

# Knox Health Planning Partnership (KHPP) Minutes

**Location:** KCHD Conference Room

**Date/Time:** November 1, 2017 @ 8:30 – 9:15 PM

**Attendees:**

Alayna Anderson (KCHD)  
 Carmen Barbuto (KCHD)  
 Kelly Brenneman (United Way)  
 Janet Chandler (MHR)  
 Nick Clark (YMCA)

Thom Collier (Knox Co. Commissioner)  
 Amy Ferketich (OSU/Kenyon)  
 Larry Hall (OSU Ext.)  
 Jeff Harris (Area Dev. Foundation)  
 Joy Harris (Interchurch)  
 Lori Jones (New Directions)  
 Melissa Layton (Kenyon Student)

Jen Odenweller (Kenyon)  
 Nancy Omahan (FCFC)  
 Tami Ruhl(KCHD)  
 Jeffrey Scott(KCH)  
 Mike Whitaker (KCHD)  
 Ashley Phillips (KCHD)

Topic	Discussion	Action Needed
<b>Welcome, Introductions</b>	No Announcements	<b>None</b>
<b>Review/Approval of Minutes from August 2, 2017 meeting.</b>	<u>Kelly</u> made a motion to approve the May meeting minutes. <u>Jeff</u> seconded the motion. Minutes approved as written.	<b>None</b>
<b>Review/Approval of Financial Update</b>	<u>Thom</u> made a motion to approve the Financial Report. <u>Janet</u> seconded the motion. Financial Report approved as written	<b>None</b>
<b>Community Health Improvement Plan updates(CHIP)</b>  *Mental Health & Addiction – <i>Intervention Team- Kay Spergel, Mental Health &amp; Recovery for Licking &amp; Knox Counties</i>  *Mental Health & Addiction – <i>Resiliency Team – Janet Chandler, Mental Health &amp; Recovery for Licking &amp; Knox Counties</i>  *Obesity Prevention – <i>Tami Ruhl, Creating Healthy Communities Coordinator, Knox County Health Department</i>	<p><b>Mental Health &amp; Addiction: Kay Spergel</b>                      No report</p> <p><b>Resiliency Team: Janet</b>                      Team met in Oct. Working to determine how to support training needs identified by Artic Survey. Jerry Hartman, Village Network, will be presenting at December meeting. He will be providing an overview of trainings available for organizations.</p> <p>Team is also working on a plan to roll out the Resilience film to the community. They hope to begin showing the film in January.</p> <p><b>Obesity Prevention: Tami</b>                      The date has been set for the Recognition/Recruitment presentation to business organizations. Presentation will be held during the Safety Council Meeting on December 20, from 7:30 to 8:30 AM at the Gallagher Center. Nick Clark is the speaker/host of the event. The group will be presenting the “4 Phased Approach to Worksite Wellness”.</p>	<b>None</b>
<b>2018 Community Health Assessment Survey</b>	<p>Members shared positive comments regarding the service provided by the Hospital Council in developing the questions for the 2018 CHA.</p> <p>Carmen stated that we may open two new teams – one focusing on strategies for kids and the second one for businesses, depending on what the CHA data tells us. KCHD applied for a Community Coach with National Association of Counties (NACo). This person will be a part of the team focusing on kids. Local</p>	<b>None</b>

	<p>data shows that the rates of children diagnosed with a chronic disease enrolled in Knox Co. Head Start are more than double the state average, hence the important of a group to discuss this.</p> <p>Carmen’s contact information is on the CHA Survey. If anyone has questions about the survey, please refer them to her.</p> <p>Suggestions were made to use social media, the MV News and radio programs to promote the survey.</p> <p>Survey sample size is 1500 – hope to get 40% response rate</p> <p><b>Survey timeline:</b>  <b>January:</b> Survey roll out, cut-off date for survey collection is 4 weeks after release date.  <b>February:</b> Hosp. Council will provide Carmen with list of “basic themes” identified from preliminary results. She will use “themes” to schedule focus groups in late February. Kenyon students who sign up for Amy’s class are helping with this.  <b>March:</b> – Focus groups completed.  <b>April:</b> DRAFT CHA will be available  <b>May:</b> CHA Completed.</p>	
<p><b>CHIP Planning Update</b>  <b>-Discussion of potential Ohio Department of Healthy funding and CHIP facilitation Process – Carmen Barbuto</b></p>	<p>Carmen reports that funding is available through ODH for the CHIP facilitation process. If received, ODH requires that the CHIP be submitted to them by May 31, 2018.</p> <p>Approval for funding is expected by Dec. 31.</p> <p>If received, we will need to begin working on the CHIP using the DRAFT CHA in March/April.</p> <p>CHIP facilitation will consist of four, 4 hour meetings. Carmen will look into scheduling preliminary date &amp; times for these meeting so that members can add them to their calendars. The Hospital Council will be facilitating this process.</p>	<p><b>Carmen will look into tentative schedule for CHIP meetings.</b></p>
<p><b>Next meeting: January 3, 2018 @ 8:30/KCHD</b></p>		

Minutes submitted by Tami Ruhl – November 1, 2017