

The Board of Health of the Knox County Health District held a regular meeting in the agency conference room with a digital platform option through Zoom for staff and guests only. The following were in attendance:

Board Members:	Staff:	Absent:
Jason Whaley, President Pro-Tem	Zach Green, Health Commissioner	Jeff Harmer, President
Barb Brenneman	Joyce Frazee, HR Director	Amanda Rogers, DVM
Barry George, MD	Cynthia Miller, WIC Director	Nathan Overholt, EH Director
Eric Siekkinen, RPh	Lane Belangia, CHC CEO	Katie Hunter, Fiscal Director
Diane Goodrich	Stacy Gilley, BH Director	Tina Cockrell, PHEN Director
Dan Brinkman	Deanar Sylvester, QI Director, Zoom	Nan Snyder, Clinical Director
Megan Rice	Kaitlyn Hamm, Dental Director	Ron Martinson, MD
	Kristi Thomas, HR Generalist	
	Michael Scott, Maint/Facilities Coordinator	
Guest:		

1. Convention

1.1. Call to Order

Jason Whaley called the meeting to order at 6:30p.m.

1.2. Acceptance of Agenda

Eric Siekkinen, RPh, made a motion to accept the agenda. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of minutes for June 12, 2024.

Eric Siekkinen, RPh, made a motion to approve the minutes for June 12, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Barb Brenneman made a motion to approve the bills. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

APPROVAL OF BILLS June 2024	
FUND	AMOUNT
801 - General Fund	39,507.83
805 - Swimming Pool Fund	450.72
806 - Food Service Fund	724.26
807 - Private Water Fund	3,077.91
808 - WIC Grant	40.88
809 - Sewage Program Fund	1,588.96
810 - RV Park/Camp Fund	330.00
811 - Creating Healthy Communities Grant	122.34
812 - Public Hlth Emergency Preparedness Grant	45.00
814 - Community Health Center Grant	371,522.09
820 - ODH Grants	5,726.55
830 - Drug Free Communities	235.48
Total	\$423,372.02
THEN & NOW	
801 - General Fund	17,156.80
814 - Community Health Center Grant	19,538.01
820 - ODH Grants	1,513.57
Total	\$38,208.38

1.5. Public Participation - None

2. Hearings/Readings/Regulations - None

3. Special Reports

3.1. Board Report

Diane Goodrich reported that she felt the strategic planning meeting that the Board of Health was invited to was very beneficial.

Megan Rice reported that she too felt the strategic planning meeting was very beneficial and that it was interesting to hear the comments that each division had in regards to the strategic planning.

3.2. Health Commissioner

In addition to the written report, Zach Green introduced Michael Scott, Maintenance and Facilities Coordinator to the Board of Health and informed them that he will be staying for the executive session this evening.

- Legislative:
 - The Ohio General Assembly has recessed for the summer/election break.

- They are not projected back until after the November election
- **Facilities:**
 - Draft Master Plan for downtown has been received; currently under leadership review
 - Mike Scott & myself traveled to view modular offices
 - Pending updated quotes for purchase & lease options
 - Mount Vernon City officials do not see any immediate concerns with this option
 - Reserve Study received in regards to 206 S. Mulberry St.
 - This will be reviewed by the ad-hoc facilities committee
- **On the horizon:**
 - In collaboration with community behavioral health agencies:
 - Emotional Health Forums
 - Mental health opportunities during the school day at MVHS
 - County Comprehensive Plan
 - Community Health Improvement Plan (CHIP) strategies
 - Community Health Assessment (CHA) to be finalized this month
 - Affordable & Attainable Housing Steering committee
 - PHAB & HRSA surveys
 - Combined BOH & Co-ap Board meeting (October or November?)
- The EPI response team did an excellent job regarding a rabies event in Richland County.
- Actively seeking additional WIC funding with local & state partners.
- Information Technology upgrades include updated servers & remote backup.
 - Two factor authentication & email security (sophos) is priority
- Knox County Foundation funding request for downtown improvements in the coming weeks.
 - This is an ongoing application and the request FY24' is \$75k
- Strategic Planning is underway as the next session is scheduled for July 23rd from 8:30am-11:30am located 507 West High Street in Mount Vernon.

4. New Business

4.1. Finance

4.1.1. Income and Expenses

Eric Siekkinen, RPh, made a motion to approve the income and expenses. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.1.2. Approval of Resolution 2024-10, transfers and advances.

Dan Brinkman made a motion to approve Resolution 2024-10, transfers and advances. Eric Siekkinen, RPh, seconded the motion; on roll call the following voted in the affirmative: Jason Whaley, Eric Siekkinen, RPh, Diane Goodrich, Barb Brenneman, Dan Brinkman Barry George, MD, and Megan Rice; in the negative: none. The motion was approved.

4.2. Personnel

4.2.1. Approval to hire Bailey Sapp, LSW, Clinical Counselor, effective July 15, 2024.

Diane Goodrich made a motion to approve the hire of Bailey Sapp, LSW, Clinical Counselor, effective July 15, 2024. Megan Rice seconded the motion; in the negative: none. The motion was approved.

4.2.2. Accept the resignation of Michelle Bruff, RN, effective July 12, 2024.

Dan Brinkman made a motion to accept the resignation of Michelle Bruff, RN, effective July 12, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.3. Accept the resignation of Lisa Nichols, Dental Assistant, effective July 19, 2024.

Dan Brinkman made a motion to accept the resignation of Lisa Nichols, Dental Assistant, effective July 19, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.4. Accept the resignation of Jennifer O'Hara, RN, effective July 31, 2024.

Dan Brinkman made a motion to accept the resignation of Jennifer O'Hara, RN, effective July 31, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.5. Accept the resignation of Anna Whitaker, Student Intern, effective August 2, 2024.

Dan Brinkman made a motion to accept the resignation of Anna Whitaker, Student Intern, effective August 2, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.6. Accept the resignation of Sydney Snyder, Student Intern, effective August 9, 2024.

Dan Brinkman made a motion to accept the resignation of Sydney Snyder, Student Intern, effective August 9, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.7. Accept the resignation of Alexander Murray, Student Intern, effective August 12, 2024.

Dan Brinkman made a motion to accept the resignation of Alexander Murray, Student Intern, effective August 12, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.2.8. Accept the resignation of Dan Saale, DDS, effective November 21, 2024.

Dan Brinkman made a motion to accept the resignation of Dan Saale, DDS, effective November 21, 2024. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.3. Contracts

4.3.1. Approval of the Affiliation Agreement with Ohio University for student interns seeking education in health science studies effective July 2, 2024 through July 1, 2029 with no monetary value.

Megan Rice made a motion to approve the Affiliation Agreement with Ohio University for student interns seeking education in health science studies effective July 2, 2024 through July 1, 2029 with no monetary value. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.3.2. Approval of the contract with Adaptive Medical Partners for the recruitment of a dentist within the Knox County Community Health Center with a monetary value of \$2,000/month and a placement fee of \$18,000, effective July 8, 2024 through July 7, 2025.

Barb Brenneman made a motion to approve the contract with Adaptive Medical Partners for the recruitment of a dentist within the Knox County Community Health Center with a monetary value of \$2,000/month and a placement fee of \$18,000, effective July 8, 2024 through July 7, 2025. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.3.3. Approval of the Ohio School Based Health Alliance project for assisting with the implementation of a school-based health center plan between the Health Center and Centerburg Schools, effective July 17, 2024 through June 30, 2025 with a monetary value of \$37,905.

Eric Siekkinen, RPh, made a motion to approve the Ohio School Based Health Alliance project for assisting with the implementation of a school-based health center plan between the Health Center and Centerburg Schools, effective July 17, 2024 through June 30, 2025 with a monetary value of \$37,905. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.3.4. Approval to terminate the contract with Fairway Capital Recovery effective August 14, 2024.

Diane Goodrich made a motion to approve the termination of the contract with Fairway Capital Recovery effective August 14, 2024. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

4.4. Board Approvals

4.4.1. Approval of the Classification & Compensation Plan and Salary Scale FY2024-2025.

Diane Goodrich made a motion to approve the Classification & Compensation Plan and Salary Scale FY2024-2025. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

4.4.2. Approval of the Fiscal Management Manual FY2024-2025.

Eric Siekkinen, RPh, made a motion to approve the Fiscal Management Manual FY2024-2025. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4.3. Approval of the out-of-state travel on October 24, 2024 through October 27, 2024 for Lane Belangia, Katie Hunter, Shanea Mantel, Nanette Synder, Deanar Sylvester, Michael Phillips, Kaitlyn Hamm and Kristina Foreman to the eClinical Works National Conference in Grapevine, TX, with an estimated cost of \$20,000 total.

Eric Siekkinen, RPh, made a motion to approve the out-of-state travel on October 24, 2024 through October 27, 2024 for Lane Belangia, Katie Hunter, Shanea Mantel, Nanette Synder, Deanar Sylvester, Michael Phillips, Kaitlyn Hamm and Kristina Foreman to the eClinical Works National Conference in Grapevine, TX, with an estimated cost of \$20,000 total. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4.4. Approve the one-time stipend in the amount of \$5,000 for serving as the Interim CNO in the CHC for Jordan Moore, Certified Nurse Practitioner.

Eric Siekkinen, RPh, made a motion to approve the one-time stipend in the amount of \$5,000 for serving as the Interim CNO in the CHC for Jordan Moore, Certified Nurse Practitioner. Barb Brenneman seconded the motion; in the negative: none. The motion was approved.

4.4.5. Accept the Notice of Award from the Ohio Department of Health for the Creating Healthy Communities grant in the amount of \$120,000 with a budget period of October 1, 2024 through September 30, 2025.

Eric Siekkinen, RPh, made a motion to accept the Notice of Award from the Ohio Department of Health for the Creating Healthy Communities grant in the amount of \$120,000 with a budget period of October 1, 2024 through September 30, 2025. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.4.6. Accept the Notice of Award from Ohio Department of Health for Covid-19 Enhanced Operations in the amount of \$252,000.00 with a budget period of August 1, 2023 through December 31, 2025.

Barry George, MD, made a motion to accept the Notice of Award from Ohio Department of Health for Covid-19 Enhanced Operations in the amount of \$252,000.00 with a budget period of August 1, 2023 through December 31, 2025. Eric Siekkinen, RPh, seconded the motion; in the negative: none. The motion was approved.

4.4.7. Accept the Notice of Award H80CS30716-08-05 in the amount of \$36,639 for FY 2024 Quality Improvement Funding.

Dan Brinkman made a motion to accept the Notice of Award H80CS30716-08-05 in the amount of \$36,639 for FY 2024 Quality Improvement Funding. Megan Rice seconded the motion; in the negative: none. The motion was approved.

5. Board Information (Non-Action Items)

- Health Commissioner/CHC CEO approved/signed the following:
 - The 2024 Certifications and Assurances from the Ohio Department of Transportation for use of the Mobility Management Grant.
 - Renewal contract with BHP Work/Life Solutions for counseling services for KPH internal staff effective September 1, 2022 through August 31, 2024, not to exceed \$870 per agency member.
 - NOA from Ohio Department of Transportation for the Mobility Management program with a monetary reimbursement of \$129,550.
 - Contract with Melissa Valentine to provide counseling services within the Knox County Community Health Center, with a monetary value of \$52/hour, not to exceed \$9,000/year, effective August 1, 2024 through July 31, 2025.
 - Health Track Rx to provide molecular testing effective July 17, 2024 with no monetary value.
 - Letter of support for the continuation of Licking County Regional Prevention and Linkage to Care Collaborative grant offered by the Ohio Department of Ohio.

● Leadership Team

FISCAL DIRECTOR – Katie Hunter

● **Resolution 2024-10**

- The transfers within the EH Division were done in order to process a refund and to ensure they had money to purchase needed supplies and cover personnel expenses. (Private Water, Sewage and Solid Waste Fund)
- The Emergency Preparedness grant transfers were to expense excess funds as the project coordinator didn't start until the second quarter of the grant period. There were various needs for equipment to be upgraded and/or purchased.

- The Community Health Center Grant needed additional funds in fees for increased labor expenses for maintenance. A transfer into the principal line item was completed to cover the cost of the annual Strang Glass Property payment.
- The ODH Grant - Enhanced Operations needed additional funds to cover personnel costs as Enhanced Operations FY23 was extended for an additional 18 months.
- All levy fund transfers were for operating cash for three new grant projects starting in July.
- The Public Health Fiscal Manual is on the agenda this month for approval. This manual outlines the procedures within the fiscal division and governance. There are many other policies that are reflected within the fiscal manual and each one has been individually reviewed by the fiscal division with minimal or no changes.
 - The only change to the manual at this time is the language that speaks to how daily cash is received and deposited each day. In the past, we used a pass-through account and now we deposit directly to the Treasurer's Office. We have updated language to speak to our new process.

HUMAN RESOURCES DIRECTOR – Joyce Frazee

- **NEW HIRES**

Bailie Sapp, LSW was hired to fill the open Counselor position. Bailie will be the 12th person to join the Behavioral Health Department team of professionals.
- **RESIGNATIONS**

Michelle Bruff, RN submitted her resignation effective July 12, 2024. Michelle accepted a position with MVDC and was offered a wage increase that we could not compete with.

Jenn O'Hara, RN submitted her resignation effective July 31, 2024 to begin a new career with East Knox Schools. Her experience working with the Knox County Career Center as the school nurse made her a good candidate for the position. Jenn also expressed interest in working within the school schedule, wanting summers off to be with her young children.

Dr. Daniel Saale, gave his notice to retire with an effective date of November 21, 2024. We are thankful for his dedication to the Knox County Community Health Center over the past five years. His commitment to serve the residents of Knox County and beyond has made a significant impact, and we are truly grateful for his contribution. We are proactively looking to fill this position before his retirement and have partnered with Adapt Medical for our search. This is the same firm that successfully helped us find Dr. Saale.
- **COMPENSATION PLAN AND SALARY SCALE**

Implementing changes to our classification and compensation plan will be in two phases. Nan, Tina, Katie, Zach and I have met with the BOH Workforce Committee to discuss best options for moving forward in phase 1. The salary scale will be brought to the Board at the July BOH meeting for approval. The following was discussed and accepted by the committee.

- **Phase one** will focus on updating the hourly and salary pay scales based on the recommendations outlined in this email. These adjustments aim to ensure that our compensation structure remains competitive and equitable, reflecting current market trends and organizational needs.
- In **phase two**, we will undertake a comprehensive review of our job classifications. This in-depth analysis will involve evaluating each role to ensure proper alignment with our updated pay scales and organizational goals. We will consider factors such as job responsibilities, required skills, and market benchmarks to ensure that our classifications accurately represent the work being performed.
- By implementing these changes in two phases, we aim to create a more streamlined and fair compensation system that supports our employees and the overall strategic objectives of our organization. If you have any questions or need further details regarding these changes, please do not hesitate to reach out.

Changes within the hourly (non-exempt) pay scale:

1. The hourly pay scale will shift one column to the left, increasing the minimum and maximum of each grade. Grade I will have a new minimum of \$29.00 and a maximum of \$37.70.
2. A total of three employees will be affected by this shift. These individuals will fall into Grade F and Grade G
3. Three classifications will change pay grades to better align with the current market value: Accounts Payable, Billing Specialist, and Public Relations Coordinator.

Changes within the salary (exempt) pay scale:

1. The salary pay scale **will not** be increasing to match the Department of Labor's (DOL) new salary threshold due to a pending lawsuit that HR became aware of during an Ohio Public Employee Labor Relations Association meeting.
2. Law firm Clemons and Nelson confirmed that the pending lawsuit **may** eliminate the DOL's decision to increase the overtime threshold amount of \$58.656 in January 1, 2025
3. Our legal team (Clemons and Nelson) advised HR to ensure that our current threshold meets the July 1, 2024 threshold of \$43,888, which it already exceeds.
4. Recommended changes to the salary pay scale are to eliminate Tier 1 and move the individuals in that tier to our hourly pay scale. These are the new classifications that will be listed on the hourly pay scale:
 - a. PTA 1 and PTA 2
 - b. LPC 1, LPC 2 and LPC 3
 - c. LCDCI 1, LCDCI 2 and LCDCI 3
 - d. LICDC 1 and LICDC
 - e. LPCC 1 and LPCC 2
 - f. LISW 1 and LISW 2

- g. LISW-S
 - h. LPCC-S
 - i. LICDC-CS
5. The IT Manager position in Tier 1 would be eliminated as it is no longer needed
 6. Eliminate the Communications Director/PIO classification due to division restructuring.
 7. Currently, all individuals in Tier 1 fall within the following pay grades: F, G, H, and I.
- NOTE: We highly regard the professionals who are currently classified under Tier 1 of our salary scale, recognizing them as essential members of our team. However, transitioning these positions to a non-exempt hourly wage system is a strategic move to safeguard our agency against potential future changes in Department of Labor salary threshold regulations. By doing so, we ensure that only supervisory and director-level roles remain salaried positions, thereby maintaining consistency within our organizational structure.***

Elimination of the step increase program for Grades B and C:

The committee recommends to eliminate step increases based on the following:

1. Some directors proposed offering larger increases based on production, capacity, and overall work ethic.
 2. The program has not been effective in negotiating wage rates with new hires.
 3. Information regarding the step-increase program:
 - a. The step increase program went into effect February 2023
 - b. From February 2023 to June 2024 there has been a total of 15 employees on the step increase program
 - i. 6 out of 15 employees are no longer employed at KPH
 - ii. 5 out of 15 employees were grandfathered into the step increase program when it was launched
 - iii. 4 out of 15 employees are currently on the step increase program
 4. Our recommendations for the new hourly pay scale will better align with current market value and eliminate the need for step increases.
- The proposed scales can be found in the BOH folder. If you have any questions after you review them, please do not hesitate to reach out to me.
 - And finally, I want to extend a BIG thank you to Nan, Katie, Tina, Zach, Diane and Jason for their valuable time and insights contributed to the committee. Additionally, we owe a HUGE thank you to Kristi for her meticulous scribing of our meetings. As we continue to grow the agency and consider new positions, we recognize the significant amount of work ahead of us. Your dedication and efforts are crucial as we navigate these changes and strive to strengthen our organization. Thank you all for your ongoing commitment and hard work. Together, we can achieve great things.

ENVIRONMENTAL HEALTH DIRECTOR – Nate Overholt, REHS

- Kudos to my food program staff (Rachael Belford, Mayre Newcomb and Destiny Whitmer) as the Ohio Department of Agriculture completed a resurvey on the retail food establishment program on June 17, 2024. The resurvey results found Knox Public Health to be in compliance with the inspection frequencies and is therefore put on the Director's Approved List.

PUBLIC HEALTH EDUCATION AND NURSING DIRECTOR – Tina Cockrell

- **Communicable Disease Nurse** - nothing to report
- **Tobacco Cessation** - 37 individuals enrolled in the first half
- **Maternal & Infant Health** - 28 referrals for 1st half, 11 newborn home visits have been completed, 28 cribs and 16 car seats distributed.
- **Creating Healthy Communities(CHC)** At the start of the 8-week Teen Garden Work Experience, we successfully recruited six teenagers eager to enhance their communication and teamwork skills. Over the course of the first half of the program, we have witnessed remarkable growth in these areas among the participants. They have independently engaged with the community at the Mount Vernon Farmers Market through conducting interviews, offering tastings, and organizing a scavenger hunt. Their increased confidence was evident as they managed these tasks with minimal assistance from the Teen Garden Program Coordinator. This experience has not only empowered them with practical skills but also fostered their independence and initiative. We are pleased with their progress and look forward to further positive outcomes from the program.
- **Drug Free Communities** - KSAAT committee has been working on several upcoming events. Please plan to attend or share the information for the Communities Coming Together Conference scheduled for August 6-7 at MVNU. The agenda and access to the registration is [linked here](#). Overdose Awareness Day will be observed on August 30 at Rastin Tower in Ariel Foundation Park, resource tables will be onsite to link community members to resources and support. The following day on August 31 the Teen Advisory Council will host their annual Color Run event at Ariel Foundation Park.
- **Project Dawn** - 18 narcan kits were distributed in June. Two additional Naloxboxes were installed in the county the full list of locations includes:
 - Mount Vernon PD
 - Fredericktown PD
 - Riverside Recovery Services
 - Knox County Veteran Services (3rd floor)
 - Knox County Board of Elections (1st & 2nd floor)
 - Knox County Career Center
 - St. Lukes Catholic Church

Locations interested in installing a Naloxbox can contact our office for more information.

- **Complex Medical Help formally known as Children with Medical Handicaps (CMH)** Working with a family of a child that has been on the CMH program for several

years and became very ill in the past year - helping to get additional diagnoses added for pulmonary, immunology, and nephrology to help the family to continue services that can be covered under CMH above what their primary insurances will cover. Another family with a child diagnosed with autism that is unable to eat the foods needed for proper nutrition due to texture aversions - connected them with our CMH dietician to help condition them to be able to eat nutritious foods. Worked with CMH fiscal end-of-year reports - 325 unduplicated cases in Knox County for the year (new fiscal year started 7/1). Effective 7/1 age eligibility increased to 25 and reimbursement increased to \$48/hr. Reminder of the CMH name change from Children with Medical Handicaps to Complex Medical Help - official date of change unknown "sometime in July or August".

- **Ohio Buckle Buckeyes (Carseat)** I made my first home visit for a car seat client on 7/9 as she had no vehicle to attend her appointment at the health department. She relies on her father-in-law to transport her and her child. The client was very appreciative that we were able to visit with her at her apartment. We were able to show her the right way to install the car seat and about the state law regarding car seat use.
- **Public Relations** - We participated in the KCH Employee Safety Fair that took place from June 25th to 27th. This event is exclusive to KCH staff and aims to promote various aspects of safety, including ways to stay safe in the face of disasters or everyday issues. The theme for Knox Public Health's booth this year was "Disaster Supplies Kit." The booth featured FEMA's Emergency Supply Kit checklist, screwdrivers, band-aid dispensers, Knox Alerts Registration Details, FEMA's brochures on power outages and tornadoes, a CHA raffle, and ODH information on food safety. Additionally, there was a QR code providing details about go-kits for seniors, pets, and individuals with unique needs. We discussed various topics including the locations of tornado sirens throughout Knox County, reasons why someone may have trouble hearing the tornado siren in Bladensburg, food safety, and Knox Alerts.
- **Drive to Succeed** - Parents have expressed such gratitude for the funds to support their student to have access to driver's education. We have approved 34 scholarship applications in the 2nd phase. This started in mid-May, we will continue to accept applications until funds are depleted. Please share if you know of individuals who may benefit from this opportunity.
- **Emergency Preparedness** - nothing to report
- **Safe Communities** - Two (2) traffic crash fatalities from April 1, 2024 - June 30, 2024. This compares to one (1) traffic crash fatality in Knox County during the same months in 2023. For 2024, Knox County has experienced 471 crashes, resulting in two (2) fatalities thus far. The crash statistics for this quarter indicate that 11% of drivers were speeding, 9% were not wearing a seatbelt, 2% of drivers were driving impaired, and 3% were distracted.
- **Senior Health and Wellness/Community Health Worker (CHW)**
 - 59 Total Visits
 - 21/59 were new
 - 11/59 were people under 60

A gentleman who had been discharged from a local skilled nursing facility one-month prior was referred to me for assistance in managing his medications. His meds were overwhelming to him so he wasn't taking them at all. During our discussion, I learned that he was living on just \$326 a month because his disability income had not been reinstated after his discharge. He was struggling to afford basic necessities like food and rent, and was unable to pay his utilities. To address his immediate needs, I arranged a visit to a local food pantry to ensure he had enough food, helped him complete a SNAP application for food assistance, and assisted with a social security interview to resume his monthly benefits. Additionally, I reached out to Interchurch to help cover his electric bill, and the Area Agency on Aging helped with his rent for one month while we worked on stabilizing his financial situation. I'm pleased to report that he is now consistently taking his medications. Recently, I accompanied him to his primary care provider who ordered preventive tests that he had never received before. These interventions have had a significant impact on his life. He has gained more confidence and feels empowered to take control of his circumstances.

- **Epidemiologist** - On Friday afternoon, I received an urgent notification from the Ohio Department of Health regarding a suspected rabid bat found at a nearby summer camp, with the possibility of a child being bitten. Given rabies' nearly 100% lethality rate once symptoms appear, immediate action was required to identify and inform any potential contacts. I contacted the first individual on the list. I detailed the situation and conducted an exposure risk analysis, explaining the discovery of a rabid bat and the potential contact. I emphasized the urgency of starting post-exposure prophylaxis (PEP) immediately. After confirming the patient had all necessary information, I proceeded to the next contact. I provided the necessary details about PEP and where to seek treatment. They expressed their gratitude. Both individuals understood the urgency and importance of immediate medical attention. As an epidemiologist, such situations are intense, but knowing my actions helped possibly prevent a deadly disease is rewarding. This incident underscores the critical role of public health in protecting our communities. While the threat of rabies is ever-present, vigilance and prompt action can save lives.

WIC DIRECTOR – Cyndie Miller, RD, LD, CLC

- Knox County WIC initial caseload for June 2024 is 762.
- Knox County WIC's breastfeeding initiation rate for June is 58.6%.
- Availability of most WIC infant formulas has stabilized.
- Plans continue to be made for the August Big Latch-On and reopening of the Knox County WIC Milk Drop Site to be held on Friday, August 23rd. Chris Smith, RN, BA, IBCLC, Outreach and Operations Coordinator for OhioHealth Mothers Milk Bank will be our guest. She will also be a speaker at our KPH All-Staff Meeting later that same day.

- This is a great success story showing that teenage moms can successfully breastfeed their babies with a good support system around them!
- Submitted by our Breastfeeding Peer, Heidi Myers: This success story is about a 15-year-old mom that was raised by her grandmother, due to a drug related death of her mother. Mom came into our office very young, frightened & unsure of how her future was going to unfold. We gave mom & her grandmother information on Starting Point (a pregnancy center) and other community resources. Mom wanted to learn about breastfeeding, but when I would schedule something, it just didn't seem to workout. I knew I was going to need to teach her on her terms. I learned very quickly that she responded to texts, so each month I would send her a few benefits of breastfeeding. Towards the end of her pregnancy, I sent mom links to clips I play at my breastfeeding sessions. Each time I would send one, mom asked for more information. This was the first time I have done a complete breastfeeding session over text. The day came and baby was born. Mom named her after her mother. She started with skin to skin, and baby latched right away. Breastfeeding was off to a great start. I texted mom every few days, things were going fine. Mom came in for her recertification, everything was going well. Mom was tired, I gave her a heads-up on what to expect. Mom was still doing her online schooling from home. Grandma informed me that mom would be graduating next year (early) Mom also will be starting a job. They will be supporting her.
- WIC staff visited the Mount Vernon Farmers' Market on Saturday, June 29th and issued 40 packets of WIC Farmers' Market coupons. Each packet of coupons contains six, five-dollar coupons equaling \$30 for the season for eligible participants. Later in the summer, the Fredericktown Farmers' Market will add the WIC Farmers' Market Coupons to their redemption program so that WIC participants will be able to obtain produce from the Fredericktown location, as well.



COMMUNITY HEALTH CENTER DIRECTOR – Lane Belangia, CEO

- CEO Update:

- We had a good experience with our Mock Survey last month on the 13th and 14th, there are policy updates and other compliance areas needing updated prior to our On-site Visit on September 10th, I will provide some board training during my report to the board this month as well.
- Reminder; the agency is currently developing the new KPH/KCCHC strategic plan, you are invited to attend any of the upcoming planning sessions as the new agency strategic plan will incorporate the health center's plan as well. Bruce and Peg both attended the first session and they could answer questions about the process and what they thought of the meeting, (FYI).
- Board Agenda Review:
 - There will be a finance meeting prior to the board meeting this month.
 - We have signed an agreement with Adaptive Medical in order to begin recruiting for a dentist. The Health Commissioner requested this pre-approval from the Board of Health outside of our regular approval process due to the time constraints of replacing our Dentist. There will be a motion related to this contract backdating the approval to the day of signature on this month's Co-app agenda.
 - We will be adding two Pharmacy Service Agreements to our 340b program, Kroger's and Accredo are the two added this month to the HRSA 340B site and if approved by the board, (and HRSA) these pharmacies will be active in our program October 1st 2024. This makes 8 in total regarding contract pharmacies.
 - A motion will be on the agenda to approve an agreement with The Ohio School Based Health Alliance for \$37,905 for the facilitation of our planning efforts and other consultation throughout 2024-2025 to complete our planning grant deliverables in developing a school-based health center within Centerburg Schools. Reminder, the ODH grant we received totaled \$44,000 and this award will be used to pay for the agreement.
 - A motion requesting approval to increase the hours of operations at the main site from 4:30 to 6:30 expanding BH and SUD service hours will be requested. Some of the counselors are working these hours as it is better for their clients. This is a board governance item and requires board approval.
 - The annual approval of the Health Center Quality Improvement and Quality Assurance Plan and policy including the 2024 – 2025 quality work plan is on the agenda for its annual approval. The policy is unchanged from last year and the new work plan has been updated to reflect the goals and targets of the health center quality initiatives for the new year's reporting period.
 - As part of our revenue cycle review we are providing a termination notice to Fairway Capital who we currently use for collections because we are now moving this process to the eCW collections program, as a reminder we do not turn anyone to true collections, the collection process is a series of letters and calls, many patients find out they owe money when contacted for the first time and then make payment or set up a payment plan. Internalizing the process will

- provide tracking mechanisms and reports to better monitor collections while keeping write offs more up to date making AR more accurate.
- A new product offered through the health center for quicker turn around on certain labs will begin to be offered called HealthTraxRX this is a non-monetary and non-contractual agreement between the lab and the patients who may be interested in quicker lab results for certain infections and communicable diseases.
- Board Compliance and Governance.
- Verbal discussion about OSV during the meeting.
- CEO report:
 - My main focus for the upcoming month is to prepare the documents for the On-Site Visit. We will have some needed approved items on the agenda as I mentioned above both this month and next month in order to get policy language updated. Our goal is to have all of the documents compiled and submitted by August 20th 2024.
 - The operational focus for our centers is building efficiency within all departments, the main area of improvement is ensuring our schedules are full based on the minimum threshold/expectation of patient visit per day. This seems very straightforward and simple but it involves many components to help us in our journey to become a patient centered medical home, (PCMH). Looking at the schedule at the start of each day and having all departments “Huddle” to better prepare for the patient and to address all of the patient needs not only produces better outcomes but also equates to better patient access. We want to ensure we have available appointments so not to delay care, especially with some of our higher risk patients, if you do not see them when they need you then they do not come back or end up looking for primary care in the ER or Urgent Care Setting.
 - In house pharmacy development is underway with the contract completion with AndHealth being finalized and approved by legal. They will help us develop ownership of an in-house “HRSA entity owned and operated pharmacy” over the next year. The push and need to develop in-house pharmacy have been at the forefront of most all health centers due to the impact of manufacturer restrictions on 340b drugs when a FQHC does not have an in-house pharmacy, we will not; nor can, in my opinion operate and staff a pharmacy due to the complex legal, compliance, and pharmacy board requirements currently in place. This is why we have an outside entity do that for us. The advantage to the Andhealth program is it’s built in pay for itself design. This is due to several elements to the services offered. The specialty providers they employ will treat our high-risk patient populations. Currently specialty care is being scheduled out more than 6 to 9 months at the local hospital, which interprets to no appointments being followed through with as it relates to health center patients. The specialty providers and the medications they manage along with the elimination in manufacturer restrictions all combined is what makes this a tangible pathway for

our agency in developing an in-house pharmacy. The actual pharmacy could take on many forms, I will discuss this in my next month's report so as not to over talk the topic this month.

- To end this report on a fun note, The Health Center's annual pool party has been scheduled for the afternoon/evening of August 9th, the health center is paying for admission into the pool from 4:30 to 7:30 and providing a meal to those attending. We usually have a good turn out and the event is a really nice way to show our appreciation to our patients. If you want to help out during the event please let me know, we would love the help and or just have you stop by to say hello. Hoping your July 2024 is going well!

CLINICAL DIRECTOR –

Mid-Office Staff – Aly Tucker, LPN, Clinical Supervisor

- Positive medical outcomes refer to favorable results in healthcare settings, indicating successful treatment, recovery, or management of a patient's condition. Here are some examples of positive medical outcomes. When medical interventions result in a patient's successful treatment and recovery, it signifies a positive outcome. For instance, a patient with a severe infection responds well to antibiotics. Medical interventions that enhance a patient's quality of life despite chronic conditions or disabilities are considered positive outcomes. Positive medical outcomes contribute to overall public health by reducing disease burden, improving population health indicators, and lowering healthcare costs associated with preventable complications.

Medical Providers – Jordan Moore, CNP, Chief Nursing Officer

- Over the past month, we have been preparing for many organizational improvements. After our May ECW conference, we decided to improve efficiencies throughout the health center. For the past month, I have been piloting an AI (artificial intelligence) program to assist in documentation and expedite care. This technology, which is fully integrated and safeguarded by our EHR to ensure patient privacy, has shown promising results in improving patient care. It works by listening to the conversation between the patient and provider and, after the visit, summarizes the visit into appropriate medical documentation. This leaves the provider more time to spend face-to-face with the patient without having the computer between them.
- One of our core metrics is our Medicare Annual Wellness Visits (MAWV). We use These very detailed visits for all Medicare patients to ensure all preventative screenings are complete and assess for any deficiencies or care gaps. We have significantly increased the number of these visits over the past several months by converting all eligible visits to MAWV on that given day. Several of our providers recently completed training to improve patient access and care through procedures that will allow us to meet our patient's needs, especially in dermatology. Once the

credentialing body approves through KCH, our providers can perform simple procedures, such as biopsies, to improve care and prevent delays. This increase in MAWV is a testament to our commitment to improving patient care and is a result of our collective efforts.

Patient Service Representatives – Aimee Hulse, Business Office Coordinator

- The office received a call from a female staying in a hotel who needed to be seen because she was sick and requested a dental and medical appointment. The individual informed the PSR that she had no insurance and was trying to get on Medicaid but was having difficulty because she didn't have a copy of her birth certificate. The patient service representative scheduled both appointments and was also able to guide the caller on how to obtain her birth certificate from Public Health while at the clinic. The patient is currently in the process of applying for Medicaid. This patient was very grateful for all the services she was able to receive the same day. As Patient Service Representatives, the first contact with a patient can be the most important for an individual's overall health and well-being.

Clinical Director – Nanette Snyder, RN BSN

- For the second quarter of 2024, Medical providers completed 49.29% of the eligible Medicare Annual Wellness Visits. While we are not at the 80% target, this is a 31.86% increase from 2023. The chart below shows that we are higher than most Ohio Association of Community Health Centers.



During the second quarter of 2024, the medical staff saw 379 more patients and increased their visit count by 557 from the second quarter of 2023. It is concerning that 23% of the visits were canceled, Canceled by a provider, or no-shows. To continue to reduce this percentage, all patients who did not verify their appointment are called. We are developing self-scheduling to empower patients to choose the best possible time available for their appointment.

Second Quarter 2024

Visit Status	Patient Count	%(Patient Count)	Visit Count	%(Visit Count)
CANC : Cancelled	461	13%	493	9%
CANC R/S : PT Cancels and Reschedules	304	9%	355	6%
CHK : Checked Out	3104	90%	4,362	77%
N/S : No-Show	230	7%	254	5%
PROV CANC : Cancelled due to provider	168	5%	176	3%
Summary	3,436		5,640	100%

BEHAVIORAL HEALTH DIRECTOR - Stacy Gilley, LISW-S

- **222 individual clients served in the month of June**
- **427 appts. were kept out of 590 (72%)**
- **31 total No Shows (5.25%)**
- **Paul Hart-Ruthenbeck, LCDC III, reports;** There is a new Facebook page/group called Recovery Riders of Knox County. The goal of this group is to raise awareness around Substance Use Disorder and Recovery by planning Recovery Bicycle rides. Anyone is welcome to join the group and participate in the rides. Rides will be scheduled with the goal of eventually having two per month. Rides will mainly be on the trails in Knox County. The inaugural ride for Recovery Riders of Knox County is scheduled for July 9th, with 6 participants attending.

There has been interest from the SMART Recovery group in adding a second meeting time. I am exploring options to host a second meeting and have secured an off-site location. This meeting will still be facilitated by myself along with a co facilitator. Reasoning for having it off site is that way the group will still be able to meet when I am on vacation.

- **Georgette Burritt, LSW/LICDC, reports;** I have a client that began as a referral from New Directions. During her sessions it was mentioned she did not have a local PCP (she was from Columbus) and was looking for a good female PCP I suggested the health center and she just loves her new PCP and, her PCP suggested Marie for women's health care specific and she loves Marie! The client states she is so happy with all the services she has received from the health center and I am happy she is taking care of herself. She is making excellent progress in therapy as well. When she started she was experiencing mental health issues of anxiety, night terrors and panic attacks due to years of living with domestic violence. With the aid of therapy, appropriate medication to address the nightmares, and support through New Directions the client is reporting a distinct decrease in symptoms.

I have another client that just finished her first year of nursing school this spring at the top of her class!. When we first started she was hesitant about taking such a big step but she stepped out and did it. This client is in recovery from substance use (30 months in recovery) and grew up with both parents being active substance users, so she has had her share of rough times. She is really excited about the future opportunities to help others.

- **Deb Wauthier, MSW/LSW, reports;** I recently discharged a client successfully who had previously and for years encountered multiple problems due to her substance use, PTSD, dysfunctional upbringing, intense negative anger responses, and multiple loss of unborn babies. She had multiple brushes with law enforcement and the legal system. She was able to learn how to manage her anger, utilize safe coping skills, identify

positive anger responses, and process some of her grief. She has not used substances in over 1 year, has had stable employment for the past year, was recently promoted at work, has had no further legal problems, and has overall improved positive functioning. Another client who has some continued struggles with emotional regulation, has learned to identify those struggles, stay safe, and ask for help. She allows others in the home to accept more responsibility, she utilizes calming techniques, and she has found her voice.

A third client has gone from isolating in her home and feeling like she cannot work, cannot socialize, and others judge her for her sexual preferences, to understanding how her trauma impacted her functioning. She has now started a blog site, has taken up crafting, takes walks and does activities outside her home, and is learning to manage her Agoraphobia.

- **Chris Remy, LISW-S**, reports; I have been working with this client for about 3+ years mainly for anxiety and depression. We had gotten to a point that she only needed quarterly appointments. The client reached out to me last week after a rough weekend and asked to increase the frequency of sessions. She recognized that she had more trauma in her life than she was willing to admit until now. We met and she voiced that she was molested as a young child and also was dealing with an eating disorder. As soon as she said these things, she became emotional and reported she had never shared this with anyone except for her husband. She expressed concerns that if she doesn't start dealing with these issues she is afraid it will begin to impact her children. We talked about the strength it takes to be vulnerable and voice our trauma even in counseling. We developed a plan to begin using EMDR Therapy again to help her increase her emotional regulation and work through the trauma. She is scared because she knows that by saying what she has been through out loud brings it back to the forefront of her mind, but she also recognizes she needs to work on this for herself and her children and is willing to do so.
- **Dawn Priest, LISW-S**, reports; I have a patient in her 70s that suffered from debilitating anxiety and depression. She worried excessively about what could happen and feared being alone as her husband has significant health issues. She was staying home every day to make sure her husband was well. We utilized ACT, delaying worry time tactics, perspective taking, thought stopping techniques, and reframing, My patient is making good progress staying present and practicing daily gratitude. After encouraging her to venture out with and without her husband, she is going to church, volunteering, visiting family, and even playing cards with friends. That's a lot of progress in 5-6 months!!
- **Melissa Body, LCDCIII/LSW, Family Preservation Advocate**, reports; I have a client I have been working with that has gained custody of all 4 of her children and moved out of a relative's house to her own place. She is currently seeking employment. This

parent received multiple services through Knox Public Health including mental health treatment and medication management.

I have a parent who I have been working with in both capacities over the last few years. Over the last 3 months, he received her peer support certification and started working in the SUD treatment world. This parent is also an active participant in our new parent coalition. This parent, her children and boyfriend have all moved to an apartment that is not subsidized due to their income changes, which is a very positive move. She has purchased a vehicle and now has a valid driver's license. Her son received an award at the end of the school year. He was chosen for this award out of several counties. The nomination was based on overall improvement in elementary school. Improvement area included behaviors and academics. The award is called RA Horn Outstanding Student Achievement Award. When he was given his award, he stated he has never won an award before, the smile on his face was priceless. He and his family attended a big reception in Columbus along with others from across the state. When we ended the school year there was lots of praise given to both the youth and parent for all their hard work and the parent was recognized for her sobriety and how it positively impacted her son's behaviors and academic success over the last year. It was a tearjerker meeting. I have pictures the family sent me with permission to share, I will see if I can get them to you in an email



QUALITY DIRECTOR - Deonar Sylvester, MSN, RN

As we move through the second half of the year, the QI team continues to work on several improvement projects. To name a few; inventory management, Statin Therapy Quality Measure, Offboarding process, and Provider education and tools related to UDS and Clinical Quality Measures. We have added a new electronic Prepare form to provide a more efficient process with capturing a patient's Social Determinant of Health needs. We expect to see an increase in screenings, which in turn may yield a considerable increase in referrals to our Patient Care Navigator. Below I have included 2nd quarter UDS results for your review. There has been a continuous increase in the capture of dental sealants since 2023-year end, with

the most recent jump moving from 44.6 – 51.3%. Colorectal, Breast and Cervical Cancer screenings continue to make notable improvements as well.

UDS 2nd Quarter 2024:

MEASURE	RESULT	CHANGE	TARGET
BMI Screening and Follow-Up 18+ Years (CMS 69v12)	81.3%	+ 2.0% ▲	80.0%
Breast Cancer Screening Ages 50-74 (CMS 125v12)	42.2%	+ 1.3% ▲	50.0%
Cervical Cancer Screening (CMS 124v12)	19.8%	+ 6.9% ▲	58.0%
Childhood Immunization Status (CMS 117v12)	0.0%	- 6.3% ▼	60.0%
Colorectal Cancer Screening (CMS 130v12)	16.6%	+ 6.5% ▲	50.0%
Depression Remission at Twelve Months (CMS 159v12)	5.1%	+ 4.5% ▲	80.0%
Diabetes A1c > 9 or Untested (CMS 122v12)	24.7%	- 3.9% ▼	30.0%
HIV Screening (CMS 349v6)	10.6%	+ 2.6% ▲	50.0%
Hypertension Controlling High Blood Pressure (CMS165v12)	84.9%	+ 4.8% ▲	70.0%
Screening for Depression and Follow-Up Plan (CMS 2v13)	90.0%	+ 3.8% ▲	80.0%
Statin Therapy for the Prevention and Treatment of Cardiovascular Disease (CMS 347v7)	71.8%	+ 3.0% ▲	80.0%
Tobacco Use: Screening and Cessation (CMS 138v12)	79.2%	- 5.5% ▼	85.0%
Child Weight Assessment / Counseling for Nutrition / Physical Activity (CMS 155v12)	37.4%	- 11.2% ▼	80.0%
IVD Aspirin Use (CMS 164v7)	76.1%	+ 3.0% ▲	80.0%
Dental Sealants for Children between 6-9 Years (CMS 277v0)	51.3%	+ 17.2% ▲	80.0%
HIV Linkage to Care	0.0%	- 100.0% ▼	100.0%
HIV and Pregnant	0.0%	0.0%	100.0%

Patient Care Navigator- Lillian Collins

- June Referrals-

(Some of the referrals were for help with more than one issue)

- 5 referrals for Medicaid
- 3 for transportation
- 2 for housing
- 7 for diet education/produce Rx program
- 2 for help with SSI applications.
- Outcomes resulting in referrals to "outside" organizations: 1 for Metro housing, 1 for Salvation Army, 5 for food pantries, 1 for the school's summer food program, 3 Medicaid applications (we completed the applications together and I submitted them), 2 NET applications completed/faxed (KAT program), 1 for a Hospice support group, 2 for Kno-Ho-Co (assistance for rent), scheduled a ride for 1 patient through Molina. Referrals to "in-house" services: 2 patients added to the KAT list for "free" rides to HC appointments, 2 med refills, 4 for scheduling/rescheduling HC appointments.
- 2 patients were signed up for the produce Rx program in June; 17 sets of vouchers totaling \$900 were provided to patients in need. The majority of patients are very appreciative of the program and report they would be unable to afford produce without our vouchers.

- A "success" story I'd like to share is about one of the patients that I've been working with for the past year. This patient has multiple disabilities, and recently relocated to our county. He was staying with a friend, but wanted his own place eventually. The patient found his own apartment to move into, but needed furniture, however, his apartment was very small, and the only furniture he had was a futon and a lawn chair to sit in. He asked me if I could help him find a chair, because he couldn't afford to buy anything. I contacted Hope Now Furniture Bank, asked them to help him with a chair, Hope Now contacted the patient and was able to provide him with a bed, chair, and a dresser.
- Through this referral, I have been able to build a positive relationship with this patient, as he loves to talk and I feel like he gets lonely at times. I encouraged him to begin receiving BH services and primary medical services at our centers, both of which he has done so. Although the patient does not drive, he enjoys being out in the community; I was able to help him with accessing KAT and signing up for the reduced rate. He has participated in the Produce Rx program, scheduled for an eye appointment to get new glasses, and also with paperwork for KCH appointments. I've enjoyed getting to know him, in addition to others being referred to, and being able to help our patients and community, and access local resources to meet their needs.

Population Health Navigator- Tara Mertler

- Quality focuses:
 - Continuing focus on Medicare Annual Wellness progress
 - Continuing...Patients that are attributed to us that are considered high cost, and are affecting our MLR (Medical Loss Ratio)
 - Focus on CareSource patients only.
 - Our MLR benchmark for CareSource is to be below 85% to be eligible for shared savings reimbursements
 - The latest data from CareSource is through Q3 of 2023 and our MLR was at 89.41%
- Identifying patients who have Buckeye Health Plan that have not had a visit yet in 2024 with one of our providers and are attributed to us. Outreach will be initiated to these patients in the month of July.

Medicare Annual Wellness Update:



*PSR staff are provided a list each week of patients that were due for a Medicare Annual Wellness visit and either did not complete or were not scheduled for a Future Medicare Annual wellness visit. They are using these lists to outreach to patients to get an MWV scheduled.

INTERIM DENTAL DIRECTOR -Kaitlyn Hamm, RDH

- In the last few weeks, there have been many changes that have taken place within the dental division. Dr. Saale has announced his retirement for November 2024, and is also cutting back his Fridays active immediately. These announcements have allowed an opportunity to make some appropriate modifications to staff work schedules as well as the patient clinical schedule. One staff member has requested a reduction of hours in response to Fridays not having patients scheduled on the doctor's side. She will now be working Monday through Thursday 7:30am-5pm weekly starting in August. This change allows efficiency in the sense that she will prepare the opening of the clinic daily and audit charts prior to patients being seen, as well as tie up any loose ends at the end of the day including any paperwork or tasks that get assigned to her. Also, in response to the patient care being limited on Fridays, I have shifted two assistants to be available to Dr. Meier in the Danville dental clinic. We are now able to open a second lane on Fridays for Dr. Meier with the extra staff present in her office, ultimately resulting in more appointment times being offered to patients for restorative work to be completed.
- Another major change happening within the dental clinic is the addition of another room at the main clinic location that can be utilized for hygiene appointments as well as restorative or extractions procedures. This new room will be equipped with a new dental chair and stocked appropriately to perform any dental procedures. With this additional room being available, there is opportunity to add 15-20 more hygiene appointments weekly. Staff has been notified of these changes and have been cooperative in the process to shift around their schedules as necessary to accommodate this change. On days when hygiene is not utilizing the extra room, there will be opportunity to use it as an overflow room in the instance of patient care running behind, with the goal of still being able to get the next patient seated on time. All things considered, the additional dental room will greatly benefit us to be able to see more patients weekly and in a timely manner, which will improve our efficiency going forward.

6. Executive Session

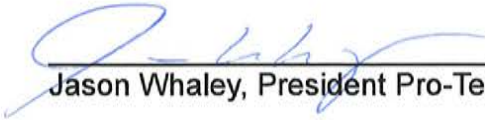
At 7:00p.m. Eric Siekkinen, RPh, made a motion to enter into executive session for land acquisition. Barry George, MD, seconded the motion; on roll the following voted in the affirmative: Jason Whaley, Eric Siekkinen, RPh, Barb Brenneman, Diane Goodrich, Dan Brinkman, Megan Rice and Barry George, MD; in the negative: none. The motion was approved.

At 7:35p.m. Eric Siekkinen, RPh, made a motion to return to regular session. Barry George, MD seconded the motion; on roll call the following voted in the affirmative: Jason Whaley, Eric Siekkinen, RPh, Barb Brenneman, Diane Goodrich, Dan Brinkman, Megan Rice and Barry George, MD; in the negative: none. The motion was approved.

7. Adjournment

Having no further business Barb Brenneman made a motion to adjourn the meeting. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

The meeting adjourned at 7:40p.m.



Jason Whaley, President Pro-Tem



Zach Green, Health Commissioner

