



January 22, 2020

The Board of Health of the Knox County Health District held a regular meeting, at the Health Department conference room in Mount Vernon. The following were in attendance:

<u>BOARD MEMBERS</u>	<u>STAFF</u>
Jeff Harmer, Pro-Tem	Julie Miller, Health Commissioner
Lee Rhoades	Pam Palm, Planning, Education & Promotion Director
Amanda Rogers, DVM	Joyce Frazee, Human Resource Supervisor
Ronald Moder	Nate Overholt, Environmental Health Director
Diane Goodrich	Zach Green, Admin/Ops Director
Joe Porter	Lane Belangia, Community Health Center CEO
	Cyndie Miller, WIC Director
<u>ABSENT</u>	Katie Hunter, Fiscal Coordinator
Barb Brenneman	Carmen Barbuto, Accreditation Coordinator
Barry George, MD	
Eric Siekkinen, RPh., President	<u>GUESTS</u>
	Larry DiGiovani, Mount Vernon News

1. Convention

1.1. Call to Order

Jeff Harmer called the meeting to order at 6:30 p.m.

1.2. Acceptance of Agenda

Ron Moder made a motion to accept the agenda. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

1.3. Approval of the minutes for December 18, 2019 Board of Health meeting.

The minutes of the regular meeting held, December 18, 2019 were reviewed and accepted. Lee Rhoades made a motion to approve the minutes. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

1.4. Approval of Bills

Joe Porter made a motion the accounts payable be approved and payment authorized with the itemized list becoming by reference a part of the minutes. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

FUND	AMOUNT
801 - General Fund	8,259.78
806 - Food Service Fund	179.06
807 - Private Water Fund	265.82
808 - WIC Grant	24.96
809 - Sewage Program Fund	4,147.47
811 - Creating Healthy Communities Grant	175.32
812 - Public Hlth Emergency Preparedness Grant	3,445.69
814 - Community Health Center Grant	12,668.60
819 - Solid Waste	298.64
830 - Drug Free Communities	2,173.32
Total	\$31,638.66
THEN & NOW	
801 - General Fund	4,033.22
806 - Food Service Fund	154.76
811 - Creating Healthy Communities Grant	100.00
812 - Public Hlth Emergency Preparedness Grant	2,807.55
Total	\$7,095.53

1.5 Public Participation-None

2. Hearings/Readings/Regulations

2.1. Third reading of proposed Environmental Health Fees.

Diane Goodrich made a motion to approve the third reading of proposed Environmental Health Fees. Lee Rhoades seconded the motion: in the negative; none. The motion was approved.

2.2. Approval of proposed Environmental Health Fees.

Ron Moder made a motion to approve Environmental Health fees by increasing Food Program Fees by 25% and increasing Private Water System fees by 10%; and keeping the remaining Environmental Health services fees status quo. Lee Rhoades seconded the motion: in the negative; none. The motion was approved.

After the approval of the fees, board members stated the finance committee would like to review EH fees yearly.

3. Special Reports

3.1. Board Report – none

Amanda Rogers, DVM entered the meeting at 6:36 p.m.

3.2. Annual Statistical Report

See attachment 1

Carmen noted cat bites have increased since 2018. Board member Amanda Rogers, DVM explained one reason cat bites might be up is because people are becoming more aware of the importance of seeking a physician if bitten by cats. She also noted the need for mandatory rabies vaccine.

Board members also discussed why WIC enrollment has declined. Cyndie explained the criteria used to calculate the number of active participants enrolled for a period of time cannot include active participants without benefits, meaning that if a client misses an appointment to have funds added to their card they are not counted. Other potential reasons for the decline in participants may be unemployment rate is low; overall low birthrate is down nationwide; and the many charitable programs available.

Board member would also like to have the Danville Health Center statistical data reported separate from the Mount Vernon Center. This will give a better picture of the data being collected from both Centers.

3.3. Leadership Report

ENVIRONMENTAL HEALTH – Nate Overholt, R.S., Director

There was a public meeting held this evening before the board meeting. The meeting was held to inform the public of the increase of Environmental Health fees. Three-hundred letters were mailed out to notify facilities that the fee increases would affect. A notice of the meeting was advertised in the Mount Vernon News as well.

Notifications were sent out to all interested parties, along with a public notice in the Mount Vernon News regarding a public hearing concerning the proposed environmental health fees that will be held at 5:30 pm on January 22, 2020 prior to the Knox County Board of Health meeting. At this time, only one individual that owns a licensed daycare has called regarding the proposed fees. She had questions on the different food program risk levels and stated that an increase on the fees would be an added burden to her already tight budget. All board of health members are invited to the public meeting at 5:30 pm if interested.

Environmental Health Director, Nate Overholt will be applying for 2020 mosquito control grant funds through the Ohio Environmental Protection Agency. A webinar on the guidelines for applying will be held January 21, 2020 and the deadline to apply is January 31, 2020. The Knox County Health Department was last awarded grant monies through the mosquito control grant in 2017.

Environmental Health Director, Nate Overholt is attending the Miller Twp. meeting held on January 21, 2020 to discuss the household sewage treatment system (HSTS) operation and maintenance plan per the request of Township Trustee Lynn Rowe.

Sewage program staff, along with Environmental Health Director, Nate Overholt will be discussing the HSTS operation and maintenance plan at the next Knox County Board of Realtors meeting held February 20, 2020 at 10:00 am.

PLANNING EDUCATION & PROMOTION – Pam Palm, Director (reported by Julie Miller)

Alayna:

Top social media posts (by reach #): (1) New sewage program (2) How to dress in layers depending on the temperature (3) Breastfeeding giveaway basket

Sponsored an Ohio Tobacco Quit Line post on Facebook for the TUPC grant - reached 39,496 individuals during December

End of December postings: Staff Development Day recap, whooping cough, vaccinations

January social media postings focusing on: Folic Acid (WIC SMART goal), tobacco cessation, and safe sleep

Tobacco Cessation-Mike Whitaker

Three new clients for December '19 - (100 enrolled for the year)

- 2,014 enrolled since we started KOT in 2003

Website (Google Analytics)

1,623 users (2,097 sessions) to knoxhealth.com

Top Five Pages Visited:

1. Main Page
2. Health Center
3. Vital Stats
4. Staff Directory
5. Index Search

Google Business

179 visitors utilized our Google Business listing to access the KCHD website

Pam is working on the agency name change and will bring the info to you at the Board meeting.

CHC BOH Report – Tami Ruhl

The CHC Community Health Assessment and Group Evaluation (CHANGE Tool) was submitted with the final grant report in December. The process involved returning to worksites, schools, and community organizations that were interviewed during the first year of the five year grant cycle to evaluate the work that has been completed. Information from the thirty site visits was compiled into lists of "Assets" and "Needs" for each of the priority communities that the grant serves. The information will be used to identify future projects for the Get Healthy Knox County Coalition.

Preliminary feedback from patients participating in the Produce Rx Program is positive. We have enough funding to continue the program through March 2020 for the current participants. An evaluation of the pilot project will be presented in April/May 2020

No reports from Elisa or Tina this month.

COMMUNITY HEALTH CENTER – Lane Belangia, CEO

Grant: The main grant cycles through March of this year with it resetting on April 1st. At this point we are not aware of any new funding opportunity competitive or non-competitive. The 2020 On-site visit is tentatively scheduled for the month of June 2020.

Fiscal: Revenue continues to be received at a higher than budgeted amount for the past 5 months. The fiscal department and myself are closely watching expenditures and additional supplemental funds to carry the center through the April 1st date in order to prudently manage operations and not rely on additional transferred funds to offset deficits with this budget.

Supplemental Funding: The first of four quarterly updates have been submitted to HRSA for the Mental Health Grant, (IBHS) which was due January 15th. These "progress" reports reflect staffing hired with the additional funds and patient visit counts. The center hired 2 FTEs with the funding to date. There were 123 patients with 287 visits for SUD services, 178 patients with 373 visits for mental health services, 56 SBIRT patients with 163 visits, and 311 patients 12 years and older who were

indicated through screening as depressed where documented follow up was provided. For a center this size, these numbers speak to moderate growth regarding increased access the BH and SUD services this funding has allowed. The data was derived from patient counts and visits from October 1st to December 31st 2019. Our new LISW is currently seeing patients and I predict her capacity to be maximized in the next month. This would be a topic for board discussion once the mental health providers are at capacity to ensure the center board is continuing to address this populations' needs. The new patient care navigator is also helping patients gain insurance for those who currently do not have it and is also linking individuals to local resources for their individual needs.

Billing: The outstanding claims pertaining to the Dental Claims could be processed by the end of March, resulting in lowering the average days in A. This would also result in additional revenue if these outstanding claims would process. The AR days have decreased to 55 days when this report was written. I have submitted a formal complaint through the Ohio Department of Medicaid regarding Molina holding our claims, the PCA for assistance and the insurance company directly for any additional information and resources they can provide for resolution.

Grant Management: As mentioned above we are closely monitoring the grant and budget to ensure the center can operate through the March 31st grant cycle year end with minimal transferred funds.

Co-Applicant Board Compliance: Next month the new Fee Schedule will be approved by the Board of Health and then this Board will approve in March, (due to the board meeting dates). Once the new federal poverty guidelines are released in February 2020 the sliding fee discount will be adjusted accordingly. The Fee Schedule for the center will also be reset accordingly. The proposed fee schedule will be set for medical and mental health services at approximately 150% of Medicare's fees and 150% of Medicaid's fees for Dental services. Our current fee schedule is 250% of both. This puts a higher than desired strain on individuals paying privately for care. I am not able to bring any formal complaints to the board regarding private pay charges being too high, however staff do report these are a barrier to many who choose to not participate in the sliding fee discount program and pay out of pocket. Lowering the fee schedule does not impact revenue as insurances reimburse at rates much lower than the charges. The inflation of fees is typical medical practice which allows any provider to receive the maximum allowable reimbursement for services provided.

Board Governance: I have submitted the grant application though the Knox Foundation for the Pan X-ray unit for the Dental Division. I will meet with the foundation to propose our project February 5th, 2020.

Of the three board approvals this month you will also officially approve the CEO's evaluation and performance assessment. This is a key governance duty of the board. Questions undoubtedly will be asked about the process and the evaluation during the OSV in June. The evaluation process continues to change for the better providing more interaction and guidance for the CEO which is the goal for this governance. I appreciate the input and direction.

In the past, the Health Departments offered a 15% discount for seniors, veterans and active military for dental services. HRSA does not allow any one group to receive discounts so this reduced fee offer will need to change to a "prompt pay" discount. Meaning anyone who pays the same day for their or a child/dependent's services, would be eligible for a flat discount of 10%. A policy and procedure will need to be written and direction for or against the proposed discount will need to be given at next month's meeting.

CEO Update: Forecasting of the budget predicts the center will fiscally break even this year. This is a concern and focus. Operating the center and only looking at fiscal status does not tell the entire story. The center is less than three years old and viewed as still in a startup period when compared to other centers. It is also operating with minimal providers to this point and now has the foundation to grow as space allows. As this grant cycle enters into its last quarter it is important to remember operating under a public entity approach brings challenges to managing a FQHC. The best perspective when viewing the

relationship between the public entity and the center is remembering the extended reach, enhanced sustainable services, and funding opportunities the center brings into the Health Department, not to mention the positive impact the center has on this community

Thank you, I am looking forward to another challenging and rewarding year in collaboration with this board and the Board of Health in 2020.

WIC, Cyndie Miller, R.D., L.D. WIC Director

Women United approved the application for funding to purchase a freezer for the Milk Bank program.

Caseload was 850 participants for December (a decrease of 41). Fewer participants were scheduled due to December holidays and Staff vacations. Categorical Terms totaled 25 (14 postpartum moms, 5 breastfeeding moms, and six, 5 year olds). Referrals included 3 to the Mommy & Me Smoking Cessation program and 41 to the CHC (1 postpartum mom and 40 children).

66 of the 286 infants (23.1%) currently receiving WIC benefits are certified with a risk code designated as “born early” (includes infants born less than 39 weeks gestation). Two of 73 prenatal participants are 17 years old or less (2.7%).

A grant has been submitted to Women United for the costs of necessary equipment for a Mother’s Milk Drop-off location. As a note of interest – Crawford County WIC has collected 5,000 ounces of breastmilk at their drop site which was begun in August of 2019. Registered moms are coming from as far as Marion, Finley, and Mansfield. The need is great! So, we are excited as we prepare for the “grand opening” event of a Mothers’ Milk Drop-off site to be located here at the Knox County Health Department (Spring 2020).

ADMINISTRATIVE SERVICES & OPERATIONS- Zach Green, Director

The finance committee will be meeting in February and March. This year the appropriations will be presented to the board in November and the permanent appropriations will be on the agenda in January of the following year for approval. This process will allow the agency to move away from approving temporary appropriations.

Facility/Maintenance

Received a quote from Kurt Goodenberger with SoL Harris/Day Architecture to provide an estimated renovation cost of Siemens or 30k square feet utilizing information from the feasibility study completed two years ago. Although this discussion was preliminary, it does provide some direction and insight on potential options in the future. In addition, MS Consultants will be providing a quote to provide the same estimate of renovation space.

The contract with Fast Eddy’s will be up at the end of February. At this time we are accepting proposals from multiple vendors and will make a recommendation to the board in February. The service from Fast Eddy’s has been great; however, it is the third year and price comparisons need to be conducted. Lastly, it appears someone has been vandalizing our parking lot by throwing nails on the asphalt. This has occurred twice now and a police report was completed. A quote to install additional cameras outside is being pursued.

Fiscal

The fiscal office was able to close out the year in the second week of January. We are now moving forward into 2020 with the temporary appropriations that were approved in December. We will begin to analyze the actual expenses and revenues from 2019 to prepare the permanent appropriations for 2020

and start working on the 2021 Budget. We are currently working with Charles E. Harris & Associates to complete the Hinkle Report for the agency that is due the end of January.

The inSITE and MIP software has been successful in its ability to allow exempt employees to no longer fill out bi-weekly time sheets but will still be used to track leave time for those employees. A hand full of employees are testing an electronic purchase order process in InSite and have commented on the simplicity of the process. We will continue to test this process and hope to have it rolled out and functional for all staff to use by the end of February.

Informational Technology (IT)

Implemented TSYS for credit card processing, discontinued First Data. TSYS integrates with eCW, credit card payments can now be processed directly in eCW. This is saving clinic front staff time and effort for credit cards. It has also cut in half the paper used for receipts. Vital Stats and Environmental Health are also using new terminals from TSYS where they can swipe the card and no longer hand enter credit card information. The fees with TSYS are also a lot less than what we were paying with First Data (60% Savings).

As a heads up, Microsoft is ending support for the version of Office that the Health Department currently uses in October 2020. We will need to upgrade prior to October. Cost of this upgrade is around 25-27K which has been placed in the 2020 budget.

Public Health Emergency Preparedness (PHEP)

This month the PHEP program submitted the following to ODH; Information Sharing worksheet, PHEP grant application along with the quarterly outbreak report in addition to the Knox County Health Department MYTEP (Multi-Year Training and Exercise Plan). The PHEP program conducted POD validations and an Ohio Public Health Communication System test successfully. Lastly, the FY2021 PHEP application is underway and will be submitted to ODH on or before January 22nd.

Fiscal Coordinator Report – Katie Hunter

December 2019 Budget Summary

- Revenue: Year-to-date revenue -- \$6,353,253 -- 99% of estimated revenue collected
- Expenditures: Year to date expenditures – \$6,421,258 -- 99% of appropriations spent

- January 1, 2019 Cash Balance: \$1,698,630
- January 1, 2018 Cash Balance: \$1,638,027
- January 1, 2017 Cash Balance: \$1,129,725

- December 30, 2019 Cash Balance: \$1,630,624 – down \$68,006 since January 1, 2019 (↓4%)
- December 30, 2018 Cash Balance: \$1,698,630
- December 30, 2017 Cash Balance: \$1,638,026

General Fund

- Revenue received year-to-date -- \$2,585,857 (148% of estimated revenue)
- Expenditures year-to-date -- \$1,838,768 (94% of estimated expenses)
- January 1, 2019 Cash Balance: \$682,716
- December 31, 2019 Cash Balance: \$1,429,804— down \$747,008 since January 1, 2019 (↑52%)
- December 31, 2018 Cash Balance: \$682,715

- December 31, 2017 Cash Balance: \$775,934

Environmental Health Restricted Funds

- Revenue received year-to-date -- \$392,713 (101% of estimated revenue)
- Expenditures year-to-date -- \$385,957 (97% of estimated expenses)
- January 1, 2019 Cash Balance: \$20,640
- December 31, 2019 Cash Balance: \$ 27,395 – up \$6,755 since January 1, 2019 (125%)
- December 31, 2018 Cash Balance: \$20,640
- December 31, 2017 Cash Balance: \$65,515

Special Revenue Funds

- Revenue received year-to-date -- \$415,909 (82% of estimated revenue)
- Expenditures year-to-date -- \$1,221,826 (248% of estimated expenses) – 803 Transfer
- January 1, 2019 Cash Balance: \$806,217
- December 31, 2019 Cash Balance: \$300 – Home Health Revenue Funds moved to General
- December 31, 2018 Cash Balance: \$806,217
- December 31, 2017 Cash Balance: \$564,223

Grant Funds

- Revenue received year-to-date -- \$2,958,773 (81% of estimated revenue)
- Expenditures year-to-date -- \$2,974,707 (86% of estimated expenses)
- January 1, 2019 Cash Balance: \$189,057
- December 31, 2019 Cash Balance: \$173,123– down \$15,934 since January 1, 2019 (↓9%)
- December 31, 2018 Cash Balance: \$189,057
- December 31, 2017 Cash Balance: \$232,353

Notes to 2019 Budget Summary

❖ General Fund

- Cash Balance was moved from Home Health to the General Fund. We received \$4,998.69 for the CCI Grant, Birth and Death Certificates \$8,003.00, Mount Vernon City Contract \$55,000 was received.

❖ Environmental Health Restricted Funds

- Sewage fund revenue from permits and site evaluations was \$8,584.00.

❖ Grant Funds

- Community Health Center fund project income was \$100,418.63 and \$108,505.55 in grant monies. Drug Free Communities grant \$14,873.92, Creating Healthy Communities grant \$2,500.00 and WIC Grant \$30,215.46.

HUMAN RESOURCES – Joyce Frazee, Human Resource Supervisor

An update on the number of employees hired FY18 and FY19 was shared. Fifteen employees were hired in 2018 and only three of the staff hired is no longer employed. There were ten new staff hired in 2019 and as of today one employee has been hired in 2020.

We are still looking to fill the public health school nurse position at the Career Center. The position was offered to one of the applicants unfortunately she declined and decided to stay with her current employer. Lisa and I along with the Career Center team will review more resumes and continue to interview until the position is filled.

Mount Vernon City Schools has decided to hire the social workers themselves through their collective bargaining agreement. Hiring the staff directly would be more practical in meeting their objective of placing a social worker in all eight of their schools.

Last month we recognized staff for their years of service. In 2019 twelve new staff was hired and FY2018 fifteen new staff started employment with the health department. Out of the twenty-seven new hires only three have moved on to other opportunities. There are currently fifty-five staff employed with the health department.

3.3. Health Commissioner

Board members received the KCHD Strategic Plan 2019-2024 quarterly review report. Progress continues to stay on target.

See attachment 2

The BOH manual is due this year for review. Julie asked for two board members to volunteer to review the manual.

March is the month for re-organization. Two board members term expire in March and one in August of this year. The annual DAC meeting will be held March 10 and the trustees will vote to re-appoint two of the board members, Eric Siekkinen and Amanda Rogers. The Mount Vernon City Mayor will re-appointment Barb Brenneman.

The NALBOH conference FY2020 will be held in Grand Rapids, MI this August. Consider attending since it will be held in a neighboring state.

It is an honor to be nominated out of the Governor's office for participation to Leadership Ohio. I have submitted my application and wait to hear if I have been accepted.

HEALTH COMMISSIONER REPORT – Julie Miller, R.N., M.S.N.

So far for January this is what I have to share:

- I will be drafting a contract for services to Kenyon College for the 2020-21 academic year. This will be for STI testing services we currently provide and for which we have received state support in the past. With the state support no longer available, Kenyon is willing to cover the majority of the costs for the services. Stay tuned.
- We are revising our Bloodborne Pathogens Plan per schedule however, the guidance has changed and it may force us to pay for services through KCH or to make supplies and trained personnel available and assume the cost ourselves. Again, stay tuned.
- The agency Classification & Compensation plan, pay scale and job classification definitions are due for review and approval this year. Any revisions on these documents will be reviewed by the Fiscal Committee prior.

- The Board of Health Manual is due for review and revision. Typically 1-2 Board members volunteer to assist with this review. Please let me know at the meeting if you are interested.
- After some consideration and discussion with Leadership Team we have decided to forego our traditional presence at the Knox Co. Fair and other events throughout the summer. We cannot provide evidence that our presence at any events actually results in increased use of our agency or knowledge. We will be present at some events but not all. Please let me know asap if you have concerns about this decision.
- I will be reaching out to KCH regarding the decrease in referrals to our agency for newborn home visiting, cribs for kids, WIC, breastfeeding, etc. With the advent of their new birthing center I want to ensure we set up a true public health system to serve families with infants and young children.
- Zach and I continue to work on facilities/space and can provide an update at the Board meeting. We will be setting up a meeting of the ad hoc facility workgroup for the first of February.
- I have been nominated out of the Governor's office for participation to Leadership Ohio. "Each year, LO brings together experienced leaders and high potential individuals across Ohio regions, sectors and demographics. These scholars, activists, innovators and influencers possess a variety of talents, career accomplishments, civic interests and ambitions. LO catalyzes transformative statewide leadership development experiences that elevate their knowledge, perspective, and connections from a community to a statewide level. LO uniquely blend experiences and dialogue with influential leaders, dreamers, movers and shakers, often with an eye toward disrupting outdated mindsets and challenging the status quo. Our approach produces a class of leaders with statewide knowledge, perspective and connections, who are inspired to a higher level of service. Leadership Ohio graduates are a highly select body of leaders with a very unique state-wide grounding." After thoughtful consideration I have decided to apply to the program and hope that I will have your support. Who knows, I may not even be accepted.
- I have 8 professional/agency goals for 2020
 1. Develop and implement education on Foundational PH Services, Chief Health Strategist and PH 3.0 for Leadership and Board of Health by 06/30/2020
 2. Develop agency succession plan by 12/31/2020.
 3. Present firearm violence and hard reduction recommendations for consideration by the BOH by 03/30/2020.
 4. Community health "mini" assessment of special population by 09/30/2020.
 5. Determine a levy fundraiser by 09/30/2020.
 6. Analyze need for school based health centers by 04/30/2020.
 7. Integrate PHO/PEP divisions by 04/30/2020.
 8. Facility space - whenever

4. New Business

4.1. Finance

4.1.1. Income and Expense

Ron Moder made a motion to approve the income and expense report. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

KNOX COUNTY GENERAL HEALTH DISTRICT RECEIPT & EXPENDITURE SUMMARY REPORT DECEMBER 31, 2019							
FUND NAME	JAN. 1, 2019 BALANCE	DECEMBER REVENUE	YEAR-TO-DATE REVENUE	DECEMBER EXPEND.	YEAR-TO-DATE EXPEND.	DECEMBER 31, 2019 BALANCE	
District Health Fund							
801 - District Health Fund*	682,715.71	953,429.47	2,585,857.02	162,125.81	1,838,768.03	1,429,804.70	
Environmental Health Restricted Funds							
805 - Swimming Pool Fund	5,210.27	0.00	9,864.78	201.28	12,927.62	2,147.43	
805 - Food Service Fund	2,809.73	20,688.00	200,070.19	15,055.32	185,479.34	17,400.58	
807 - Private Water Fund	1,344.55	3,480.86	69,043.29	4,945.01	69,139.55	1,248.29	
809 - Sewage Program Fund	11,211.24	8,584.00	105,385.05	11,394.26	110,015.59	6,580.70	
810 - RV Park/Camp Fund	64.22	120.00	8,350.18	192.93	8,395.42	18.98	
Subtotal	20,640.01	32,872.86	392,713.48	31,788.80	385,957.52	27,395.98	
Special Revenue Funds							
803 - Home Health Fund	797,774.23	0.00	378,975.30	837,682.38	1,176,749.53	0.00	
819 - Solid Waste Fund	8,443.03	650.00	36,933.83	11,304.61	45,076.82	300.04	
Subtotal	806,217.26	650.00	415,909.13	848,986.99	1,221,826.35	300.04	
Grant Funds							
808 - WIC Grant Fund FY Oct. 1 - Sept. 31	773.50	10,215.46	313,192.24	25,388.15	292,577.95	21,387.79	
811 - Creating Healthy Com Grant FY JAN. 1 - DEC. 31	26,748.03	2,500.00	99,746.46	13,561.96	106,988.10	19,506.39	
812 - PHEP Grant Fund FY July 1 - June 30	3,125.83	11,000.00	71,789.60	8,981.60	67,039.10	7,876.33	
813 - MCH/MO2 Grant Fund FY Oct. 1 - Sept. 30	70,991.69	50.00	62,179.07	3,675.36	73,226.98	59,943.78	
814 - Community Health Center Grant FY April 1 - Mar 31	82,365.59	199,624.30	2,281,837.08	230,228.26	2,304,113.21	60,089.46	
830 - Drug Free Communities FY Oct. 1 - Sept. 30	5,052.50	14,873.92	130,029.10	15,403.01	130,761.72	4,319.88	
Subtotal	189,057.14	238,263.68	2,958,773.55	297,238.34	2,974,707.06	173,123.63	
TOTAL ALL FUNDS	1,698,630.12	1,225,216.01	6,353,253.19	1,340,139.94	6,421,258.96	1,630,624.35	

*Includes Health Levy, Political Subsidies, Vital Statistics, CMH, Safe Communities Grant, Radon Grant, CCI Grant, United Way Grant and Mosquito Control Program.

4.1.2. Transfers/Cash Advances – Resolution 2020-01

Lee Rhoades made a motion to approve Resolution 2020-01. Diane Goodrich seconded the motion. On roll call the following voted in the affirmative: Jeff Harmer, Diane Goodrich, Ron Moder, Joe Porter, Lee Rhoades, and Amanda Rogers, DVM: in the negative; none. The motion was approved.

RESOLUTION 2020-01

General Fund

1. Transfer \$370 from 801.1510.50501 to 801.1510.50105
2. Transfer \$2,600 from 801.1510.50501 to 801.1510.50104
3. Transfer \$2,525 from 801.1510.50501 to 801.1510.50103

Food Service Fund

1. Transfer \$350 from 806.1510.50102 to 806.1510.50101
2. Transfer \$360 from 806.1510.50102 to 806.1510.50104

WIC Grant

1. Transfer \$278.75 from 808.1510.50102 to 808.1510.50101
2. Transfer \$731.10 from 808.1510.50103 to 808.1510.50101
3. Transfer \$635.45 from 808.1510.50104 to 808.1510.50101
4. Transfer \$378.29 from 808.1510.50105 to 808.1510.50101
5. Transfer \$79.20 from 808.1510.50106 to 808.1510.50101
6. Transfer \$197.86 from 808.1510.50201 to 808.1510.50101
7. Transfer \$599.27 from 808.1510.50328 to 808.1510.50101
8. Transfer \$307.53 from 808.1510.50401 to 808.1510.50101
9. Transfer \$100 from 808.1510.50103 to 808.1510.50106

Sewage Fund

1. Transfer \$106 from 809.1510.50102 to 809.1510.50101

2. Transfer \$140 from 809.1510.50103 to 809.1510.50101
3. Transfer \$42 from 809.1510.50105 to 809.1510.50101
4. Transfer \$72 from 809.1510.50106 to 809.1510.50101
5. Transfer \$180 from 809.1510.50302 to 809.1510.50104

Solid Waste Fund

1. Transfer \$169.79 from 819.1510.50102 to 819.1510.50101
2. Transfer \$9.69 from 819.1510.50103 to 819.1510.50101
3. Transfer \$116.40 from 819.1510.50104 to 819.1510.50101
4. Transfer \$19.75 from 819.1510.50105 to 819.1510.50101
5. Transfer \$590.51 from 819.1510.50106 to 819.1510.50101
6. Transfer \$142.70 from 819.1510.50302 to 819.1510.50101
7. Transfer \$100 from 819.1510.50328 to 819.1510.50101
8. Transfer \$100 from 819.1510.50401 to 819.1510.50101
9. Transfer \$80 from 819.1510.50501 to 819.1510.50101

Drug Free Communities Grant

1. Transfer \$25 from 830.1510.50104 to 830.1510.50101

General Fund

1. Advance \$10,000 from 801.1510.50602 to 812.1510.41101
2. Advance \$120 from 801.1510.50602 to 810.1510.41101

4.1.3. Amend Certificate of Estimated Resources – Resolution 2020-02

Amanda Rogers made a motion to approve the Amended Certificate of Estimated Resources – Resolution 2020-02. Joe Porter seconded the motion. On roll call the following voted in the affirmative: Jeff Harmer, Diane Goodrich, Ron Moder, Joe Porter, Lee Rhoades, and Amanda Rogers, DVM: in the negative; none. The motion was approved.

RESOLUTION 2020-02

Food Service Fund

Appropriations

1. Increase 806.1510.50101 – Salaries by \$4,400
2. Increase 806.1510.50106 – Insurance by \$620

WIC Grant

Appropriations

1. Increase 808.1510.50101 – Salaries by \$242.50

Solid Waste Fund

Appropriations

1. Increase 819.1510.50101 – Salaries by \$1,930.88

4.2. Personnel

4.2.1. Approval to increase Tami Ruhl's hours to 40/week, effective January 13, 2020.

Joe Porter made a motion to approve the increase of Tami Ruhl's hours to 40/week, effective January 13, 2020. Lee Rhoades seconded the motion; in the negative: none.

4.3. Contracts

4.3.1. Approval of participation agreement with Prevent Blindness for their Vision Care Outreach program effective January 23, 2020 and remains ongoing.

Amanda Rogers, DVM made a motion to approve the participation agreement with Prevent Blindness for their Vision Care Outreach program effective January 23, 2020 and remains ongoing. Joe Porter seconded the motion; in the negative: none. The motion was approved.

4.3.2.

Approval of provider agreement with the Ohio Department of Health to participate as a medical service provider in Ohio's HIV Prevention Program, effective January 23, 2020 through December 31, 2022.

Lee Rhoades made a motion to approve agreement with the Ohio Department of Health to participate as a medical service provider in Ohio's HIV Prevention Program, effective January 23, 2020 through December 31, 2022. Diane Goodrich seconded the motion; in the negative: none. The motion was approved.

4.3.3. Approve KCHD Knox Out Tobacco and Volunteer Facilitator memorandum of agreement

Joe Porter made a motion to approve KCHD Knox Out Tobacco and Volunteer Facilitator memorandum of agreement. Amanda Rogers, DVM seconded the motion; in the negative: none. The motion was approved.

4.4. Board Approvals

4.4.1. Approval to change the name of Regulation 103 Environmental Health fees to Environmental Health Services fees, effective January 22, 2020.

Ron Moder made a motion to approve changing the name of Regulation 103 Environmental Health fees to Environmental Health Services fees, effective January 22, 2020. Amanda Rogers seconded the motion; in the negative: none. The motion was approved.

4.4.2. Approval of agency name change for promotional purposes to Knox Public Health.

Amanda Rogers, DVM made a motion to approve agency name change for promotional purposes to Knox Public Health. Joe Porter seconded the motion; in the negative: none. The motion was approved.

4.5. Board Information/Discussion (Non-action items)

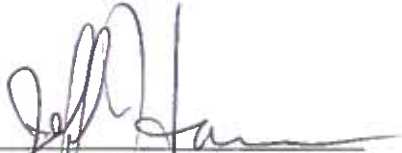
Health Commissioner and/or CHC CEO approved/signed the following:

- Renewed contract with Genua Consulting for operational and board governance consultation services at a rate of \$200/hour, with \$5,000 annual maximum effective October 26, 2019 through October 25, 2020.
- Renewed agreement with the Ohio Association of Community Health Centers to participate in the OPCWI (Ohio Primary Care Workforce Initiative) to precept dental students for a reimbursement of up to \$50,000 annually, effective July 1, 2019 to June 30, 2021.
- Approved grant application submission to Pride Surveys, for \$2,000.
- Agreement with Mount Vernon Nazarene University (MVNU) to provide educational opportunities to health science students, effective January 15, 2020 until either party requests to terminate. Non-monetary.

5. Adjournment

Being no further business, Amanda Rogers, DVM made a motion to adjourn the meeting. Joe Porter seconded the motion; in the negative: none. The motion was approved.

The Board meeting adjourned at 7:29 p.m.



Jeff Harmer
Board President Pro-Tem



Julie Miller, R.N., M.S.N.
Health Commissioner