



The Knox County Community Health Center Co-Applicant Board meeting was held at the Knox Public Health building and on a Zoom online platform. The following were in attendance:

<b>Board Members:</b>	<b>Knox County Public Health / Health Center:</b>
Nixon, Jay, President	Belangia, Lane, CEO
Wythe, Mike, Pro-Tem	Green, Zach Health Commissioner
Tazewell, Peg, Secretary	Sylvester, Deanar, QI/QA
White, Bruce	Gilley, Stacy, Behavioral Health Supervisor
Bailey, Kelly	Snyder, Nanette, Clinical Supervisor
Hillier, Linda	Mantel, Shanea Finance
Lenthe, Jim	Khalil, Anggie Administrative Assistant
	Martinson, Ron, MD
<b>Absent:</b>	Hamm, Kaitlyn Interim Dental Director
Hawkins, Todd, Treasurer	Hulse, Aimee Business Office Coordinator
Boucher, Tonya	Tucker, Aly Clinical Supervisor
Laughlin, Jeff	
	<b>Absent:</b>
	Frazee, Joyce HR Director
<b>Guest:</b>	
Diane Goodrich, BOH	
Jeff Harmer, BOH	

**1. Convention**

**1.1. Call to Order**

The Meeting was called to order by Jay Nixon at 11:34 AM.

**1.2. Acceptance of the Agenda**

Jim Lenthe made a motion to approve the agenda. Mike Wythe seconded the motion: in the negative; none. The motion was approved.

**1.3. Approval of July 17, 2024 KCCHC Board Minutes**

Mike Wythe made a motion to approve the July 17, 2024 KCCHC Board Minutes. Peg Tazewell seconded the motion; in the negative; none. The motion was approved.

**1.4. Public Participation**

Jeff Harmer and Diane Goodrich, both Board of Health members attended.

*Diane Goodrich stated she would like attend on a more regular basis. Lane Belangia stated there would be a combined meeting with the Board of Health and the Co-App October 2024.*

**2. Special Reports**

- **QI Supervisor Report – Deanar Sylvester**



*Our Patient Service Representative's (PSR's) asked patients how they felt about our sliding fee. One patient stated they were happy to fee as it's much cheaper than most places but was even happier with the sliding fee. Another patient was surprised she qualified for the sliding fee scale and happy to pay the discounted price.*

- **Chief Medical Officer – Dr. Martinson**

*Dr. Martinson stated chart evaluations are completed on a quarterly basis. We are working on refining the process between chart review and peer reviews. Lane reported the Dr. Martinson and Dr. Elders sign the practitioner's charts as Reviews. Dr. Martinson signs everyone's charts as Medical Director.*

*Dr. Martinson also stated that eCW has enhanced dictation with AI. There are pros and cons with AI. Some providers don't proofread with progress note. Nan Snyder is working on a process.*

- **Clinical Supervisor Report – Nanette Snyder**

*Nanette reported the Ohio Department of Health completed at Vaccine for Children (VFC) inspection on Monday, August 19, 2024 at Danville Health Center and Mount Vernon Health Center. We should have answer within 2 weeks. The inspector stated he was impressed on how organized we are. Lane stated it will be nice to add those services to those sites.*

- **Dental Supervisor Report – Kaitlyn Hamm**

- **Behavioral Health (BH) Supervisor Report – Stacy Gilley**

- **Finance – Shanea Mantel**

*Shanea Mantel, Financial Analyst stated that the final APM payment was made to Modern Builders.*

- **CEO Report – Lane Belangia**

*Lane Belangia reported that we had a pool party for celebrate Health Center week. We had over 400 people attend. The Health Center paid for admission and food.*

*Lane stated that for our Onsite Visit that the Conflict of Interest form needs completed. This is a form that needs completed annually.*

*The OACHC Fall Conference is September 26 & 27 at Hilton Polaris. Any Co-App Board member is welcome to attend. The Health Center would pay the fee. OACHC has a conference twice a year.*

*The HRSA Onsite Visit meeting with the Co-App Board will be Sept 10 at 11:30 am.*

### 3. New Business

#### 3.1. Finance

##### 3.1.1. Income and Expenses

Peg Tazewell made a motion to accept the KCCHC Income and Expenses. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

##### 3.1.2. Accept grant from Delta Dental in the amount of \$8,000 for Dental Sensor Project.

Mike Wythe made a motion to accept the Delta Dental in the amount of \$8,000 for Dental Sensor Project. Linda Hillier seconded the motion: in the negative; none. The motion was approved.



*Lane Belangia reported that we received a mini grant to buy new dental sensors. Each sensor cost approximately \$8,000 ea.*

- 3.1.3.** Accept the Medicare cost report fund payment for fiscal year 2023 in the amount of \$29,867.

Jim Lenthe made a motion to accept the cost report fund payment for fiscal year 2023 in the amount of \$29,867. Bruce White seconded the motion: in the negative; none. The motion was approved.

### **3.2. Personnel**

- 3.2.1.** Approve the hire of Jessica Klepatzki, Registered Nurse, effective August 19,2024.

Peg Tazewell made a motion to Approve the hire of Jessica Klepatzki, Registered Nurse, effective August 19,2024. Kelly Bailey seconded the motion: in the negative; none. The motion was approved.

### **3.3. Contracts**

- 3.3.1.** Approve the Pharmacy Service Agreement with CVS Pharmacy, Inc. (Caremark, LLC) effective October 1, 2024.

*Lane Belangia reporting that we are adding 340B CVS to our 340B Program.*

Bruce White made a motion to a Approve the Pharmacy Service Agreement with CVS Pharmacy, Inc. (Caremark, LLC) effective October 1, 2024. Linda Hillier seconded the motion: in the negative; none. The motion was approved.

- 3.3.2.** Approve the affiliation agreement with Knox Technical Center for phlebotomy students, effective January 1, 2024 and remains ongoing with no monetary value.

Mike Wythe made a motion to approve the affiliation agreement with Knox Technical Center for phlebotomy students, effective January 1, 2024 and remains ongoing with no monetary value. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

*Lane Belangia reported that we may be able to get reimbursed through OPCWI for these phlebotomy students.*

### **3.4. Board Approvals**

- 3.4.1.** Approve the Pharmacy Service Agreements, (PSA) with Kroger's pending final legal effective October 1, 2024

Peg Tazewell made a motion to a approve the Pharmacy Service Agreement (PSA) with Kroger's pending final legal effective October 1, 2024. Linda Hillier seconded the motion: in the negative; none. The motion was approved.

- 3.4.2.** Approve the Pharmacy Service Agreements, (PSA) with Accredo effective October 1, 2024.



Bruce White made a motion to approve the Pharmacy Service Agreements, (PSA) with Accredo effective October 1, 2024. Peg Tazewell seconded the motion: in the negative; none. The motion was approved.

*Lane Belangia reporting that this is an additional company we are adding 340B Program. Accredo is mail order pharmacy.*

- 3.4.3.** Approve change in scope to remove site located 206 S. Mulberry St., Mt. Vernon effective August 21, 2024.

Mike Wythe made a motion to approve change in scope to remove site located 206 S. Mulberry St., Mt. Vernon effective August 21, 2024. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

- 3.4.4.** Approve change in scope to approve to adding Psychiatry Services as a specialty service effective August 21, 2024.

Peg Tazewell made a motion to approve change in scope to Psychiatry Services as a specialty service effective August 21, 2024. Jim Lenthe seconded the motion: in the negative; none. The motion was approved.

*Lane Belangia reported that Jordan Moore received his certificate adding psychiatry services and that his collaborator has to sign off on his charts. Bruce White asked who is collaborator was. Lane responded that Dr. Elder is Jordan Moore's Collaborator.*

- 3.4.5.** Approval of the amendment to the Knox Community Hospital for Nurse Practitioner for monetary negotiations, effective March 1, 2024 and remains ongoing until terminated by either party.

Jim Lenthe made a motion to approve the amendment to the Knox Community Hospital for Nurse Practitioner for monetary negotiations, effective March 1, 2024 and remains ongoing until terminated by either party. Peg Tazewell seconded the motion: in the negative; none. The motion was approved.

*Bruce White recused himself from any discussion and voting.*

- 3.4.6.** Accept and acknowledge Fiscal 2023 Knox County District Board of Health State of Ohio Audit.

Peg Tazewell made a Accept and acknowledge Fiscal 2023 Knox County District Board of Health State of Ohio Audit. Kelly Bailey seconded the motion: in the negative; none. The motion was approved.

#### **4. Board Information Non-Action Items**





- **CEO has signed:**

- Continuation of Transfer Agreement with Knox Community Hospital for the Health Center. No changes.

**5. Knox Public Health Update**

- We are looking at different facilities to add additional square footage for Behavioral Health and Woman, Infant Children.
- Our Behavioral Health team was well representative at the Behavioral Health Forum. 5 agencies were represented.
- The draft of our Community Health Assessment is in the Share Folder for everyone to read.
- We will be having a combined meeting at the 4-H Ramser building for Co-Applicant and Board of Health on Oct 16 potentially at 5pm. We are looking for cohesiveness between the two boards.

**Executive Session**

At 12:27 Bruce White made a motion to enter into an executive session. Peg Tazewell seconded the motion. On a roll call the following voted in affirmative: Jay Nixon, Mike Wythe, Peg Tazewell, Kelly Bailey, Linda Hillier, Jim Lenthe and Bruce White; in the negative: None. The motion was approved.

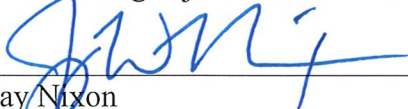
. (Jim L., Kelly B.)

The meeting was adjourned at 1:35 PM moving to place Mr. Lane Belangia, Health Center CEO, on administrative leave effective immediately until the internal investigation has been completed

**6. Adjournment**

Having no further business Jim Lenthe requested a motion be made to adjourn the meeting. Kelly Bailey seconded the motion: in the negative; none.

The meeting adjourned at 1:41 PM

  
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Jay Nixon  
President

  
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Mike Wythe  
Pro-Tem

