

Knox Health Planning Partnership (KHPP) Minutes

Location: KCHD Conference Room

Date/Time: June 5, 2018 – 8:30 AM

Attendees:

Lisa Lloyd (Community Foundation)	Richard Mavis (City of Mount Vernon)	Ashley Phillips (KCHD)
Carmen Barbuto (KCHD)	Joy Harris (Interchurch)	Ada Jacobs (Head Start)
Kelly Brenneman (United Way)	Thom Collier (Commissioners)	Jeffrey Scott(KCH)
Nick Clark (YMCA)	Julie Miller (KCHD)	Chris Smith (Kenyon)
Lori Jones (New Directions)	Jen Odenweller (Ariel)	Katie Ruhl (Groups Recover Together)
	Nancy Omahan (FCFC)	

Topic	Discussion	Action Needed
Welcome, Introductions	None	None
Review/Approval of Minutes from November meeting.	<u>Nick</u> made a motion to approve the March meeting minutes. <u>Jeff</u> seconded the motion. Minutes approved as written.	None
Review/Approval of Financial Update	No Finances update to review and approve	None
CHA & CHIP follow up & feedback from partnership members	<p>Group feedback:</p> <p>Enjoyed HCNO, didn't dread coming to meetings, kept us on task, everyone participated, fun and thought provoking, We're aligned with the State Health Improvement Plan so that's good</p> <p>There was an advantage to bringing in an outside group, we weren't burdened with putting together the report and they had a format to follow so it helped us focus on the actual data and what we were planning on doing with it. We got the information we needed to make an impact.</p> <p>Carmen did a great job coordinating everything and in comparing it the last CHIP, while we surveyed less people I think this data is more statistically significant and we had expert individuals doing the analysis versus us trying to do it. My hope now is that we move these strategies we have in the CHIP and start think of policies that we can adopt and stand by.</p> <p><i>Any suggestions for the next time we do this?</i></p> <p>There were times that many people felt like they weren't fully prepared for the meetings, especially in the beginning, and HCNO could have explained a little better, especially since this was the first time any of us have been through this exact process with them and in this way.</p>	

	<p>CHA and CHIP.</p> <p>Carmen will travel to various community groups to share the data. Dates and times will need to be finalized. The list so far is:</p> <ul style="list-style-type: none"> KCHD BOH KCH Board Commissioners City Council Kenyon GC's and Superintendents Interchurch Board 	<p>her.</p>
<p>Approval and adoption of 2018 CHA & CHIP</p>	<p>Kelly made a motion to approve and adopt the 2018 Knox County Community Health Assessment and Improvement Plan. Chris seconded the motion. CHA & CHIP approved.</p>	<p>Carmen will send final copies of all documents for sharing on your websites and with partners.</p> <p>Printed copies are also coming in the future.</p>
<p>Review of KHPP structure and potential changes</p>	<p>Carmen – In an effort to formalize this group and better coordinate our planning efforts, I think we need to establish a different structure. I want to be conscious of everyone's time and schedule as well.</p> <p>A structure similar to KSAAT with an Executive Committee that meets once a month and then teams designed around each CHIP priority area.</p> <ol style="list-style-type: none"> 1. Access to Care 2. Chronic Disease 3. Addiction and Mental Health <p>One person from each team will serve on the Exec Committee. Each team will have a designated secretary that takes notes for reporting to the Exec Committee and uses the Progress Notes created by HCNO to track CHIP progress.</p> <p>MOU is strongly recommended by PHAB as it holds responsible agencies accountable for their strategies and action steps.</p> <p>Julie – we have had discussion of the Public Health Partnership and KHPP merging to allow for a more formalized version of KHPP with by-laws, etc. We meet June 18th and will plan to discuss this.</p>	

	<p>What about the old CHIP strategies? Carmen will look at how to incorporate the strategies we are working on into the Progress Notes for tracking.</p> <p>Carmen – this isn't wiping the slate clean, really good work is being done and I'm not saying we negate that or start over, my hope is just to make KHPP a more formalized group.</p>	<p>Julie to send by-laws to Carmen and Ashley to send KSAAT by-laws for reference</p>
<p>Other Updates</p>	<p>Interchurch Christmas in July – Saturday July 7th</p>	

Minutes submitted by Ashley Phillips/Carmen Barbuto – June 6, 2018

Next meeting August 1, 2018 @ 8:30 AM, KCHD