their personal vehicle for work related travel. Jeff Harmer seconded the motion; in the negative: none. The motion was approved.

6.4.3. Approval to apply for the Push-4-Prevention grant, award amount \$2,500.

Jeff Harmer made a motion for the approval to apply for the Push-4-Prevention grant, award amount \$2,500. Laura Haberman seconded the motion; in the negative: none. The motion was approved.

6.4.4. Authorize the Knox County Community Health Center CEO to implement fee schedule changes for all KCCHC services as required by industry reimbursement standards or procedural and or service development as needed throughout the year.

Jeff Harmer made a motion to approve the Authorization of the Knox County Community Health Center CEO to implement fee schedule changes for all KCCHC services as required by industry reimbursement standards or procedural and or service development as needed throughout the year. Laura Barbuto seconded the motion; in the negative: none. The motion was approved.

6.5. Board Information (Non-action items)

Health Commissioner has signed the following:

- 6.5.1. Renewed contract with Fast Eddy's for ground maintenance, at a cost of \$790.00/month, same as last year, effective March 1, 2018 – February 28, 2019.
- 6.5.2. Renewed contract with KCH for Midwife for medical services in the Community Health Center, 8 hours/week, \$58/hour, effective January 1, 2018 – December 31, 2018.
- 6.5.3. Renewal contract with Knox County Head Start, to provide general supervision for the purpose of delegating and directing selected nursing tasks to a licensed practical nurse, effective February 1, 2018 – January 31, 2019.

Discussion – Board Training – Lori Barbuto, Kelly Bailey and Lee Rhoades agreed to review the Board Manual and recommend changes (If any) to Julie and Joyce.

7. Executive Session

Lee Rhoades made a motion to enter into executive session for the purpose of compensation at 7:24 p.m. Laura Haberman seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Jeff Harmer, Laura Barbuto, Laura Haberman, and Lee Rhoades: in the negative; none. The motion passed.

Julie Miller was invited to attend.

At 7:30 p.m. Lee Rhoades made a motion to return to regular session. Jeff Harmer seconded the motion. On roll call the following voted in the affirmative: Eric Siekkinen, Kelly Bailey, Laura Barbuto, Jeff Harmer, Laura Haberman, and Lee Rhoades: in the negative; none. The motion was approved.

Jeff Harmer made a motion to approve the Knox County Community Health Center Board recommendation for salary adjustment for CEO, Lane Belangia, to \$78,000 annually effective next pay period, February 27, 2018. Lee Rhoades seconded the motion: in the negative; none. The motion approved.

8. Adjournment

Being no further business, Jeff Harmer made a motion to adjourn the meeting. Kelly Bailey seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:35 p.m.



**Eric Siekkinen, RPh,
Board President**



**Julie Miller, RN, MSN
Health Commissioner**